

St. Philips Board of Administration

April 24, 2012, 6:45-8:45 P.M.

Call to Order: 6:45

Members Present: Pastor Jan, Pastor Joel, Matt Johnson, Teresa Karsten, Harold Lundberg, Margo Tech, Norm Schultz, Miriam Jensen, Dick Kruse, Tim Hardy, Gina Paton, Deb Carroll

1. Devotions/Discussions: Pastor Joel

2. Consent Agenda: Minutes of March 27, 2012 Board Mtg. **M/S/C**

3. All Committee Reports – Approved. M/S/C

4. Financial Reports: January 2012 (sent by email for review). Questions were posed regarding January financials. 1. Why was the mortgage not paid in January? Teresa clarified that the mortgage was paid in January. There is a variance to budget in this category because a budgeted amount was not put into Shepherd Staff for 2012. In talks with office staff, this has now been fixed. 2. Question re: facilities expense. The facilities expense includes items such as heating, cooling, electricity, snow removal, lawn care and other general maintenance items. A yearly amount was budgeted and divided evenly per month. The variance to budget is going to swing from month to month, depending on what the actual expenses are. **M/S/C.**

February and March 2012. Howard Thompson will reconcile (Feb., March, April) by May meeting.

5. Old Business:

a) Electronic Sign update - \$53,000 raised. City Council has approved. Rebelein matching gift has been met.

6. New Business:

a) Presentation of Appreciation Award from the Boy Scouts to St. Philips – Gina presented – positive feed back from both St. Philip’s and Boy Scouts.

b) HR motion to proceed with a Director of Children and Family Ministry position description. Board **M/S/C** for HR to proceed with creating a job description for a p-t position

d) What is our Vision Now?

Facilitator: Norm Schultz

Ground Rules. What does “Good” look like? Theme it

7. Adjournment: The Lord’s Prayer 8:45

Next Meeting: Tuesday, May 22, 2012 (NOTE CHANGE)