**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**April 28, 2015**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

**1. Devotions –** Angela Anderson – Keep those in need in your thoughts and deeds.

 Members in Attendance

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Ron Ackerman | X | Gary Blomster | X | Kathy Pullen | X |
| Mike Youngberg | X | Phyllis Ehlers | X | Val Sperry | X |
| Howard Thompson |  | Dawn Hansen | X | Pastor Joel | X |
| Angela Anderson | X | Brad Heitland | X | Jeannine Arcand | X |

**2. Approve Agenda and Minutes**

1. March 2015 Meeting Minutes – M/S/C
2. April 2015 Agenda – M/S/C

**3. New Member/transfers –**

There was 1 Departure – Olivia Bastian

Next month 21 new members are anticipated.

**4. All Committee Reports –**

Benevolence Meeting minutes- Stepping Stones meal was requested. Kathy Pullen reviewed the Dept of Health policies and found that Food prepared on-site and transferred off-site requires a license. We have been in violation of this policy. The request cannot be honored without licensing.

**5. New Business**

1. Financial Report – Howard Thompson – M/S/C

Budget for March was $77,236

March Income was $76,930

Expenses were $66,683

Operating under plan YTD at 95% of planned expenses.

Income for Building for the future is below pledged.

Deferred gift funds detail to be provided to committee leads.

1. Summer Brunch –

No additional responses to fill Sunday Brunch Calendar.

Several dates remain open.

1. Anoka County Property Tax Statement-

St. Philips lies on 2 parcels of land.

County is looking to combine the 2 parcels

Jeannine to call the county to request impacts and reason for change in writing to ensure impacts are known.

1. Evangelism request to reinstate ad in the local Sun newspaper was reviewed and denied. It is cost prohibitive with limited return on investment. There are more effective means of advertising.

**6. Old Business**

1. NCD Update – No update
2. Capital Funds update –

Awning Repairs are in-process. Due to miscommunication inside the roof repair crew, all sides were removed and will now be replaced.

1. Staffing update Position

Interviews in-process.

1 candidate is promising, but can’t start until June 9th.

Pastor Tim also provided a referral.

If candidate isn’t available prior to June a temp will need to be brought in.

1. Columbarium Committee update

Joan Kruse – Landscape Plan and Business plan is being developed. No date as to when the plan will be available for review

1. Call Process update

9 candidates, interviewed 5.

Committee is meeting Thursday to discuss and develop a Call position.

2 strong candidates

The committee is still trying to have candidate start during this summer.

Special Board meeting will be held Wednesday, May 13 6:30PM to approve candidate.

 The congregational meeting will be held June 7th.

1. Nominating Committee update

No update

1. New Committee Chairpersons/Members E-Mail list update

Jeannine to send out updated e-mail list.

1. Potential Daycare Center update

Day care is on hold.

Garage sale has been notified to proceed as usual utilizing this space.

1. **Upcoming Dates:**
* Property & Grounds Clean-up on May 16th.
* Youth Plant Sale –cancelled
* May 17th is Music Sunday and Spring Picnic at 11:30am to celebrate the last day of Sunday school.
* June 7th will be a grad Sunday
* June 4th – Thrivent Builds will be working on habitat for humanity house.
	+ Sign-up sheet to be posted.
	+ House is at 521 Fairmont St. in Fridley
* Garage Sale Pickup 7/29

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1. **Next Board Meeting:** May 19, 2015 - 6:45pm

Devotions – Jeannine Arcand