

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Board of Administration Minutes
April 23, 2013**

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us, as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. Devotions: Ron Ackerman. Share Joys and Concerns

Members present: Pastor Joel, Pastor Jan, Ron Ackerman, Harold Lundberg, Matt Johnson, Miriam Jensen, Norm Schultz, Deb Carroll, Arlene Retzer, Joel Young, Val Sperry

2. Approve Agenda and Minutes - M/S/C

3. New Member/transfers - None

4. All Committee Reports - M/S/C

5. New Business

A. Financial Report – Ron Ackerman – **M/S/C**

B. “The ABC’s of Natural Church Development” by Christian Schwarz – Matt Johnson

Vision and Mission has been established. What’s next? The “Natural Church Development” program has a contact within the ELCA. Matt Johnson will contact this person to gather more information before proceeding further

C. Committee Review Spreadsheet – Matt Johnson created a spreadsheet for each committee to evaluate their duties as outlined in the by-laws. He will send a copy of the individual committee’s spreadsheet to each committee chair along with a deadline to complete.

If any board member sees any changes needed, get those to Matt right away.

D. Goals for next 1-2 years – “Natural Church Development” process may help guide this discussion. How do we communicate this process to the congregation? Discussed options.

E. What is the Board's role: governing/managing?

Joel Young: What does a good board do? Discussion around how the board should concentrate on “bigger picture” efforts instead of “managing” duties

that have already been delegated to other congregational leaders and staff. Joel Young will send out a document that outlines the duties of an effective board. Board members should read through before next board meeting to discuss further at that time.

- F. Sign usage – Nancy L-N has created a guide for sign usage and other church publications. This will be shared with the congregation when finalized.
- G. Staffing update – Resignation from Ashley Tangen. Director of Youth Ministry. Regretfully **M/S/C**.

6. Old Business

- A. Board and Committee Chair Orientation review. After our first All-Committee Meeting of the 2013-14 committees and board, the board discussed comments from committee chairs. Implementing quarterly meetings was decided. At these meetings, Committee Chairs should give updates. Hopefully this will help all committees feel more connected and supported in their work furthering our vision and mission. Encourage committee members to attend the All Committee meetings as well.

7. Upcoming Dates

- A. Synod Assembly – May 31, June 1
- B. Brunch Date – June 16.

8. Next Meeting: May 28, 2013, 6:45. Devotions – Deb Carroll