**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**Dec 27, 2016**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. **Devotions –** Pastor Mollie – Trust in God not in yourself

1. **Members in Attendance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mike Youngberg | X | Nina Ball |  | Kathy Pullen | X |
| Val Sperry | X | Dawn Hansen | X | Betty Schweppe | X |
| Howard Thompson | X | Brad Heitland | X | Pastor Mollie | X |
| Angela Anderson | X | Bryant Holmstrom | X | Jeannine Arcand | X |

1. **Approve Agenda and Minutes**
2. Oct 2016 Meeting Minutes
* Modify to reflect only actions taken not discussion.
* Bryant Holmstrom moved to accept minutes with per his modifications - M/S/C
	+ Vote - 8 yes (Mike Youngberg, Val Sperry, Howard Thompson, Dawn Hansen, Brad Heitland, Bryant Holmstrom, Kathy Pullen, Betty Schweppe) and 1 no (Angela Anderson)
1. Nov 2016 Meeting Minutes – Mike Youngberg moved to accept minutes per his modifications – M/S/C
* Move to accept minutes with Mike’s modifications – M/S/C -
	+ Vote - 8 yes (Mike Youngberg, Val Sperry, Howard Thompson, Dawn Hansen, Brad Heitland, Bryant Holmstrom, Kathy Pullen, Betty Schweppe) and 1 no (Angela Anderson)
1. Dec 2016 Agenda – Accept with modifications – M/S/C
2. **New Member/transfers –**

Potential new member starting in spring

New transfer -Ashley Tangen

1. **All Committee Reports**

 **Committee Meeting Minutes submitted**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Benevolence & Social Concerns | X | Stewardship |  | Property & Grounds | X |
| Education |  | HR |  | Worship, Music & Arts |  |
| Evangelism |  | Parish Fellowship |  | Youth |  |

Other Meeting Minutes submitted:

1. Global Missions
2. Endowment
3. Columbarium
4. Heritage Committee
5. **New Business**
6. Financial Report reviewed

YTD – ($43,470)

Mortgage Retired on Nov 29, 2016

1. Interim Senior Pastor –

Mike motioned to approve Christine Wenzel starting Jan 15, 2017 – M/S/C -

* Jan 15 meet and greet.
* 1st preaching Sunday Jan 22nd
* BOA developed lists of things to be accomplished to complete the call.
1. Nominating Committee –

Notification provide to all committees to identify openings.

Mollie to provide names to nominating committee

Potentially 2 BOA at large spots are open

 Brad has completed his term.

 Nina’s is undecided.

Open positions – 1 or 2 BOA at Large, 1 Treasurer, 1 Secretary

 Need to find Evangelism chair, no chair for a year.

1. Call Committee – What’s next

During January or February develop committee

March announcement and congregation approval.

Provide names of candidates if you have recommendations.

1. Task team for Worship Life
* Add to next Bulletin and E News to post task force request for volunteers.
* Dawn Hansen to be liaison to the task force.
* Mollie and Dawn to write up description.
1. Annual Meeting –
* Scheduled for February 5th.
* Confirm lunch is being planned by the Fellowship Committee for Annual Meeting.
* Agenda needs to be set 10 days prior to Annual Meeting
1. Annual Budget
2. BOA members and Committee Chairs Ballot
3. Constitutional Amendment
4. Constitutional Amendment being brought to the Annual Meeting

Motion to approve amendment be added to agenda - M/S/C

Process for Amendment

1. Approval requires majority vote.
2. Synod review
3. 2017 Annual Meeting 2017 – approval w/ 2/3 vote makes it law

Board views the amendment as stripping BOA of power and would provide recommendation to vote against the amendment.

Motion for Board to recommend a no vote on the amendment to the Constitution by Mike Youngberg – M/S/C - vote 7 yes (Mike Youngberg, Val Sperry, Howard Thompson, Dawn Hansen, Brad Heitland, Bryant Holmstrom, Kathy Pullen, Betty Schweppe) and 1 no (Angela Anderson)

1. Sara and Katie Update

Katie is out for 2 week for Rotator cuff surgery – returning with light duty

Her daughter and volunteers are covering.

Sara is expecting next week- back in Mid-February

1. **Old Business**
2. Saturday night service – recommend termination date

 Letter to be sent to congregation.

Date of Last Saturday Service is February 25, 2017 – M/S/C

vote 7 yes (Mike Youngberg, Val Sperry, Howard Thompson, Dawn Hansen, Brad Heitland, Bryant Holmstrom, Kathy Pullen, Betty Schweppe) and 1 no (Angela Anderson)

Final approval of letter to be handled in e-mail.

Jan 15th – Adult Forum to focus on Worship life – to give congregation as a whole a space that is constructive and transparent to discuss the Saturday Service Cancellation. There is a potential that a synod mediator will be attending.

1. Ministry Booklet – Governance structure

 - Booklet of descriptions of groups

-Waiting for release until Joel leaves to remove his name.

1. **Upcoming Dates:**
* Jan 8th – Farewell for Joel at 11:30am
* Jan 22nd – Adult Forum topic – Worship Life –

 modified from Jan 15th post meeting

* Jan 15th- Meet and greet Interim pastor

 modified from Jan 15th post meeting

* Jan 29th – Adult Forum topic – Budget Forum
* Feb 5 – Annual Meeting
1. **Next Board Meeting:**  January 17, 2017 - 6:45 PM