

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Official Minutes
Board of Administration Meeting
December 19, 2017, 6:45 PM**

Meeting was called to order by board President Mike Youngberg at 6:49

Members in attendance:

Mike Youngberg, Valerie Sperry, Betty Schweppe, Carol Anderson, Joel Young and Leif Ronken, & Kathy Pullen.

Absent: Bryant Holmstrom, Dawn Hansen, Barbara Cooper

Staff in attendance:

Pastor Mollie Dvorak, Pastor Christine Wenzel and Jeannine Arcand.

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

1. Devotions: Betty Schweppe

2. Consent Approval:

A. November 28, 2017 Minutes Move/Second/Consent

B. December 19, 2017 Agenda M/S/C. as amended

C. November Committee Reports – The Committee Chairs also received copies of the minutes.

3. Checking In / Introductions – Board members shared stories.

4. Membership – New/Transferred – Ann Sutherland, Warren Sutherland and Kevin Sutherland

5. Financial Reports: Treasurer, Leif Ronken - Presented the financial report for November.

6. Pastors and Administrator Reports and Committee Reports:

A. Pastor Christine – See below

B. Pastor Mollie - See below

C. Jeannine (SPLC Office Manager) – 6 applicants for front desk position; will start to do interviews with the applicants. Kate Kremer has applied for the Sanctuary Choir Director job.

D. Liaisons to Committee: No reports

8. Old Business:

- Worship Life Task Force/WOW issues (Pastor Mollie/Dawn) What does it look like to be welcoming? What are we doing well and what do we need to do better? WOW group had several items to discuss with the WLTF. How do we shorten the 7th pew back for wheelchairs? We plan to bring the company back in who designed the pews for help and suggestions. Esthetically, where is the best place to design the wheel chair area? The committee will meet again late January.
- Transition Team Update: Pastor Christine – Almost done with the MSP. We have asked the Bishop to come on Sunday, February 11th. John Hulden, our Synod staff contact, will meet with us right after Annual meeting to start process of getting us names of pastoral candidates. Hopefully this will happen by end of February/first of March.
- Stewardship – Pledges: 2016 – 250 pledges at \$576,000; 2017 – 197 pledges at \$509,000; 2018 – 161 pledges at \$477,000. We should end above \$480,000 total for 2018. About 23.6 % of unpledged money = \$113,000. These are the numbers being considered during the budget process.
- Nominating Committee – Update- Board Positions are filled except Vice President. During this discussion we talked about how many should be on the Call Committee? Board voted to limit the number to 7M/S/C. All other positions are getting filled quite nicely.

9. New business:

- Constitutional Amendment – Mike – 10.03 – C10.03 is the new suggestion for the changes to the Constitution. Motion to be voted on to go on the ballot for the annual meeting. Board M/S/C this motion.
Letter with this information must go to the membership 30 days prior to Annual Meeting so posted no later than January 4th.
10.03 – Notice of all meetings of this congregation shall be given at the services of worship on the preceding two consecutive Sundays and by mail to all voting members at least 10 days in advance of the date of the meeting. The posting of such notice in the mail, with the postage affixed or paid, sent to the last known address of such members shall be sufficient.
C10.03 – proposed change: Notice of all meetings of this congregation shall be given at the services of worship on the preceding two consecutive Sundays and by mail or electronic means, as permitted by state law, to all (voting) members at least 10 days in advance of the date of the meeting.

- Community Suppers – Mike – They are getting larger. 30-40 and now we have reached to 70 at a high. 8 to 10 from the community. We used to get only 1 or 2 community members. January 11th meet with Loaves and Fishes...so we can get food through Second Harvest Heartland. We must get certified by attending a class for about \$150/class. Renee Youngberg is willing to take the class.
- Hmong Ministry – Pastor Christine – A handout was given to the board. Bob Becker and Pastor Christine met with Rev. Nhiabee Vang and they are looking to have support and they need a place to have their church services. They would love to share ministries with St. Philip's. They don't want to merge worship but perhaps merge Sunday School or help work in the Food Shelf. This would be a gift for us to welcome them in to our church. The Hmong language would be spoken, not English. About 100 worship each Sunday. Proposal to offer 6 months to them starting in January and then in March have Bee come to the board meeting and we would have an idea if we feel this is workable into the future.
- Move January Board Meeting to January 16th – everyone present was in favor of this change.
- Security – Mike – Discussed the theft that we had of the giving tree gifts. The perpetrator was a frequent user of the food shelf. She was seen taking the giving tree gifts, she was caught on video, and the police went to her house and found the stolen goods. She was fined and is no longer allowed on church property.

10. Reflection Time: What have we done to further the ministry of St. Philip's tonight? We are working to fill board positions and make staffing changes to continue the mission and vision of St. Philip's. In 2017 the board was able to get many things done to transition St. Philip's into a position of going forward in 2018.

11. Adjournment: Meeting was adjourned at 8:15 pm by President Mike Youngberg followed by an Executive Session. Back in session at 10:22. Ended the meeting with The Lord's Prayer.

Upcoming Dates:

BOARD Meeting
Tuesday, January 16, 2017

ALL COMMITTEES Meeting
Cancelled for the rest of 2017

EXECUTIVE COMMITTEE
TBD

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary