

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Board of Administration Agenda
December 17, 2013**

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. Devotions: Val Sperry. Share Joys and Concerns

Members Present: Pastor Joel, Matt Johnson, Ron Ackerman, Deb Carroll, Arlene Retzer, Norm Schultz, Val Sperry, Brad Heitland, Harold Lundberg

2. Approve Agenda and Minutes: (amended) M/S/C

3. New Member/transfers - Jon Sommers released, joined St. Andrew Lutheran Church, Eden Prairie, MN 12/27/13

4. All Committee Reports (forwarded to BOA on 1/29/14)

5. New Business

A. Snow Removal- Greg Rosholt reported that Steve Britven had a snow plowing contract with St. Philip's that included "right of first refusal" to continue said contract. That right was regrettably overlooked. (a 2011 informal contract was on file at St. Philip's – none from 2012 or 2013)

St Philip's has hired a new contractor (Reliable Property Services) for this year's plowing. Sidewalk snow removal is not included in this contract. Custodian is formatting a plan for Sunday morning custodial duties. Nancy L-N will forward details of the new service to the board. (the following is from Nancy's email from 1/14/14):

Reliable Property Services:

- A professional organization that has been in business for 30 years.
- 24 hour Call Center. Anything needed, is only a call away.
- Proper equipment for all types of snow removal (many plow operators available).

- Salt and sand parking lot
- Reliable has the ability to clear sidewalks and parking lots at same time utilizing multiple teams of plow operators.
- Repairing damage to lawn is built into the contract
- Ability to alter agreement throughout season—ala carte services and a very flexible agreement

B. Financial Report – Ron Ackerman: M/S/C. Budgets are being submitted by the committees for 2014.

C. External Audit Plan- Pastor Joel will check into ELCA resources for auditing. BOA will address this at next meeting.

D. Youth Director Position: Two computer surveys and listening posts for the congregation will help generate a position description for the Youth Director.

E. Committee/Ministry Fair – Matt Johnson

1. BOA discussed a possible Committee/Ministry Fair for All St Philip’s groups
2. This could become a primary vehicle for the work of the Nominating Committee as well as a formal way to introduce all members to the call to serve and become involved.

Board will continue discuss.

F. Nominating Committee - Matt updated the BOA on the nominating committee’s work with filling open positions for the board and committee members. We are far ahead of past years in filling open positions. (We still need President, VP and secretary nominees.)

6. Old Business

A. “Natural Church Development” program and process: Focus Groups start meeting in January. Schedule is in November minutes.

B All-Committee Meeting Follow-up

C. Saturday Evening Service Follow-up: The Board amended the Motion to Rescind to replace “create a task force” with “task the Worship, Music and Arts Committee” to this duty.

7. Upcoming Dates:

A. Congregational Meeting - February 2, 2014

B. Budget Forum: January 26, 2014, between services during adult forum

8. Next Meeting: January 28, 2014, 6:45. Devotions – Ron Ackerman