

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Official Minutes
Board of Administration Meeting
December 17, 2018 7:00 p.m.**

Meeting was called to order at 7:05 p.m. by Board President Valerie Sperry.

Members in attendance:

Valerie Sperry, Carol Anderson, Bryant Holmstrom, Judy Greer, Kathy Pullen, Andy Tjader, Jennifer Prasek. Not in attendance: Michelle Angerhofer, Marlin Sorum & Barbara Cooper.

Staff in attendance:

Pastor Matt Flom, Jeannine Arcand

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

1. Devotions: Bryant Holmstrom

2. Checking in –The board shared personal stories.

3. Consent Approval:

- A. November 27, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) as amended.
- B. December 17, 2018 Agenda – M/S/C.
- C. November 2018 Committee Reports.

4. Congregational Life Events

Membership – New/Transferred/Released/Baptized

Requested Release: Tom and Tish Monjeau

Requested Transfer: Luke and Aubrey Lantz to Hosanna Lutheran in Mankato

Released by Death: Don Cable

Baptism: Cruz Gerber 12/9/18

5. Financial Reports: Treasurer, Bryant Holmstrom – Financial report for November 2018. We are about where we expected to be at this time. We spent a little more than we budgeted but according to Bryant we are doing fine.

6. Pastor and Administrator Reports and Committee Reports:

- A. Pastor Matt - shared with the group that a donation of \$7,000 was donated for a Hearing Loop for the sanctuary. He share a video with the board about the loop. In January and February he is asking the Property and Grounds committee to form a committee to get estimates on not only the sanctuary but the fellowship hall and chapel. Pastor Matt felt that having the hearing loop in place by Easter would be a good goal.

Pastor Matt reported that he is reworking the wedding policy and packet. We have a wedding coming up in May. One baptism since last report and another this weekend. One funeral and another death. The next new member class will be in January. Tuesdays together is studying Genesis and having lots of fun!

The Blue Christmas Service will be the last Advent Wednesday service. Christmas Eve services will be at 2, 4 & 10 p.m. Christmas Day at 10 a.m.

Pastor Matt 2019 projects: Working with Property and Grounds with hearing loop system, pastoral care and Evangelism teams, household visits, and serving on a Synod committee concerned with peace in the world.

December 26th through January 5th are the dates of Pastor Matt's vacation. Jeffrey Langevin will preach on Sunday, December 30th. Pastor Margie is also on vacation but the seminary can be used as backup as needed.

- B. Jeannine Arcand – Wells Fargo line of credit is closed, as discussed at last month's board meeting. Jeannine has sent an email to all the committee chairs and groups for their reports for the Annual Meeting. One of our rentals, Iglesia Dios Aqui, wants to move up their worship schedule from 11:30 to 11:00 setup and 11:30 worship. Board felt this would work for our schedule as long as they respect our request for quiet until our worship is over.
- C. Board Liaisons – Youth report. Youth are planning a lock in during Christmas break... Jan 4/5. Only two kids in middle school are able to go to WAPO because of a sign up mix up. Next year will have a better sign up. An intergenerational camping trip to the Wilderness Canoe Base at the end of the Gun Flint Trail is being planned for the kids and adults in 2019. July 8 youth are going to Denver with Serve Boldly for rafting and other fun that is yet to be planned. The youth have already raised \$1300 in fundraisers. No other reports from liaisons.

7. Old Business:

- 2018 Annual Appeal – Pastor Matt reported that we have received 164 pledges. This number is ahead of last year. Total dollar amount is \$519,000 to date. Pastor Matt is confident we'll make \$735,000 goal. Budget/Stewardship meeting will be set in January.
- Report from Nominating Committee – Kathy Pullen reported that the nominating committee still did not have VP position filled. Other positions will be easier to fill.
- Release and Consent.....Do we extend this beyond the Heritage Committee? We have established a new policy that if a member contacted the office to take a picture off FB or website, we would certainly do that at their request. The board didn't feel we needed another form. The children are covered by a Sunday School registration form when they sign up in the fall.
- Pew renovation update – Pastor Matt – Pew moving party last Thursday, stickers put down. Had a very nice meeting prior to moving the pews. Good to have criteria for how we will judge the success. Guarded and positive feedback. This will be accessed and in May we'll have another forum for feedback.

8. New business:

- Annual Meeting – start planning process – Valerie stated that the Annual Meeting will be February 3, 2019 at 12:00 noon. The board talked about Parish Fellowship serving a soup or chili lunch in fellowship hall at 11:30 and the meeting will be held at noon.
- Budget for 2019 – Bryant updated the board with the budget process. A meeting with the congregation needs to be held prior to the Annual Meeting on February 3rd. We are tentatively looking at Sunday, January 27th. The board will reschedule their meeting to January 21st to accommodate the budget proposal meeting on the 27th.

9. Reflection Time: What have we done to further the ministry of St. Philip's tonight? We were efficient with our holiday time! Short meeting.

10. Adjournment: Meeting was adjourned at 8:30 p.m. by Board President Valerie Sperry. We ended the meeting with the Lord's Prayer.

FUTURE DATES:

EXECUTIVE BOARD MEETING
Monday, January 21, 2019 7:00 p.m.

BOARD MEETING
Monday, January 28, 2019 7:00 p.m.

ALL COMMITTEE
February 11, 2019 6:30 p.m.

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary