**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**February 23, 2016**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. **Devotions –** Mike Youngberg – Walking with Frodo – Forgiveness is your strongest defense against the enemy. True forgiveness is unilateral. Forgive and let the burden go.

1. Members in Attendance

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mike Youngberg | X | Nina Ball | X | Kathy Pullen |  |
| Val Sperry | X | Dawn Hansen | X | Betty Schweppe | X |
| Howard Thompson | X | Brad Heitland | X | Pastor Joel | X |
| Angela Anderson | X | Bryant Holmstrom | X | Jeannine Arcand | X |

1. **Approve Agenda and Minutes**
2. January 2016 Meeting Minutes – M/S/C
3. February 2016 Agenda – M/S/C
4. **New Member/transfers**

None.

1. **All Committee Reports**

 **Committee Meeting Minutes submitted**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Benevolence & Social Concerns |  | Financial Management | X | Property & Grounds | X |
| Education |  | HR |  | Worship, Music & Arts |  |
| Evangelism |  | Parish Fellowship |  | Youth | X |
| Stewardship |  |  |  |  |  |

Other Meeting Minutes submitted:

1. Global Missions Team
2. **New Business**
3. Appointment of Board At-Large Member: Nina Ball – M/S/C
4. Board of Administration Orientation

Introductions

Distributed By-Laws and Constitution - Summary provided by Pastor Joel.

Constitution Article 12 defines the Board of Administration

Focus of the Board is to govern, not manage.

Purpose is to promote & protect the mission of St. Philips.

**Proposed sanctioning of a new BOA Covenant of Conduct** – M/S/C

A new BOA Covenant of Conduct to encourage open communication was proposed.

**Motion to Table review and approval for next month’s agenda**.- M/S/C

Pastor Joel recommended BOA read *Lasting Impact: 7 Powerful Conversations That Will Help Your Church Grow*. Goal would be discuss 1 chapter each month during the BOA meeting to encourage discussion to grow the church.

1. Committee Liaison Assignments

|  |  |
| --- | --- |
| Benevolence & Social Concerns  | Nina Ball |
| Education  | Brad Heitland |
| Evangelism  | Betty Schweppe |
| Financial Management | Howard Thompson |
| HR | Val Sperry |
| Parish Fellowship | Angela Anderson |
| Property & Grounds | Kathy Pullen (or Bryant) |
| Worship, Music & Arts | Dawn Hansen |
| Stewardship | Mike Youngberg |
| Youth | Kathy Pullen (or Bryant) |

1. Financial Report – M/S/C
* Budget for January - $ 60,835 Income/ $ 72,749 Expenses
* Actual for January - $ 73,547 Income/ $ 63,564 Expenses
* YTD Budget - $ 60,835 Income/ $ 72,749 Expenses
* YTD Actuals - $ 73,547 Income/ $ 63,564 Expenses
* Income Less Expense – $9,982 Expenses
* Building for the Future: $ received 164,282.

Mortgage Retirement Plan

* 9 of 12 households needed have provisionally committed to contribute gifts to pay off the mortgage.
1. Endowment –

If a committee is looking for funds, there are $5500 in funds available, fill out the endowment application.

1. **Old Business**
2. Capital Funds update – See Financial Report
3. **Upcoming Dates:**
* Commissioning in Worship this Mar 27th and Mar 28th
* All Committee Meeting is 2nd Monday of odd months

(Next meeting in March).

1. **Next Board Meeting:**  March 22, 2016 - 6:45 PM