**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**February 24, 2015**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

**1. Devotions –** Pastor Joel: Dietrich Bonhoeffer’s book “Discipleship”-Reflections on Goods are for use not storage. May we have the wisdom to recognize the true treasures in life and not be distracted by the material treasures.

Members in Attendance

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Ron Ackerman | X | Gary Blomster | X | | Kathy Pullen | X |
| Mike Youngberg | X | Phyllis Ehlers | | X | Val Sperry | X |
| Howard Thompson | X | Dawn Hansen | | X | Pastor Joel | X |
| Angela Anderson | X | Brad Heitland | |  | Jeannine Arcand | X |

Additional Attendee: Jerry Jensen

**2. Approve February Agenda and January Minutes**

1. January 2015 Meeting Minutes – **M/S/C**
   1. Correct spelling of Hamernik
2. February 2015 Agenda amended – **M/S/C**
   1. Added 5C: Summer Brunch Planning
   2. Added 5D: Red Cross Shelter Agreement

**3. New Member/transfers -** None

**4. All Committee Reports –** January (Todd forwarded)

**5. New Business**

1. Financial Report – Howard Thompson – **M/S/C**
   1. 2015 Budget approved
   2. YTD Income is 107.37% of plan.
   3. YTD Expenses are 94.28% of plan.
2. Board Member Transitions/Committee Liaisons
3. Constitution and By-Laws were distributed
   * + May need review and update of governance structure against latest ECLA constitution (adapted in 1990)
4. Photos to be taken in March for updating the bulletin board
5. Natural Church Development Goals – Passionate Spirituality distributed
6. Committee Liaison Assignments

|  |  |  |  |
| --- | --- | --- | --- |
| **Member** | **Committee** | **Member** | **Committee** |
| Ron Ackerman | Stewardship | Phyllis Ehlers | Parish Fellowship |
| Mike Youngberg | Human Resources | Dawn Hansen | Worship, Music & Arts |
| Howard Thompson | Business Management | Brad Heitland | Youth |
| Angela Anderson | Education | Kathy Pullen | Property & Grounds |
| Gary Blomster | Evangelism & Communication | Val Sperry | Benevolence & Social Concerns |

1. Summer Brunch
   1. Board selections for hosting Sunday Brunch are:
      * Opt 1 – August 16
      * Opt 2 – August 23
   2. Angela Anderson to coordinate.
2. Red Cross Renewal Form approved for submittal– **M/S/C**
   1. In the event of disaster that affects 20 or more people, St.Philips would provide space for up to 5 days. Red Cross provides the supplies.

**6. Old Business**

1. NCD Update - Continuing analysis and will continue to provide recommendations.
2. Capital Funds update
3. January update: $150K pledged, $109K given.
4. Carpeting of the Office starts Sunday, 3/1 with removal of furniture in the front office and hallway. Expected to complete 3/6. Carpeting of the back offices and conference rooms planned for the following week.
5. Sound system bids have been received.
   * + 2 proposals are being reviewed.
     + The new system could be installed by early April.
6. Staffing update – No changes
7. Columbarium Committee update – Approved in January no update.
8. Call Process update provided by Mike Youngberg and Pastor Joel.
9. Site profile has been submitted to National ECLA Bishop’s office.
10. Candidate list of 3 to 8 names is expected on March 10.
11. Site profile advertisement is to be posted on the St. Philips web site for perspective candidates.
12. Candidate recommendation requests are being accepted and will be forwarded to the bishop’s office upon receipt.
13. Targeting a June selection in support of an August 1 start date.
14. Pastor Tim’s contract is currently through the end of May and will be extended as necessary.
15. Nominating Committee update
16. 2 volunteers from the board are needed for the nominating committee prior to fall.
17. Board will revisit this prior to fall.
18. Benevolence Committee Funds Allocation update
19. Currently reviewing and planning budget for 2015.
20. There are additional deferred funds available. Jerry Salitros needs to provide additional detail to the Benevolence Committee.
21. St. Philip’s is looking into partnering with Fridley Middle School to develop a program. Options include:
    * 1. Backpack food shelf program for weekend food
      2. Transportation program.
22. Nigeria disaster relief is also an option to be considered.
23. New Committee Chairpersons/Members Orientation update
24. Orientation is scheduled for Sunday, March 8, from 9:30 to 10:30am
25. Topics include bylaws, forms, processes, funding allocations.
26. Agenda has been submitted to committee chairs.
27. Board members do not need to attend a separate retreat is being arranged.
28. Potential Daycare Center update
29. 2 women are starting a new day care called Creative Learning Academy.
30. Ron Ackerman and Jerry Jensen developed a rental agreement with support from Dick Kruse and LaRae Kazmierkoski.
31. The rental agreement is being reviewed by Creative Learning Academy, if an agreement is reached the lease would require board approval.
32. A nominal rent would be charged during the 3-6 month licensing period, if a capital investment is required either party can terminate the contract.
33. Creative Learning Academy plans to offer before and after school care as well as all day care. They are primarily targeting the Fridley school district.
34. They would occupy rooms 15, 16 and 17 and utilize the kitchen to reheat catered food.
    * 1. VBS and the garage sale would need to be reconfigured to accommodate.
35. This additional income was not included in the budget for 2015.
36. **Upcoming Dates:**
37. **Next Board Meeting:** March 24, 2015 - 6:45pm

Devotions – Ron Ackerman