

St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration February 25, 2019 7:00PM

Attendance	
Board Members	Val Sperry, Andy Tjader, Kara Ackerman, Judy Greer, Mike Anderson, Barbara Cooper, Michelle Angerhofer, Diane Campeau, LaRae Kazmierkoski
Staff	Pastor Matt Flom, Jeannine Arcand

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use as you will, always to your glory and welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
7:05	1	Devotions		Pastor Matt
7:10	2	Introductions – board members shared personal information		Val Sperry
7:20	3	Approvals <ul style="list-style-type: none"> • January 21, 2019 Minutes – Motion, Second, Carried • February 25, 2019 Agenda – amended to include Staff Update by Pastor Matt • January 2019 Committee Reports 	M/S/C M/S/C Accepted	Val Sperry
7:25	4	Congregation Life Events New/Transferred/Released/Baptized <ul style="list-style-type: none"> • Requested Release: Ron Ronken • Released by Death: David Richter, Lenna Johnson, Joyce Dahle 		Diane Campeau
7:27	5	Financial Report: January 2019 Financials <ul style="list-style-type: none"> • Note: Budget distribution by month for both expenses and income is based on historical monthly averages • January actuals are within 1% of budget 	Accepted	Val Sperry
7:30	6	Pastor and Administrator Reports <ul style="list-style-type: none"> • Lent will include a study of Ruth including use of “Unfailing Light” at Wednesday services, written by Marty Haugen who wrote Holden Evening Prayer • After Easter Pastor Matt’s sermons, a three-week series, will focus on change in the church inviting congregation to read the book <u>Who Moved My Pulpit</u> • New member Sunday will be March 24 with 4 families joining St. Philip’s 		Pastor Matt, Jeannine,

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		<ul style="list-style-type: none"> Dorothy Jacobson funeral will be held on Thursday, March 7, with luncheon at the American Legion Hall Staffing Update – Tory Pluchek, Director of Youth and Young Adult Ministry has submitted her resignation effective March 20 Tory's farewell reception will be on March 17 	Ask PF to host	Pastor Matt
		<ul style="list-style-type: none"> Contact InterService regarding an interim Youth Director for the time required for review of congregational needs and desires in this area of youth and young adult ministry 	M/S/C contact Director of Interservice	Pastor Matt
7:40	7	<p>Old Business</p> <ul style="list-style-type: none"> Board/staff retreat will be Saturday, March 30, 9:00 – 3:00; location being sought at Saint Tims Lutheran Church Reviewed signed covenant with Amazing Grace, partner in mission <ul style="list-style-type: none"> -Created with assistance from Synod office -Includes use of office and storage space -Will be reviewed in two years, November of 2020 	Post on BOA board	<p>Pastor Matt/Val Sperry</p> <p>Val Sperry Jeannine Arcand</p>
7:50	8	<p>New Business</p> <ul style="list-style-type: none"> Permanent hire of Jeffrey Langevin as Choir Director; Jeffrey's position title is Worship Music and Band Coordinator and Sanctuary Choir Director; his pay covers 28 hour per week HR Committee appointments by BOA: <ul style="list-style-type: none"> -LaRae Kazmierkoski – Chair -Jennifer Prasek – 1 year -Jim Kugler – 2 years -Nancy Johnson – 2 years -Tim Hardy - appointed last year: 1 year remaining BOA Covenant of Conduct – reviewed as means of communication between congregation members and BOA BOA Meeting dates and times reviewed and adjusted as shown on chart below Committee Chair and Board Liaison - BOA Liaison changes: <ul style="list-style-type: none"> -Heritage Group – Diane Campeau -Property and Grounds – Mike Anderson -Parish Fellowship – Karla Ackerman -Human Resources – LaRae Kazmierkoski 	<p>M/S/C</p> <p>M/S/C</p> <p>Adjust Chart</p> <p>Update list and post</p>	<p>Diane Campeau</p> <p>Jeannine Arcand</p>

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		<p>-SPDR – Mike Anderson</p> <p>-Community Dinner – Michelle, LaRae, Judy</p> <p>-Worship, Music & Arts (WMA) Umbrella Group: Michelle, Judy, LaRae</p> <ul style="list-style-type: none"> • Attendance at 2019 Synod Assembly – May 3 & 4 <p>-We can send up to 3 voting delegates to the Synod Assembly. Board and church members are encouraged to step forward if they are interested in being considered to attend as a delegate. Val Sperry was appointed at the annual meeting, so two spots remain open.</p> <ul style="list-style-type: none"> • Preview goals for 2019 <p>-Evaluate current structure of committees and task forces</p> <p>-Develop basis for capital campaign 2020 for projects such as: storage unit, organ repairs, Hearing Loop, carpet in Fellowship Hall, AC in office wing, roof repairs, sanctuary carpet</p> <ul style="list-style-type: none"> • Installation of BOA Officers – March 10, both services 	Contact Val	
8:35	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> • Began path of knowing each other as board members • Began setting goals for this year and next 		
8:45	10	Adjournment: The Lord's Prayer		

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Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
Mar	Tue, 3/19	6:00PM	Mon, 3/25	Karla Ackerman	6:30PM		
Apr	Mon, 4/15	6:00PM	Mon, 4/29	Mike Anderson	6:30PM		
May	Mon, 5/13	7:30PM	Mon, 5/20	Michelle Angerhofer	6:30PM	Mon, 5/13	6:30PM
Jun	Mon, 6/17	6:00PM	Mon, 6/24	Diane Campeau	6:30PM		
Jul-Aug	Mon, 8/5	6:00PM	Mon, 8/12	Barbara Cooper	6:30PM		
Sep	Mon, 9/16	6:00PM	Mon, 9/23	Judy Greer	6:30PM		
Oct	Mon, 10/21	6:00PM	Mon, 10/28	Bryant Holmstrom	6:30PM		
Nov	Mon, 11/18	6:00PM	Mon, 11/25	LaRae Kazmierkoski	6:30PM	Mon, 11/11	6:30PM
Dec	Mon, 12/16	6:00PM	Mon, 12/30	Val Sperry	6:30PM		
Jan	Mon, 1/20	6:00PM	Mon, 1/27	Andy Tjader	6:30PM		
Feb	Mon. 2/17	6:00PM	Mon. 2/24		6:30PM	Mon. 2/10	6:30PM