

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Official Minutes
Board of Administration Meeting
January 16, 2017, 6:45 PM**

Meeting was called to order at 6:50 by board President Mike Youngberg.

Members in attendance:

Mike Youngberg, Valerie Sperry, Betty Schweppe, Carol Anderson, Joel Young, Leif Ronken, Kathy Pullen, Dawn Hansen, Bryant Holmstrom, Barbara Cooper

Staff in attendance:

Pastor Mollie Dvorak, Pastor Christine Wenzel and Jeannine Arcand.

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

1. Devotions: Val Sperry-

2. Checking In –Board shared stories.

3. Consent Approval:

- A. December 19, 2017 Minutes Move/Second/Consent after adding Kate's last name
- B. January 16, 2018 Agenda M/S/C. Amended agenda....M/S/C
- C. December Committee Reports – M/S/C

4. Membership – New/Transferred – None

5. Recap of the Sunday, January 14, 2018 meeting –Discussed feedback to the meeting.

6. Financial Reports: Treasurer, Leif Ronken - Presented the financial report for December 2017.

7. Pastors and Administrator Reports and Committee Reports:

- A. Pastor Christine – Bishop will visit St. Philip's on Feb.11th and preach at both services. Job description of senior pastor.. when does it need to be approved and by whom? Talked about date for installation...Feb.11th. Call Committee... 4 signed up, all women. Jennifer Prasek only person from TT.
- B. Pastor Mollie - Nothing to add. Life Groups... only two people signed up. Try again in the spring.

C. Jeannine (SPLC Office Manager) –In process of doing interviews. One extraordinary person applied so we discussed more money for the position.

D. Liaisons to Committee: No reports

8. Old Business:

- Worship Life Task Force – Meeting in January. Wow will come too!
- Transition Team Update: Pastor Christine –Transition Team is done. MSP is written and will be approved tonight.
- Stewardship – Pledges: 509,000 pledged... included pre pledged money. 172 pledges. Coming to grip with our reality. Stewardship need to be more than a drive for money... needs to be more than that. We need to look at Time and Talent and get our members involved.
- Nominating Committee – Update- one more person to get. HR committee is filled. Need to be more intentional on the financial committee/budget committee. Judy Greer, Michelle Angerhofer, Marlin Sorum, Andy Tjader, Jennifer Prasek new board members.
- Hmong Ministry – First Sunday 60-70 people there. Beautiful people. We've given them space until board approves their presence here. Leader will be here in March. Should know how they are doing by time decisions are made. They were on their own.
- \$10,000 Garage Sale Money – Money was supposed to go to the new garage... so this money will go to the capital expenditure campaign for P/G.

9. New business:

- Approve the Ministry Site Profile – no narrative or graphics. Spent time going over the document to make additions. Bryant taking notes to give to Heather for changes. Motion was made and seconded to accept the MSP as amended by recommendation of the board. M/S/C
- Approve the 2018 Budget –Motion was made and seconded to approve the 2018 amended budget. \$742,804. M/S/C
- Approve Parish Fellowship fund distribution:
 - Food Account - \$45 – for coffee, napkins and items used during events
 - Quilters - \$100
 - Knitters - \$100
 - Planters - \$100 to P&G or WOW to go towards plants in the big pots outside.
 - SPDR - \$200
 - Benevolence - \$900 – To be used for backpack project. We want to see this continue.

- Food account – MIKE will send the figures! Money in and money out.....it all pays for itself. Motion made and seconded to approve the PF Fund distribution. M/S/C
- Approve staff honorarium – Dawn Hansen honorarium....2017 and 2018 ...to be paid out \$1000 now and \$1000 later. Motion was made and seconded to pay Dawn an honorarium for all her efforts for volunteer bell director position. M/S/C
- Approval Choir Director – Motion made and seconded to approve the hiring of Kate Kremer for the Sanctuary Choir position. M/S/C.
- Chris Porter taken off as independent contractor and becomes an employee. A new job description comes with the position. Motion made and seconded to approve Utility Musician position. M/S/C

10. Reflection Time: What have we done to further the ministry of St. Philip’s tonight? Big thank you and goodbye to outgoing board members – Dawn Hansen, Betty Schweppe, Mike Youngberg, Joel Young, Leif Ronken. Matthew 25:21 “Well done, good and faithful servant.”

11. Adjournment: Meeting was adjourned at 9:30 pm by President Mike Youngberg. Ended the meeting with The Lord’s Prayer.

Upcoming Dates:

**BOARD Meeting
Tuesday, February 27, 2018**

**Installation of Board Members and Officers
February 11, 2018**

**ALL COMMITTEES Meeting
TBD?**

**EXECUTIVE COMMITTEE
TBD?**

Minutes submitted by Carol Anderson, St. Philip’s Board of Administration Secretary