

**ST. PHILIP'S LUTHERAN CHURCH  
6180 HIGHWAY 65 NE  
FRIDLEY, MINNESOTA 55432**

**Official Minutes  
Board of Administration Meeting  
January 21, 2019 7:00 p.m.**

Meeting was called to order at 7:05 p.m. by Board President Valerie Sperry.

**Members in attendance:**

Valerie Sperry, Carol Anderson, Judy Greer, Kathy Pullen, Andy Tjader, Jennifer Prasek. Not in attendance: Marlin Sorum & Barbara Cooper. Bryant Holmstrom spoke to us remotely.

**Staff in attendance:**

Pastor Matt Flom; Jeannine Arcand not in attendance.

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

**1. Devotions:** Kathy Pullen

**2. Checking in** –The board shared personal stories.

**3. Consent Approval:**

- A. December 17, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) as amended.
- B. January 21, 2019 Agenda – M/S/C.
- C. December 2018 Committee Reports.

**4. Congregational Life Events**

**Membership – New/Transferred/Released/Baptized**

Baptism: Scarlett Ella Thomson 12-23-18 (Karen and Byron Teska's grandchild)

Released by Death: Rolf Dahle (Husband of former member, Joyce Dahle), Alice Benson

Requested Release: Joyce Dahle, Eliza Merritt

Reactivated Member: Paula Cable

**5. Financial Reports:** Treasurer, Bryant Holmstrom – Financial report for December 2018. Strong financial report for December. We ended up \$3-4000 in the black!

**6. Pastor and Administrator Reports and Committee Reports:**

- A. Pastor Matt – We are gaining new members and some new members have brought friends, a chain reaction.  
Staff is getting ready for Lent and the study of Ruth.  
Worship, Music and Arts umbrella committee will have their next quarterly meeting soon. Everyone is excited about the new communion pottery. We will store the old communion supplies for now. One topic to be discussed at the WMA meeting is the importance of the first Sunday of the month. Is it the rail or is it getting the wine in cups rather than intinction. Communion server teams are getting smaller so another topic to discuss.  
Pastor Matt plans to visit with all the groups again.  
David Richter funeral will be this week. Pastor Matt averages about 2 funerals a month. Those members on hospice are also increasing.
- B. Jeannine Arcand –No Report
- C. Board Liaisons –Carol discussed the luncheon plans for the annual meeting as served and prepared by the Parish Fellowship committee. No other reports.

**7. Old Business:**

- 2018 Annual Appeal – Pastor Matt - The year end annual appeal for calendar year 2019 ended up with 170 pledges totaling \$515,812.00. Into this we build the 6 year average of non-pledged offerings of \$128,686.57 to equal a possible income for envelope offerings at \$644,498.57.
- Report from Nominating Committee – Valerie – All positions are filled. The unknown was the chairperson of the Benevolence committee since LaRae Kazmierkoski volunteered to be the Vice President for next year. The committee met and Karen Teska has agreed to take the position. The HR committee is appointed by the board and names have been given to Valerie. Two members from last year's HR committee will not fulfill their commitment.
- Annual Meeting – Valerie – 168 last year. We are planning for 150 this year. Chili will be served! There was discussion of whether or not to use paper products but in the end

the decision is to use real bowls and plates. Clean up will occur after the meeting and hopefully members will help!

#### **8. New business:**

- Spence Minear – Spence discussed Property & Ground's plans for an outdoor directional sign. The City of Fridley requires the sign to be 4 square feet or less. The P & G committee worked on this last year and then put the project on hold. Now they are looking to make a sign that is 3 square feet, 5 foot tall, steel posts with bars across. The top will be 3 foot wide and a foot thick. The sign will help people find the Sanctuary door 1 for Sundays and funerals and the weekday entrance door 2. Also signage for community dinner at door 11. Ralph Petersen has a computer driven router to help with this project. The one side only signs will be hung as needed, dependent on day and events. No official vote from board needed. Spence indicated that about \$3700 will be saved with P & G doing the work on the signs.
- Budget for 2019 – Bryant stated that hopes and dreams were accomplished. No large changes other than implementing the 6 focus areas that we talked about for the Stewardship Annual Appeal. They were Food and Clothing Shelf, Missions, Managed Information Technology (Computers), Investment in Staff, Excellence in Music, and Growing Our Giving to the Minneapolis Synod. The board M/S/C the budget worksheet to present to the congregation on January 27, 2019 and then approve at the annual meeting on Feb 3, 2019.
- Potential dates for a board/staff retreat to continue work on restructuring. The old and new board will be invited to this event. A tentative date is Saturday, March 30<sup>th</sup>.
- St. Philip's received a gift from Amazing Grace Church for \$1000.00. Val proposed that we give the money to the food shelf. M/S/C.

**9. Reflection Time:** What have we done to further the ministry of St. Philip's tonight? The budget committee presented a budget that didn't make us cry! We made positive moves forward for the annual meeting. We are working with our neighbors to help the food shelf.

**10. Adjournment:** Meeting was adjourned at 8:30 p.m. by Board President Valerie Sperry. We ended the meeting with the Lord's Prayer.

**FUTURE DATES:**

**EXECUTIVE BOARD MEETING  
TBD**

**BOARD MEETING  
Monday, February 24, 2019 7:00 p.m.**

**ALL COMMITTEE MEETING  
February 11, 2019 6:30 p.m.**

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary