**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**August 2, 2016**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. **Lasting Impact – Chapter 5** – Deferred to September

1. **Members in Attendance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mike Youngberg | X | Nina Ball |  | Kathy Pullen | X |
| Val Sperry | X | Dawn Hansen |  | Betty Schweppe |  |
| Howard Thompson |  | Brad Heitland |  | Pastor Joel |  |
| Angela Anderson | X | Bryant Holmstrom | X | Jeannine Arcand |  |
| Pastor Mollie |  |  |  |  |  |

1. **Approve Agenda and Minutes**
2. June 2016 Meeting Minutes – approved
3. July/Aug 2016 Agenda – approved
4. **New Member/transfers -**none
5. **All Committee Reports**

 **Committee Meeting Minutes submitted**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Benevolence & Social Concerns |  | Stewardship |  | Property & Grounds | X |
| Education |  | HR |  | Worship, Music & Arts |  |
| Evangelism |  | Parish Fellowship | X | Youth |  |

Other Meeting Minutes submitted:

1. Heritage Committee
2. **New Business**
3. BOA Covenant of Conduct- M/S/C with Modifications

Mods - add revision date, load and change Board to BOA.

 Need article in Friend to introduce and include link to web page

1. Financial Report –
* Budget for July - $ 65,124 Income/ $ 64,466 Expenses
* Actual for July - $ 57,907 Income/ $ 61,418 Expenses
* YTD Budget - $ 410,901 Income/ $ 415,957 Expenses
* YTD Actuals - $ 404,187 Income/ $ 399.077 Expenses
* Building for the Future: $ 180,881received
* Mortgage Retirement Plan: July 1 Balance $79,764
1. Review list and descriptions of all committees and groups
* Reorganize groups to following categories

Worship, Grow, Serve, Care, Fellowship, BOA, Committees

* Review Groups and sort into categories, identify missing groups
* Get brief descriptions for groups and meeting times.
1. Approve Staff Raise recommendation – M/S/C

2% increase for the rest of year starting August 15, 2016

This raises the staff budget at total ~$3K for the rest of the year.

1. New Life Groups

Goal is to organize a Planning team in August

1. Music, Worship and Arts Organ Maintenance

$22K is needed for maintenance of the organ.

Dawn to get cost breakdown and find out the level of urgency.

To be discussed next month- Old Business.

1. Property & Grounds Room Repurposing- Kathy Pullen

Recommendations discussed.

Room 3 to Lounge (convert to comfortable lounge)

Lounge to Meeting Room

Room 10 to Tech Office

1. Pray Ground for Children in worship – Pastor Mollie

Set up carpeted play area and soft toys by September

Still investigating cost, need to identify budget source.

If budget requires approval, special session to be scheduled.

1. **Old Business**
2. Summer Brunch – BOA to serve August 21st-Val Sperry

Make you own Croissant Sandwiches

Need help Sunday morning starting at 8am

 Put together meat and cheese trays,

 Clean and cut Fruit

1. **Upcoming Dates:**
* Polka Saturday – Sat Aug 6
* Saturday Supper - Sat, Aug 13
1. **Next Board Meeting:**  Sept 27, 2016 - 6:45 PM