**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**June 23, 2015**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

**1. Devotions –** Gary Blomster – The Mystery of Faith

 Members in Attendance

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Ron Ackerman | X | Gary Blomster | X | Kathy Pullen | X |
| Mike Youngberg | X | Phyllis Ehlers |  | Val Sperry | X |
| Howard Thompson | X | Dawn Hansen | X | Pastor Joel | X |
| Angela Anderson | X | Brad Heitland |  | Jeannine Arcand | X |

**2. Approve Agenda and Minutes**

1. May 2015 Meeting Minutes – M/S/C
2. June 2015 Agenda – M/S/C

**3. New Member/transfers –** None.

**4. All Committee Reports –**

Property and Grounds and Education Minutes submitted

**5. New Business**

1. Financial Report – Howard Thompson – M/S/C

Budget for May - $49,706 Income/ $64,063 Expenses

Actuals for May - $61,345 Income/ $56,442 Expenses

YTD = +$13,216

1. Summer Brunch

BOA Brunch on August 16 will be at 10:30am.

Blue grass band will be playing at a combined service at 9:30am.

Typical attendance is 100.

1. Kurtz-Moss Fund – M/S/C

Through the Estate of Sanford “Sandy” Moss. Harold and Grace Kurtz will establish a permanent of fund of $200K with annual income to be paid to St. Phillip’s Lutheran Church to be distributed as follows:

10% Endowment Fund

10% Pipe Organ Maintenance Fund

10% Choral Music Program Fund

10% Youth and Young Adult Ministry Fund

10% Disaster Relief Fund

50% To be allocated to ministries as recommended by senior pastor and approved by board. This would be managed and reported similar to the Trivent Fund.

1. Proposed Kurtz Gift – M/S/C pending approval of Columbarium plan approval.

Harold and Grace Kurtz proposed gift of $25K to provide up-front funding to the Columbarium as a loan. When niche sales and gift exceed $25K the loan would be paid to the “Building for the Future” fund. Money transfer issue to be worked by financial advisor to ensure transfer between funds is handled properly.

**6. Old Business**

1. NCD Update

“The Story” will be presented to the board soon.

1. Capital Funds update

No new pledges still at $153,409

Received $116,466 toward pledges and $22,520 unpledged.

1. Columbarium Committee update
* Checking account needs to provide a plan to the BOA for approval and subsequently establish a checking account to receive the gift from this month to receive the gift from Harold and Grace Kurtz.
* Schedule a special meeting for July 14 to ensure Columbarium has a financial plan before approving the checking account and acceptance of Harold and Grace Kurtz gift. Presentation to cover governing documents, business plan, landscape plan and perpetual funding for maintenance and upkeep.
1. Call Process update

Call Committee will help support the transition for Molly including organization of a welcome reception the 1st weekend, office preparation and office warming gifts, St. Philip’s and Fridley Information.

1. Nominating Committee – no update
2. **Upcoming Dates:**

July 14, 6:45PM – Columbarium presentation to the BOA.

Secretary stand-in for July 14 meeting – Ron Ackerman

 Devotions – Phyllis Ehlers

1. **Next Board Meeting:** July,28, 2015 - 6:45pm – Cancelled

Howard Thompson to distribute Financial Report

 New pressing business would be added to July 14 meeting.