**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**June 28, 2016**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may. be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. **Lasting Impact - Conversation 4 –** Discussed how to engage the congregation in volunteer activities. Suggestions included:
   * Treat volunteers like we are running a business.
   * Add a web page or print a booklet with committee information and Mission statement index.
   * Assign someone at each event to assign roles to ensure all volunteers are assigned and engaged.
   * Assign clear roles and responsibilities for event coordination to optimize inclusion.

**Actions**

Jeannine - Pull together list of all committees and groups with descriptions. Distribute to the BOA prior to July BOA Meeting.

Angela – Add Agenda item for July New Business. Push Chapter 5 to August.

1. **Members in Attendance**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mike Youngberg | X | Nina Ball | X | Kathy Pullen | X |
| Val Sperry | X | Dawn Hansen | X | Betty Schweppe | X |
| Howard Thompson | X | Brad Heitland |  | Pastor Joel |  |
| Angela Anderson | X | Bryant Holmstrom | X | Jeannine Arcand | X |

Pastor Mollie

1. **Approve Agenda and Minutes**
2. May 2016 Meeting Minutes – M/S/C as amended
3. June 2016 Agenda – M/S/C
4. **New Member/transfers -None**
5. **All Committee Reports**

**Committee Meeting Minutes submitted**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Benevolence & Social Concerns | X | Financial Management |  | Property & Grounds | X |
| Education |  | HR |  | Worship, Music & Arts |  |
| Evangelism |  | Parish Fellowship | X | Youth |  |
| Stewardship |  |  |  |  |  |

Other Meeting Minutes submitted:

1. Heritage Committee
2. Global Mission Team
3. **New Business**
4. BOA Covenant of Conduct- Review Changes postponed to July meeting
5. Financial Report –

* Budget for May - $61,317 Income/ $64,622 Expenses
* Actual for May - $63,690 Income/ $62,859 Expenses
* YTD Budget - $345,77 Income/ $351,491 Expenses
* YTD Actuals -$ 346,281 Income/ $337,658 Expenses
* Building for the Future: $179,741 received
* Mortgage Retirement Plan: Mortgage balance reduced from $140,647 in May to $79,764 in June

1. Revisit Staff Raises –

* Recommendations will be provided prior to next months’ meeting.
* BOA will discuss potential raise approvals in August.

1. New life Groups – Pastor Joel and Mollie

* Starting 6 week sessions for life group studies led by facilitators.
* Targeted group size is 7 – 12 people per group.
* Sessions will be held in fall, winter and spring.
* Looking for volunteer facilitators.
* Information meeting will be held in August.
* Goal is to develop relationships in worship and fellowship

1. Group Photo
2. **Old Business**
3. Summer Brunch – BOA to serve August 21st

Coincides with Joel’s 5th Anniversary Cake

Val Sperry is leading the planning.

Cold menu of sandwiches, fruit, juice

Expecting more than 100 attendees

Will be served from 9:30am to 10:30am

1. **Upcoming Dates:**

* Garage Sale July 27 thru 30
* Not Rally Sunday Sept 10 & 11
* Missouri Disaster Relief Oct

1. **Next Board Meeting:**  August 2, 2016 - 6:45 PM in Library