

**ST. PHILIP'S LUTHERAN CHURCH  
6180 HIGHWAY 65 NE  
FRIDLEY, MINNESOTA 55432**

**Official Minutes  
Board of Administration Meeting  
June 24, 2017, 9:00AM Board Retreat**

Meeting was called to order by board President Mike Youngberg at 9:10AM

**Members in attendance:**

Mike Youngberg, Valerie Sperry, Kathy Pullen, Dawn Hansen, Betty Schweppe, Bryant Holmstrom, Barbara Cooper, Leif Ronken and Carol Anderson

**Staff in attendance:**

Interim Senior Pastor Christine Wenzel, Pastor Mollie Dvorak, and Jeannine Arcand (Office Manager)

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

**1. Devotions:** Pastor Mollie

**2. Consent Approval:**

A. May 30, 2017 Minutes M/S/C

B. June 24, 2017 Agenda M/S/C.

C. June Committee Reports – The Committee Chairs also received copies of the minutes.

**3. Checking In / Introductions** –Shout out to VBS and all who helped. Leif updated Jeny status.

**4. Membership – New/Transferred –**

Transferred – John and Juanita Vaala; Carol and Donald Blair; Darcy and Mark Williams.

Removed by Death – LaVonne Christensen; Ruth Ollila; Hazel Williams; Marilyn Larson; Joseph Poissant; Bette Wrucke.

**5. Financial Reports:** Treasurer, Leif Ronken – no report today. Jeannine shared information from Jerry... Thrivent Choice Dollars were pulled and by next month this fund will be in the red. A reminder will be written to all Thrivent Choice Dollars members to direct their qualifying money to St. Philip's!

**6. Pastors and Administrator Reports:**

A. Pastor Christine – Met with the Transisiton Team during the Board meeting.

- B. Pastor Mollie –Dream Team... the education team looking at how things will look for education in the fall. Mollie is meeting with this group. She reported lots of energy coming from our 9:30 service as the members become acclamated with one service for summer. God’s Work our Hands will kick off on Rally Sunday, September 10. It would be nice to do something ‘all congregational’ each month. The Worship Life Task Force will be visiting other churches this summer. Reports from the surveys will be on the website or physical copies in the office. A checklist will go with each team as they visit the churches. Wednesday evening service, along with youth activities and meals for the community.. all of this is a work in progress.
- C. Jeannine (SPLC Office Manager) –No new news on the daycare.

### 8. New Business:

- A) Choir Director Position – The Executive Board sent out a letter to current choir members asking for their input on the choir and a new choir director. Several members have responded. They are committed to the choir and want to keep the deep traditions going that have made the music at 8:30 service vital. We discussed the job description and we also pinpointed a few people to be on a call committee.
- B) Communication needs.... we will talk more about this at a future board meeting. How do we communicate with the congregation? What is the best way? Who is responsible for making decisions when we have difference of opinion on topics related to church space? How does this place run?
- C) Columbarium discussion – Need to work with the Columbarium committee to establish how the space is used and by whom.
- D) Update on Budget – No further discussion today.
- E) Approve Policy Manual – M/S/C

**9. Reflection Time:** What have we done to further the ministry of St. Philip’ today?

**10. Adjournment:** Meeting was adjourned at 10:11AM by President Mike Youngberg followed by The Lord’s Prayer.

Board reconvened at 2:40 PM

- 1) Job description was evaluated, and amended. Approve new job description of Choir Director M/S/C
- Approve the Mission Statement (**God calls us to receive and share God’s love and grace to all people**) and the Vision Statement (**With God’s help we will be joyful, compassionate and generous as we worship, grow and serve in community**) as developed during the Board Retreat M/S/C
- 2) Establish two task forces: GLTF – Grow Life Task Force and SLTF – Serve Life Task Force. M/S/C

Adjourned second meeting at 2:55PM

**Upcoming Dates:**

**ALL COMMITTEES Meeting**

Monday, September 11, 2017

**EXECUTIVE COMMITTEE**

Wednesday, July 19, 2017 6:45 PM

**BOARD MEETING**

No meeting in July

August 15, 2017 6:45 (rescheduled from August 22)

**GARAGE SALE**

July 26- July 29

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary