

**ST. PHILIP'S LUTHERAN CHURCH  
6180 HIGHWAY 65 NE  
FRIDLEY, MINNESOTA 55432**

**Official Minutes  
Board of Administration Meeting  
June 21, 2018 7:00 p.m.**

Meeting was called to order at 7:00 p.m. by Board President Valerie Sperry.

**Members in attendance:**

Valerie Sperry, Jennifer Prasek, Carol Anderson, Marlin Sorum, Kathy Pullen, Bryant Holmstrom, Barbara Cooper, Andrew Tjader, Judy Greer, Michelle Angerhofer

**Staff in attendance:**

Pastor Mollie Dvorak

Jeannine Arcand on vacation.

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

**1. Devotions:** Judy Greer

**2. Bob Becker** – Second Harvest Heartland (SHH) partnership is now in place and the food shelf will be able to purchase food from them starting July 2, 2018. Bob came to the board to get permission to share all of our names and email addresses with SHH. The board approved this request– Moved/Second/Carried. Moving forward money for food will be welcome so that the food shelf can buy food at a savings.

**3. Call Committee presents Pastoral Candidate to the Board for a Vote of Approval –**

The Call Committee presented the name of the candidate they recommend to be the next senior pastor of St. Philip's Lutheran Church. Information about the candidate, in the form of a Rostered Minister Profile (RMP), was dispersed to the board. Members of the call committee gave their explanations of support for the candidate. At that time a motion was made to call a special congregational meeting to vote on the candidate.

Motion: Be it moved to call a special congregational meeting for the purpose of calling the Call Committee's recommended candidate for the position of senior pastor. The date of the meeting being Sunday, July 22, 2018 at 10:45. M/S/C by the board.

**4. Checking In** –The board shared personal stories.

## **5. Consent Approval:**

- A. May 22, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) – with addition of Bob Becker.
- B. June 21, 2018 Agenda – M/S/C
- C. May 2018 Committee Reports

## **5. Membership – New/Transferred/Released –**

Released through Death:

Joyce Knutson, Marilyn Boe, Dick Carlson

Baptism – Beckett Schellenberg 6/24/18

## **6. Financial Reports:** Treasurer, Bryant Holmstrom - Financial report for May 2018.

Favorable to budget. Right where we're supposed to be moneywise. We're doing well!

## **7. Pastors and Administrator Reports and Committee Reports:**

Pastor Mollie - Funeral on Monday for non-member with 200 people..but wanted to use our church for the funeral. Pastor Mollie will be going to youth gathering, along with Tory Pluckeck and 9 youth. The July 1st service is in good hands with Tory's boyfriend preaching, Garth Englund III. Contact Myron Nash if there are any building issues while Mollie is gone.

Jeannine (Office Manager) – (not present, info via email) After touching base with Katie again on the ear piece devices I have a change to report. Katie brought this issue to Property & Grounds and they suggested that the ushers monitor the usage. Apparently we have 9 devices and only Christmas and Easter has been a problem. Sunday usage will be monitored in order to determine the need for more.

### Committee Liaisons –

Barbara Cooper reported, on behalf of Benevolence, that 50 Thanksgiving baskets will be prepared to be used in our own food shelf instead of CEAP.

Andy Tjader reported that Tory and youth will be attending the National convention. Others will be going off to Camp Wapo. Andy also reported from Connie that S.P.A.R.K of Faith had a good year. The children were involved in learning new songs and singing for the congregation. VBS is being held right now with the theme Shipwrecked and Rescued by Jesus! With 3 summer Wednesday evening services, activities are being planned for the children and families. Tory reported that Youth Ministry is meeting almost weekly to plan events which includes doing service projects and having fun! Bryant Holmstrom reported that SPDR will be going to Galveston, TX for their fall disaster relief trip. Dates are September 22-30.

## **8. Call Committee Update –** Presentation to board. See above.

## **9. Old Business:**

- Worship Life Task Force – update – Pastor Mollie - Katie met with Kinghorn Construction Company for options for handicapped and wheelchair accessible pews. Pew cards will include prayer card and visitor information. Separate communion card will be placed in the bulletin.
- Summer worship schedule/ Wednesday update – Pastor Mollie – Sunday’s have been phenomenal. There has been nearly 200 people in attendance. First Wednesday evening service had over 100 people. Community dinner people attended as well. Blessing of the Animals was very popular. The evening also included face painting, bouncy house, a doughnut truck, ice cream bars and popsicles to name a few. Wednesday, July 11<sup>th</sup>, will be a taco night, worship and then ice cream bars.
- Amazing Grace Church update – Valerie reported that the executive committee would be meeting with Deb Stehlin, Director of Evangelical Mission of Minneapolis Area Synod, Pastor Mollie, Pastor Bee Vang, pastor of Amazing Grace Church and other members of his congregation on July 12<sup>th</sup> at 6 p.m. in sanctuary (every room taken in preparation of Garage Sale!) Bob Becker and Mike Youngberg have also been invited to attend. The purpose of this meeting is to write the covenant between St. Philip’s Lutheran Church and Amazing Grace Church. The executive committee will meet on June 25<sup>th</sup> in preparation of this July 12<sup>th</sup> meeting.
- Church host for weekend days/week nights update – Jennifer – HR wrote a job description from information given by Jeannine and Katie. The position includes 7 hours on Sunday, 11 a.m. – 6 p.m. It was decided that weeknights will be covered by our current part time custodian Michelle, our Wednesday night groups that meet from church and other groups who are good renters. There was discussion about a reception desk on Sunday so our greeter is easily visible and possibly a coffee pot! Strive to make door 2 more welcoming. Extra rental money will pay for this very part time position.
- 60<sup>th</sup> Anniversary update – Valerie reported that Parish Fellowship, Heritage Group and other members have set a date of Oct. 14: 2018 as the date to celebrate 60 years of St. Philip’s. Current plans include a video the Heritage Group has of Pastor Eitheim and the early years of St. Philip’s along with video of the 1965 tornado. Following the video Parish Fellowship will serve a ‘potluck’ type meal that will take us back to 1958. **Anyone is welcome to help with this event.** Hopefully displays of pictures and events from past years too. What did it cost to go out to eat in 1958? What did a gallon of milk cost?
- Hearing devices for Sanctuary- update see Jeannine report above.

## 10. New business:

- Staff Transitions – Pastor Mollie – Jennifer Thurman is leaving on July 22<sup>nd</sup>. Her reception will be on July 15 with an ice cream social. Pastor Mollie, Jennifer Prasek from HR and Jeannine met to discuss distribution of her duties not related to Worship Band.

Any written information used in the worship service (bulletins, slides) will stay with the worship planning group. All other announcement sheets, inserts, slides etc. will go to the Communications and Membership Coordinator.

- Covenant of Mutual Respect and Trust between the congregation, the elected BOA, the Pastor and the Staff of St. Philip's Lutheran Church – review and approve.

This covenant was written by the call committee. It speaks to the relationship between each other, the board, the pastor and our church staff. The covenant asks us to support, encourage, celebrate, respect and trust. It also asks us to pray and to act with integrity and authenticity. On Sunday July 8, 2018. Valerie will present to the congregation in worship and copies will be in the bulletin. This covenant should be seen as a means of missional support to each other with hope moving forward. The board offered its support of this covenant. M/S/C

**11. Reflection Time:** What have we done to further the ministry of St. Philip's tonight? Good work to bring groups back together in the ALL meeting. Thankful for the wonderful work our Call Committee is doing - approved the vote for a new pastor. We have a covenant to share with the congregation. We will celebrate 60 years at St. Philip's.

**12. Adjournment:** Meeting was adjourned at 9:05 p.m. by President Valerie Sperry. We ended the meeting with The Lord's Prayer.

### **Upcoming Dates:**

**BOARD Meeting**  
**Tuesday, August 7, 2018 7:00 p.m.**  
**Changed to Monday, August 6, 2018 7:00 p.m.**

**ALL Meeting**  
**Monday, August 13, 2018 6:30 p.m.**

**EXECUTIVE COMMITTEE**  
**TBD**

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary