

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Board of Administration Minutes
March 26, 2013**

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

Members present: Pastor Joel, Pastor Jan, Norm Schultz, Matt Johnson, Joel Young, Arlene Retzer, Ron Ackerman, Brad Heitland, Val Sperry, Harold Lundberg, Deb Carroll

1. Devotions: Joel Young. Share Joys and Concerns

2. Approve Agenda and Minutes M/S/C

3. New Member/transfers- none to report

4. All Committee Reports- minutes will be e-mailed as received

-Gift inventory will be checked for potential committee members.

-Evangelism committee is asking if they are doing their job of tracking active members. Prayer and communion cards are being evaluated and may be redone.

-Communication between staff and volunteers on committees is also being evaluated.

5. New Business

A. Financial Report – Ron Ackerman- distributed financial report for February, 2013 - discussed a slow start for giving in 2013 **M/S/C**

B. All Committee Meeting – April 9 - 7:00 pm. We will continue to discuss the duties and responsibilities of each committee, as well as possible regular meetings for all committees.

-Time to address questions and concerns from the committees.

C. Phone Contracts – **M/S/C** via e-mail to use POPP for the new phone system. We saved \$806.40 by moving quickly. Funds for the new phones came from excess money for the electronic sign.

D. Visitation Ministry Leader Position – **M/S/C** by e-mail to hire Verilyn Pelava

E. Updated position descriptions (Director of Youth Ministries, Worship Band Leader) Joel Young made a motion to accept the new job descriptions. **M/S/C**

- F. Carpet Repair: Arlene Retzer reported that the carpet in the sanctuary is pulling away from the slate floor. \$865.67 is needed for materials to repair. Labor will be provided by men's work crew. Money would come from Property and Grounds budget. **M/S/C**

6. Old Business

- A. Nominating Committee Update – Matt Johnson
Last year's committee members will step aside until needed in the future.
- B. Board and Committee Chair Orientation update
- C. Garage Sale Update:
We now have 4 co- chairs: LaRae Kazmierkoski, Sue Davis, Jan Kugler, and Michelle Angerhofer
Sale Dates: July 31-Aug 3, 2013
- D. Greg Rosholt's proposal - He will simplify his proposal to pay down the mortgage before it is presented to the congregation.

7. Upcoming Dates

- A. All Committees Meeting – April 9, 2013 – 7:00 p.m
- B. Synod Assembly – May 31, June 1. 2 open spots remain for members to attend.
- C. Brunch Dates (options: 6/9, 6/23, 7/7, 7/14, 7/21, 7/28, 8/4, 8/18, 8/25)
Board will take first available date for brunch. (4/3/13 email from Parish Fellowship schedules BOA for brunch on 6/16/13)

8. Next Meeting: April 23, 2013, 6:45. Devotions – Ron Ackerman