

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Official Minutes
Board of Administration Meeting
March 27, 2018, 7:00 PM**

Meeting was called to order at 7:02 by board President Valerie Sperry.

Members in attendance:

Valerie Sperry, Jennifer Prasek, Carol Anderson, Marlin Sorum, Kathy Pullen, Bryant Holmstrom, Barbara Cooper, Andrew Tjader, Judy Greer, Michelle Angerhofer

Staff in attendance:

Pastor Mollie Dvorak, Interim Pastor Christine Wenzel and Jeannine Arcand.

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

1. Devotions: Carol Anderson

2. Checking In –The board shared stories.

3. Consent Approval:

A. February 27, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) – with changes M/S/C

B. March 27, 2018 Agenda – M/S/C two items added M/S/C

C. February 2018 Committee Reports – M/S/C

4. Nhiabee (Bee) Vang - presentation on the Hmong Ministry –The board was happy to welcome Pastor Bee, his wife Pakou and Lue, Kita and Madeline Her. Pastor Bee had prepared a wonderful document with his Bio, the vision and mission statements for his church Amazing Grace Lutheran Church. He outlined the need for a Hmong Ministry, the need for the intersection of faith, culture and community. He suggested the interdependence of faith and culture to include: funerals, wedding/marriage, health and wellness, and bridging cultural and Christian practices. How will they get there? Pastor Bee outlined the strategic team that will be formed, along with worship, music, education, training, prayer team, developing strong leaders, support from local partners, support from local area synods and support from the ELCA in Chicago. The space they will use at St. Philip's will be the Sanctuary on Sundays from 1:00pm – 3:00pm, Nursery on Sundays from 1:00 – 2:00pm, and a youth room on Sundays from 1:00-2:00. They see as their long term goal to break ground in 5 years for their own church. Most of the Hmong people are bilingual but the elders only speak Hmong. They feel the church is a place where the Hmong can reclaim their native language.

Bob Becker was with our speakers at the board meeting. He wrote a letter in support and as an advocate to Pastor Bee's ministry. Bob's wish was that we exhibit compassion, humility and benevolent generosity by supporting this new ELCA Hmong congregation.

5. Membership – New/Transferred – Released – Wendell Mogren – deceased; New Member (baptism) Knox Burton; Requested transfer: Lee and Margo Tech

6. Financial Reports: Treasurer, Bryant Holmstrom - Financial report for February 2018.

7. Pastors and Administrator Reports and Committee Reports:

- A. Pastor Mollie - Pastor Mollie shared a story of a couple that she has been helping. They had a baby who was put into foster care. Although she is not working with the couple now, they are still welcome to come to the food shelf once per month and Wednesday dinners. Out Good Samaritan fund continues to help those in need.
- B. Pastor Christine – Reminder that there is \$3000 in the Moss/Kurtz fund. With the board's approval, Pastor Mollie will bring to the board ideas of how to spend this money. Possible ideas are for adult education and an 'on call' cell phone.
- C. Jeannine (SPLC Office Manager) –Property and Grounds window coverings for windows in fellowship hall to help with the sun. Fabric covering and other window coverings on south wall.
- D. Liaisons to Committee: Barbara, on behalf of Benevolence committee, is wondering who monitors the missionaries Carol and Jim Sack and our financial commitment to them. Pastor Christine to look into this.

8. Call Committee Update – The call committee will be interviewing 6 people the week after Easter. One comes from out of town, all the rest are local. Pastor Christine helped with a mock interview. Do you have a time line? Still hard to have a firm time line. Hope to rank in the next week. Will visit parishes after they make the cut to a couple applicants.

9. Old Business:

- Emergency call, follow-up to the last month's discussion – Pastor Mollie is investigating possibilities. One thought is a simple cell phone that the on call pastor would carry. Calls would come into main line and a nighttime message that would give the cell phone number.
- Worship Life Task Force – Pastor Mollie – Unable to meet this month. She will find another chairperson for this task force.

- Discussion from Pastor Bee's presentation – Valerie will set up meetings with the Reverend Deb Stehlin at the Synod as well as Pastor Bee and members of St. Philip's to discuss setting up a covenant between St. Philip's and Amazing Grace Church. The board did a show of hands that we are interested in pursuing a partnership/covenant with the Hmong Ministry.
- Feedback from Committees about All Committee/Teams Meeting – Feedback was good to go forward with the All Committees/Teams meeting. The board chose Monday, May 14th as the first such All Committee/Team Meeting. We will plan to serve treats and beverages and invite all the committees and teams. Publicity will be done soon so that members know ahead of time and will join us.
- Review 2018 List of Committees and Chairperson – We got input from the board to finalize the list of committees and contacts. Carol will distribute to the committees and board and staff.

10. New business:

- Transition after Pastor Christine leaves – Pastor Mollie will take over the pastoral duties as long as we need her services or until she receives a call to another church. We plan to use Pastor Margie and other guest pastors to help with preaching.
- Summer worship schedule – We plan to go down to one blended service at 9:30 starting Memorial Weekend until Labor Day weekend. Wednesday evening services will be scheduled once per month at 6:30pm. Possible dates are June 13, July 11, and August 8. We will start promotion in April. Board did a show of hands for the change from two services to one for the summer.
- Endowment discussion – Valerie – Endowment has money to share. If there are any requests from Endowment please get them in. Requests need to be to Endowment by April 15th.
- Pastor's job description – Jennifer Prasek is the chairperson of the HR committee. Jennifer will meet with Pastor Christine and Pastor Mollie to finalize the job description.
- Email issues- Should we take all board member individual emails off the website and leave only the BOA email that includes all board members? Yes. This has been done so individual emails no longer show.

11. Reflection Time: What have we done to further the ministry of St. Philip's tonight? We engaged with the Hmong Ministry tonight and will find so many possibilities to work God's work together.

12. Adjournment: Meeting was adjourned at 10:00 pm by President Valerie Sperry. Ended the meeting with The Lord's Prayer.

Upcoming Dates:

**BOARD Meeting
Tuesday, April 24, 2018 7:00**

**ALL COMMITTEES Meeting
Monday, May 14, 2018**

EXECUTIVE COMMITTEE

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary