**ST. PHILIP’S LUTHERAN CHURCH**

**6180 HIGHWAY 65 NE**

**FRIDLEY, MINNESOTA 55432**

**Board of Administration Meeting Minutes**

**March 22, 2016**

**6:45pm**

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

1. **Lasting Impact - Conversation 1 –**Action Item:  Each identify at least one person (or group) who can share how the ministry of St. Philip's has changed their lives or has impacted the lives of those around them. It can be a member, someone from the community, or whomever else. The goal is to share these stories of changed lives in worship, beginning in September. The stories can be shared via video or in person; the hope is to dedicate 3-5 minutes in worship every weekend in worship to share these important stories.

1. Members in Attendance

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Mike Youngberg | X | Nina Ball |  | Kathy Pullen | X |
| Val Sperry | X | Dawn Hansen | X | Betty Schweppe | X |
| Howard Thompson | X | Brad Heitland | X | Pastor Joel | X |
| Angela Anderson |  | Bryant Holmstrom | X | Jeannine Arcand | X |

1. **Approve Agenda and Minutes**
2. February 2016 Meeting Minutes –
3. March 2016 Agenda –
4. **New Member/transfers**

None.

1. **All Committee Reports**

**Committee Meeting Minutes submitted**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Benevolence & Social Concerns |  | Financial Management |  | Property & Grounds |  |
| Education | X | HR |  | Worship, Music & Arts |  |
| Evangelism |  | Parish Fellowship |  | Youth |  |
| Stewardship |  |  |  |  |  |

Other Meeting Minutes submitted:

1. Heritage Committee
2. Endowment
3. **New Business**
4. BOA Covenant of Conduct-To be discussed at April meeting
5. Committee Liaison Assignments

|  |  |
| --- | --- |
| Benevolence & Social Concerns | Nina Ball |
| Education | Brad Heitland |
| Evangelism | Betty Schweppe |
| Financial Management | Howard Thompson |
| Human Resources | Val Sperry |
| Parish Fellowship | Angela Anderson |
| Property & Grounds | Kathy Pullen |
| Worship, Music & Arts | Dawn Hansen |
| Stewardship | Mike Youngberg |
| Youth | Bryant Holmstrom |

1. Financial Report –

* Budget for February - $69,684 Income/ $69,286 Expenses
* Actual for February - $60,846 Income/ $77,839 Expenses
* YTD Budget - $135,639 Income/ $145,255 Expenses
* YTD Actuals - $134,393 Income/ $141,403 Expenses
* Building for the Future: $ received 165,713
* Mortgage Retirement Plan: Completion date of April 30, 2016

1. Endowment Funds – Deadline for grant application requests is April 15
2. Worship Band Leader Transition –Emily’s last day is April 3

* HR committee to offer an exit interview, new hire goal date of August

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1. **Old Business**
2. Capital Funds update – See Financial Report
3. **Upcoming Dates:**

* Garage Sale Meeting-March 31, 2016 -7:00 PM

1. **Next Board Meeting:**  April 26, 2016 - 6:45 PM