

**ST. PHILIP'S LUTHERAN CHURCH  
6180 HIGHWAY 65 NE  
FRIDLEY, MINNESOTA 55432**

**Official Minutes  
Board of Administration Meeting  
May 22, 2018 7:00 p.m.**

Meeting was called to order at 7:00 p.m. by Board President Valerie Sperry.

**Members in attendance:**

Valerie Sperry, Jennifer Prasek, Carol Anderson, Marlin Sorum, Kathy Pullen, Bryant Holmstrom, Barbara Cooper, Andrew Tjader, Judy Greer, Michelle Angerhofer

**Staff in attendance:**

Pastor Mollie Dvorak and Jeannine Arcand.

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

**1. Devotions:** Barbara Cooper

**2. Checking In** –The board shared personal stories.

**3. Consent Approval:**

- A. April 24, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) – with changes M/S/C
- B. May 22, 2018 Agenda – M/S/C
- C. April 2018 Committee Reports

**4. Membership – New/Transferred/Released –**

Baptisms – Elizabeth Ann Huseh 4/29/18

Transferred – Elsie Elverud

Released through Death – Marie Holmberg, Norm Johns, Virginia Reichstadt, Gerald Koskineemi

**5. Financial Reports:** Treasurer, Bryant Holmstrom - Financial report for April 2018.

Overall year to date we're ahead. Expenses: snow removal above and beyond what we budgeted. Tracking where we anticipated.

**6. Pastors and Administrator Reports and Committee Reports:**

- A. Pastor Mollie - Dick Carlson and Marilyn Boe funerals being planned. Mollie feels they have had very productive staff meetings. They have been planning how to accommodate vacations this summer especially around the 4th of July.

B. Jeannine (Office Manager) –Staff and members had an AED/CPR training from Fridley police department. Food truck has been denied access to our kitchen for several reasons.

C. Committee Liaisons – Kathy Pullen pointed out to everyone the updated kitchenette by Property and Grounds. Judy Greer mentioned that Bob Becker is working with Second Harvest Heartland for a partnership to buy food from them. Some training is required that Bob will be involved in.

**7. Call Committee Update** –Jennifer Prasek – The committee met Monday, offsite, to interview 3 candidates at 9:00 a.m., 1:00 p.m., & 5:00 p.m. The committee feels all 3 candidates are marvelous pastors. They are meeting again on May 29<sup>th</sup>.

#### **8. Old Business:**

- Worship Life Task Force - update on pew informational pamphlet. The task force will be meeting on June 3<sup>rd</sup> after church for 30 minutes. The pews will be updated with new informational pamphlets about the church...as well as separate prayer request card and separate communion card.
- Summer worship schedule & Wednesday services– Pastor Mollie - The summer schedule of one Sunday service at 9:30 a.m. started on Music Sunday and will continue until Labor Day weekend. 3 Wednesday evening outdoor services are being planned this summer. The first Wednesday service will be June 13<sup>th</sup> and will be combined with the Blessing of the Animals service. The evening starts with the 6:00 p.m. dinner in fellowship hall followed by the outdoor service at 6:30 p.m., weather permitting. The other Wednesday services will be July 11<sup>th</sup> and August 14<sup>th</sup>.
- Grief and Loss Coalition update – Pastor Mollie – The last session was May 17th. The event went really well with many volunteers from St. Philip's involved. The speakers were phenomenal. We received many comments about how well organized we were. About 60 people in attendance for the 6 sessions. Other churches host this event so it might be awhile before we host again.
- Amazing Grace Church update – Valerie – Still looking for a date from Deb Stehlin from Synod to meet about the covenant between St. Philip's and Amazing Grace Church. Pastor Bee has asked for more space....we are looking at the lounge, classrooms 1 & 15, and office space for Pastor Bee. There was discussion of room 10 being the best for an office. None of this will be in effect until after the garage sale. Storage spaces are at a premium so not sure we can offer that space now. Friday evenings could be available for their youth. We are looking to bring members of both congregations together to plan joint events.
- Church host for weekend days. Week nights too? – It has been decided that we need a church host on weekend days and week nights when other groups are using our facility.

Jeannine will write up a job description and brainstorm with Katie as to how we pay these hosts.

- Phone system upgrade discussion – Jeannine reported that everything is fixed with the phone system. The emergency number is on the phone after hour message. Mollie is getting some emergency calls and all have been appropriate calls. No more funding should be needed towards the phone system.

## **9. New business:**

- Update on Minneapolis Synod meeting – Pastor Mollie, Michele Angerhofer and Valerie Sperry represented St. Philip's at the conference. Pastor Margie was there also. Some highlights of the meeting was the discussion on being a welcoming church. Some thoughts were to include on the website information about what door to come in, where to park, where to find the coffee! Some other key phrases were "God doesn't need our money, but God's work needs our money". We should have a youth delegate and a buddy attend the meeting next year.
- Recap of All Committee Meeting ...a suggestion to change this event name to 'Come and Hear' was made. We will do a better job of advertising to all committees and groups. Next meeting is August 13, 2018. Those who attended were pleased with the sharing of ideas and brainstorming that occurred.
- Heritage Group/Parish Fellowship Fall Fundraiser & 60<sup>th</sup> Anniversary Party – started a discussion for an event in October. Heritage Group has an awesome video to show. The video would be shown along with a dinner afterwards. How about an old time Lutheran menu consisting of jello salad, tator hotdish, and other pot luck items? St. Philip's church cook books could be consulted for menu ideas. Much more information to follow. Anyone in the church who is willing to help with this event would be much appreciated.

Other discussion:

- Should we do a 'Wall of everything people do around the church'? Discussed scholarship for college students from Endowment committee.
- Kurtz/ Moss fund – Money from this fund was used for Pastor Christine's going away events. Money was also used for buying the new 'on call' phone. Board/moved/seconded/ approved the phone.
- Shortage of hearing devices/audio amplifier for worship. Do we need more for summer with combined services? Who monitors this? Should we buy more out of Endowment money or Kurtz/Moss fund? Jeannine will follow up with this.

- June board meeting was moved to Thursday, June 21, 2018. There will be no scheduled board meeting in July. August board meeting will be on Tuesday, August 7, 2018 not August 28, 2018.
- We continue to look for volunteers to help count the offering and we need a head counter to do the scheduling.

**11. Reflection Time:** What have we done to further the ministry of St. Philip's tonight? Good work to bring groups back together in the All Committee meeting. Thankful for the wonderful work our Call Committee is doing.

**12. Adjournment:** Meeting was adjourned at 9:07 p.m. by President Valerie Sperry. We ended the meeting with The Lord's Prayer.

### **Upcoming Dates:**

**BOARD Meeting**  
**Thursday, June 21, 2018 7:00 p.m.**

**ALL COMMITTEES/Groups Meeting**  
**Monday, August 13, 2018 7:00 p.m.**

**EXECUTIVE COMMITTEE**  
**Thursday, June 14, 2018 7:30 a.m.**

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary