

St. Philip's Lutheran Church
6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration

May 20, 2019 6:30PM

Attendance								
Board Members	X	Karla Ackerman	X	Mike Anderson	X	Michelle Angerhofer	X	Diane Campeau
	X	Barbara Cooper	X	Judy Greer	X	Bryant Holmstrom		LaRae Kazmierkoski
	X	Val Sperry	X	Andy Tjader				
Staff	X	Pastor Matt Flom	X	Jeannine Arcand				
Others								

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use as you will, always to your glory and welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
6:33	1	Devotions		Michelle Angerhofer
6:40	2	Check in <ul style="list-style-type: none"> Mike Anderson shared a letter from Shelly Williamson, LSS LA&TX Disaster Response Coordinator, expressing thanks to SPDR for bringing hope to Hurricane Harvey survivors, signed by LA&TX Synod leaders 		Val Sperry
6:45	3	Approvals <ul style="list-style-type: none"> April 22, 2019 Minutes – Motion, Second, Carried May 20, 2019 Agenda, amended May 2019 Committee Reports May 13, 2019 All Committee notes April 28, 2019 Congregation Family meeting notes prepared by Miriam Jensen 	M/S/C M/S/C Accepted Accepted Acknowledged	Val Sperry
6:48	4	Congregation Life Events New/Transferred/Released/Baptized <ul style="list-style-type: none"> Baptism: Alyson Mickolichek Non-member Funerals: Greg Nordin, Daniel Seekamp 		Diane Campeau
6:50	5	Financial Report: April 2019 Financials <ul style="list-style-type: none"> Reserve account (deferred account) of \$16,000, \$13,000 will go towards roof repairs 	Accepted	
6:55	6	Pastor and Administrator Reports <ul style="list-style-type: none"> Website postings: Approved BOA meeting minutes will replace agenda 		Jeannine Arcand

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		<ul style="list-style-type: none"> • Adjustment to rental fees – work is started • New congregational directory – Jeannine will work with Connie Yerigan and other congregation members for fall schedule coordinating with new representative from Life Touch • St. Philip's phone system and website will no longer be supported in 2020; continuing with unsupported site may result in security issues; investigating alternatives • New member class will be held the end of June as result of interested attendees • Have performed first wedding, baptisms and funerals this month • Fall worship schedule discussion: 6 listening posts, one at St. Philip's and others at member homes; also meeting with regular congregation groups asking: <ul style="list-style-type: none"> ○ What does St. Philip's mean to you? ○ What are your hopes for St. Philip's? ○ Discuss prepared option, other ideas and concerns • Preaching a series on evangelism this summer • Handicap pew arrangement evaluation at May 19 forum received approval by those attending as well agreement to expand the handicap spaces available to the right side of the narthex, and overwhelming approval for the change process that included initial discussion, trial, evaluation and decision • Vote of affirmation to accept recommendation to add handicap spaces on the right side to match those in place on the right 		Pastor Matt
7:00	7	<p>Old Business</p> <ul style="list-style-type: none"> • Shepard's Staff Membership Database update – Membership Criteria, letters to membership • New Congregational Directory – see staff notes • Youth Director update – Mandy, provided by InterStaff, is working with Connie at four hours per week; will increase to 16 hours per week about the middle of June continuing to work with Connie and focusing on adult ministry such as new member orientation and shared ministry; will be present 2-3 Sundays a month and occasional Wednesdays 	Postponed to Aug	

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		<ul style="list-style-type: none"> • Proposed worship service time change – see staff notes • Summer worship service schedule – single service at 9:30 begins Memorial Day weekend, May 26, and will continue through the summer <ul style="list-style-type: none"> ○ Suggest a reminder be included in this week's E-News ○ Summer brunches – about two per month are scheduled 		
7:05	8	<p>New Business</p> <ul style="list-style-type: none"> • Propose title change for Katie Swenstad from Custodian to Facility Coordinator; Katie is currently functioning in this capacity, meeting with vendors and renters; no change to responsibilities or salary; part-time custodian reports to Katie • Special BOA meeting for Worship Time Decision – Monday 7/29 at 6:30PM, to vote on congregation's consensus • Disruptive member response <ul style="list-style-type: none"> ○ With racist comments, Norma Hotvedt-Iacono on May 18, verbally abused a group of African-American pastors who were meeting in our facility as guests and renters; ○ SPLC recognizes that Norma Hotvedt-Iacono suffers from mental illness and has compassion for her difficulties; SPLC however, cannot tolerate such behavior from anyone for any reason. ○ Recommended action: Pastor Matt and 2-3 others visit Norma in her home, informing her that she must repent of her actions with an apology to the pastors and a signed code of conduct or she will be banned for the church property; the congregation will offer spiritual support as needed ○ Fridley police are familiar with Norma's behavior and will be contacted for advice regarding best approach ○ Motion: ask Pastor Matt to handle Norma as he sees fit whether that includes code of conduct (limited access to church), designation as trespasser, or removal from 	<p>M/S//C</p> <p>Accepted</p> <p>M/S/C</p>	<p>Pastor Matt</p> <p>Val Sperry</p> <p>Pastor Matt</p> <p>Pastor Matt</p> <p>Val Sperry</p>
7:10				

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		membership, depending on Norma's response		
7:35	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> • Thanks from Sunday forum for including discussion and feedback • Conversation to best alternative for disruptive member • Large attendance for Music Sunday included parents of children singing and family of baptized child – indicators of people wanting to attend St. Philip's 		
7:40	10	Adjournment: The Lord's Prayer		

Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
Mar	Tue, 3/19	6:00PM	Mon, 3/25	Karla Ackerman	6:30PM		
Apr	Mon, 4/15	6:00PM	Mon, 4/29	Mike Anderson	6:30PM		
May	Mon, 5/13	??	Mon, 5/20	Michelle Angerhofer	6:30PM	Mon, 5/13	6:30PM
Jun	Mon, 6/17	6:00PM	Mon, 6/24	Diane Campeau	6:30PM		
Jul			Mon, 7/29		6:30PM		
Jul-Aug	Mon, 8/5	6:00PM	Mon, 8/12	Barbara Cooper	6:30PM		
Sep	Mon, 9/16	6:00PM	Mon, 9/23	Judy Greer	6:30PM		
Oct	Mon, 10/21	6:00PM	Mon, 10/28	Bryant Holmstrom	6:30PM		
Nov	Mon, 11/18	6:00PM	Mon, 11/25	LaRae Kazmierkoski	6:30PM	Mon, 11/11	6:30PM
Dec	Mon, 12/16	6:00PM	Mon, 12/30	Val Sperry	6:30PM		
Jan	Mon, 1/20	6:00PM	Mon, 1/27	Andy Tjader	6:30PM		
Feb	Mon. 2/17	6:00PM	Mon. 2/24		6:30PM	Mon. 2/10	6:30PM