

**ST. PHILIP'S LUTHERAN CHURCH**  
**6180 HIGHWAY 65 NE**  
**FRIDLEY, MINNESOTA 55432**  
**"Love Your Neighbor....."**

**MINUTES: Board of Administration Meeting**

**Dec. 20, 2010 6:30 P.M.**

**Call to Order:** 6:30

**Members in Attendance:** Joel Young, Robert Becker, Jason Karsten, Carol Anderson, Connie Bernardy, Dick Kruse, Matt Johnson, Jeff Overlie, Lauri Anderson, Pastor Jan Hartsook, Pastor Chris Hagen.

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

**1. Open Mike:** No one present for Open Mike.

**2. Devotions:** "Power Surge", Michael Foss Chapter 4

**3. Committee Reports:** Business Management – Jason Karsten reported that this committee is made up of the Treasurer, Business Administrator, Bank Account Reconciler, Offering Counting Team Coordinator, and the check co-signers. They do not meet as a committee but rather all have their jobs to do and work as a 'checks and balance' on each other.

**4. Consent Agenda:**

Minutes of November 22nd, 2010 meeting. **Moved/Seconded/Carried**

Transferred or Released: Owen Fries moved, no forwarding address

Alison Lood transferred to Cambridge Lutheran, Cambridge, MN 11/9/10

Elizabeth Starz released 11/18/10

**5. Financial Reports:** November 30, 2010 Treasurer, Jason Karsten

Board **M/S/C** the Treasurer's report.

**6. Old Business:**

a) Thrivent Choice dollars – **M/S/C** to accept proposed motion by Pastor John to use the ballot as proposed by Thrivent representatives Thelma Nash, Renee Johnson and Pastor John for the allocation of the Thrivent Choice Dollars at St. Phillip's.

b) Sign committee update and Bible Initiative postponed to February Mtg.

c) Update on Nominating committee..Board positions are being filled, Committee Chairpersons are being replaced. Committee is still looking to fill President and Vice President.

**7. New Business:**

a) On behalf of HR committee, Bob Becker handed a DRAFT copy of the Senior Pastor Position Description for review by Board members. Comments and corrections should be submitted to Joel Young or Bob Becker and a vote to accept the job description will happen at the January Board Meeting.

**8. Call Committee (CC) Update:** Matt Johnson: CC is meeting every Thursday. They are making progress on the Ministry Site Profile (MSP). They will take a break for Christmas and New Years and then finish their work on the MSP. They feel they are close to their timeline. Listening posts were sparsely attended. Please check their 'blog' for more details.

**9. Pastors and Administrator Reports:** All Board members were given copies of the respective reports... no questions. Pastor Jan did speak to the focus on Mental Health Issues that will take place in 2011. More specific details to follow.

**10. Adjourn Board Meeting;** Board meeting was adjourned at 7:40 and Reconvened in a **Closed Meeting for Budget** discussions to include Board members and Pastor Chris.

- a) Board worked on Budget details as presented by the Budget Committee. A decision was made to call another meeting January 10, 2011 at 7:30P.M...after introduction part of All Committee meeting.
- b) A motion was **M/S/C** to schedule the Annual Meeting for Sunday, February 6, 2011 at 11:45A.M., immediately following the second service. The meeting will include lunch! Mark your calendars. This meeting has usually been scheduled for the first Monday evening in February.

**11. Adjournment:** The Lord's Prayer 9:30

**DATES:**

**ALL COMMITTEES**

Monday, January 10, 2010 7:00 P.M.

**EXECUTIVE COMMITTEE**

Tuesday, January 18, 2010 5:00 P.M.

**BOARD of ADMINISTRATION**

Monday, January 24, 2010 6:30 P.M.

Minutes Submitted by Carol Anderson, Board Secretary