

**ST. PHILIP'S LUTHERAN CHURCH**  
**6180 HIGHWAY 65 NE**  
**FRIDLEY, MINNESOTA 55432**  
**"Love Your Neighbor....."**

**MINUTES: Board of Administration Meeting    May 23, 2011 6:30 P.M.**

**Call to Order:** 6:30

**Members Present:** Bob Becker, Wylie Klawitter, Gina Paton, Carol Anderson, Jeff Overlie, Matt Johnson, Margo Tech, Dick Kruse, Leif Ronken, Becky Leicher, Pastor Chris Hagen, Pastor Jan Hartsook & Pastor John Hierlinger

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen

**1. Devotions:** "Power Surge" - Michael Foss Chapter 9 & Closing Words

**2. Checking In:** Joys and Concerns

**3. Consent Agenda:** Minutes of April 18, 2011 Board Mtg. & All-Committee Report May 9, 2011 Motions were **Made/Seconded/Carried** to approve the April Board Minutes and another vote to accept the All-Committee Report **M/S/C**

Transferred or Released:

Eric & Nicole Gordner requested release 4/4/11

**4. Committee Reports:** Parish Fellowship – Julie Small

Julie reviewed the busy year enjoyed by the PF committee. Committee members have been together 5-10 years! Events: Annual Meeting lunch, new member lunches, volunteer appreciation coffee/doughnuts, Festival of Tables (3<sup>rd</sup> year – gave SACA \$2000 with Thrivent contributing \$500 – mark your calendars for April 14, 2012), Spring picnic, Rally Sunday picnic, oversee 15 summer brunch dates, schedule coffee servers, Holiday Market (Nov.5, 2011 2<sup>nd</sup> annual), pie after Thanksgiving service, Christmas Concert dinner (proceeds helped buy the dishwasher). The Board thanked Julie for her great report.

**5. Financial Reports:** April 30, 2011 Treasurer, Wylie Klawitter **M/S/C**

Becky discussed change to benefits that will occur for Pastor Jan. The Board questioned the financial report in regard to unfavorable variance for salaries. Becky explained that this was due to two factors: 1) increases in Board of Pensions 2) custodial hours increased because of extra tasks. The Board had approved 25 hours for custodial care. All requests for custodial help should go to Becky Leicher for approval rather than directly to Steve Crain and Chris Neisen.

## 6. Old Business:

a) Approve Boy Scout Policy on use of the church – Tim Hardy submitted a proposed motion – “Be it moved for the Board to formally approve the usage of St. Philip’s facilities to host one Boy Scout group and one Girl Scout group with respect to calendar arrangements. The further continuance of the motion is contingent upon review by the Board each year at the June Board meeting.” Becky Leicher will add this language to the ‘Church Use’ policy. Contacts will be made to John Retzer, Connie Yerigan and Mike Tipler. **M/S/C**

b) Special Appeal Update – As of this Board Meeting the Special Appeal is at \$44,767 with 91 pledges.

## 7. New Business:

a) Heather Koshiol – Church Communications Presentation  
Earl Hatten, chair of Evangelism & Communication, invited to listen.

Heather Koshiol has worked in communications as her career and has a master’s degree in communication. She is willing to serve as a volunteer Communication Coordinator at St. Philip’s. Many of her comments are based on knowledge from a book by Frederick H. Gonnerman entitled ‘*Getting the Word Out: the Alban Guide to Church Communications*’. Her presentation included:

- Concerns- such as missed opportunities, things fall through the cracks & we don’t communicate well between groups
- How we’re using our existing communication vehicles – The Friend, bulletin inserts, web site, emails, e-newsletter, facebook, twitter etc.
- Implementing some solutions –a) develop communications strategy  
b) centralize communication
- Summary- We lack content control. We have a good foundation with our existing communication vehicles. Developing a communication strategy and centralizing communications are important to implementing valuable change.

The Board will make this topic an agenda item for future Board meetings. The Board thanked Heather for this insightful presentation.

b) President Bob Becker read a thank you note from the ELCA Synod for \$32,000 in mission support from St. Philip’s Congregation.

c) Bob read another letter from the Endowment co-chairs Shirley Hogan and Dana Rebelein granting \$1000 for repair of organ pipes.

d) Pastor Chris’ Resignation – The Board discussed Pastor Chris’ plans to have his final day at St. Philip’s June 30<sup>th</sup> – followed by 3 weeks paid vacation. **M/S/C**  
A group will be formed for an Exit Interview before Pastor Chris’ final day.

e) Call Committee Report – Matt Johnson updated the Board with information that the candidate of choice has withdrawn his name from the Call process. The Call Committee remains energized and committed to finding the best Senior Pastor for St. Philip's Congregation. They will be meeting this Thursday.

f) Thank you to the Overlies – President Bob Becker extended a BIG thank you, on behalf of the Board, to Jeff Overlie and Julie Overlie for their participation and dedication to St. Philip's. Jeff indicated they would retain their membership and continue to be part of the St. Philip's family.

### **8. Pastors and Administrator Reports:**

a) Becky Leicher report on letter of Rental Agreement: Pastor Ethel Wylie and 10 other adults, as part of Foundation Faith Ministry - a non-denominational church, will start to rent the Chapel on Sunday mornings at noon starting June 5, 2011. Pastor Ethel is thrilled with this opportunity and told Becky they will pray for us..and in turn Ethel was told we will pray for them.

b) Pastor John update Farmer's Market: Pastor John reported that the city of Fridley has two variances that would keep St. Philip's from going forth with the plan to have a Farmer's Market. Each variance is worth \$1500 for a total \$3000. Fridley currently does not allow anyone to have a Farmer's Market. We would need sidewalks and also we are not zoned correctly.

### **9. Reflection Time**

How did our conduct reflect Christ?

What decisions/discussions seem to be God's will?

How did we contribute to building this community of faith at St. Philip's?

### **10. Adjournment:** The Lord's Prayer 9:10

### **DATES:**

#### **ALL COMMITTEES**

Monday, June 13, 2011 7:00 P.M.

#### **EXECUTIVE COMMITTEE**

Tuesday, June 21, 2011 5:00 P.M.

#### **BOARD of ADMINISTRATION**

Monday, June 27, 2011 6:30 P.M.

Submitted by Carol Anderson, Board Secretary