6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration January 27, 2020 6:30PM

Attendance									
Board		Karla Ackerman	х	Mike Anderson	х	Michelle	х	Diane Campeau	
Members						Angerhofer			
	х	Barbara Cooper	х	Judy Greer	х	Bryant	х	LaRae	
						Holmstrom		Kazmierkoski	
	х	Val Sperry	х	Andy Tjader					
Staff	х	Pastor Matt Flom	х	Jeannine Arcand					
Others	х	Bob Becker							

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
6:35	1	Devotions – Peace in our hearts		Andy Tjader
6:37	2	Check in		Val Sperry
6:38	3	Approvals		Val Sperry
		 December 28, 2019 Minutes – Motion, Second, Carried 	M/S/C	
		January 27, 2019 Agenda	M/S/C	
		Dec 2019-Jan 2020 Committee Reports		
		 Dec 2019-Jan 2020 Committee Reports Property & Grounds Update Hearing Aide Loop – evaluating impact on carpeting in Sanctuary, cut vs. replace; Fellowship Hall-install prior to laying carpeting 		Mike Anderson
		available at this time		
		• SPDR		Mike Anderson
		 Fund raiser event – Lasagna Dinner and Silent Auction; fewer ticket sales and items donated compared to last year Goal to expend all donations received for SPDR work was reached in 2019 		
		 Spring Trip May 2-10 planning includes discussion on returning to Houston area working with Episcopal Diocese and Greater Galveston Long Term Recovery 		

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7.00	^	Congregation Life Events		Diana Camazasi
7:08 4		Congregation Life Events		Diane Campeau
		Released by death		
		 Gloria Wellan 		
		 Margaret Oelschlager 		
		 Margaret Knutson 		
		Requested Release		
		 Michelle Enstad and Nick Payton 		
		 Jennifer Larson 		
7:10	5	Financial Report: December 2019 Financials	Accepted	Bryant Holmstrom
		• Year-end numbers show a balance between	-	
		income and expenses		
7:40	6	Pastor and Administrator Reports		
	-	General concern regarding decline in		Pastor Matt
		membership in main-line denominations;		
		number of Christians in the world is growing;		
		God's Church Abides		
		 2019 was a year of transition for St. 		
		Philip's; will gain momentum in 2020;		
		number of children at sermon is		
		increasing		
		 God will send who we are ready for 		
		 Need good discipleship and evangelism 		
		program; how do we reflect discipleship		
		and evangelism, connecting all to Jesus		
		Building for the Future II		Pastor Matt
		 Three foci: Storage Unit, Roof and 		
		HVAC, Organ repair		
		 Launch in spring with advanced visits, 		
		mailers, emails, posters showing need		
	New Member Directory will be available by the			Jeannine Arcand
		end of February		
		Wireless access –		Jeannine Arcand
		 Equipment purchased with 2019 budget is in and will be delivered by Emergen 		
		is in and will be delivered by Emerson		
		 St. Philip's work crew will complete the installation beginning in late Solution; 		
	<u> </u>	installation beginning in late February		
8:00	7	Old Business		
		Stewardship for All Seasons, continues with new		Pastor Matt
		materials and sermons and "thank you"		
		 Number of pledges for 2020 was 154 		
		 Unpledged donations in 2020 budget 		
		are based on historical giving in this		
		category		
		Nominating Committee – report approved for		Val Sperry
		presentation at the congregation annual		
		meeting		
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		• Website – next meeting on 2/3 with Scott, guide		Jeannine Arcand
		 for development; expect completion by Easter PushPay – Customized App for giving and communication 		Jeannine Arcand
		 Next step with bookkeeper to finalize transaction process and connection to Shepherd Staff to document giving "Go-live" date will be after training and trial by staff and board members Guarantee of return to be investigated Congregation training will include temple talks, promo video, kiosk to help with set-up Members are not required to participate Designated vs. Budgeted monies – draft spending policy – postponed till February meeting 	Review materials	Jeannine Arcand Bryant Holmstrom
7:10	8	 New Business Advocacy Agenda 1-ELCA Mosaic Panels display in 	M/S/C	Bob Becker
		February; request for \$100 donation	101/3/0	
		 2-Accessing budget monies to supplement donations for Food & Clothing Shelf (F&CS) 3-Anoka Counting Grant application submitted for \$8,000 4-Reapplication for ELCA World Hunger Grant and Otto Bremer; requires 	Contact Bookkeeper Jerry Saltrois	
		 congregation audit document 501(c)(3); Motion to proceed 5-ELCA Facebook Fund Raising – discussion and questions regarding processing and security for financial transactions 	M/S/C Further investigation	
		 6-Advocacy – Brenda Blackhawk ELCA as possible Forum guest speaker on tough conversation topics 		
		 7-Delegate to Synod Assembly, Bob Becker approved to attend 8-Amazing Grace congregation – 		
		 recommend continuation of contract; have a two-year contract 9-Pew Bibles – request supply for F&CS 	will be made available	Pastor Matt

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8:10		• Discussion on chores for seniors – potential		Andy Tjader
		response to request for help with chores		
		 Requires volunteers from congregation, 	Prepare	Andy Tjader
		possibly the Cub Scouts	article for	
		 Central location to bring requests for 	Friend	
		help	sharing this	
		 Publish this capability with brochures on community board 	idea	
		 2020 Budget Review – final draft 		Val Sperry
		 Recommendation to present budget to congregation for approval at annual meeting 2/2/2020 	M/S/C	
		 Presentation will include slide showing number of pledges and average 		
		amounts for past years		
		 Income based on pledged and non- 		
		pledged offering at 94-95%, rental		
		accounts for some of remainder		
		 2020 Annual Meeting – February 2nd about 12 		Val Sperry
		noon (after lunch following second service) -		
		draft agenda presented and approved		
8:25	9	What have we done to further the ministry of St. Philip's tonight?		
		 Appreciation for service of those going off the 		
		board including Val Sperry, President, Bryant		
		Holmstrom, Treasurer, Karla Ackerman,		
		Member at Large, Judy Greer, Member at Large		
		• Preparation for 2020 with financial plan and		
		governing leaders		
		 Continued support for the Food & Clothing 		
		Shelf		
8:30	10	Adjournment: The Lord's Prayer		

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Future Dates

Month	Exec	Time	BOA	Devotions	Time	All	Time
2019						Comm	
Mar	Tue, 3/19	6:00PM	Mon, 3/25	Karla Ackerman	6:30PM		
Apr	Mon, 4/15	6:00PM	Mon, 4/29	Judy Greer	6:30PM		
May	Mon, 5/13	7:30PM	Mon, 5/20	Michelle	6:30PM	Mon,	6:30PM
				Angerhofer		5/13	
Jun	Mon, 6/17	6:00PM	Mon, 6/24	Diane Campeau	6:30PM		
Jul	Sun, 7/28	11:30AM	Sun, 7/28		Followi	ng Cong me	eeting
Jul-Aug			Mon, 8/12	Barbara Cooper	6:30PM		
Sep	Mon, 9/16	6:00PM	Mon, 9/23	Mike Anderson	6:30PM		
Oct	Mon, 10/21	6:00PM	Mon, 10/28	Bryant	6:30PM		
				Holmstrom			
Nov	BOA & Staff		Sat, 11/16		9:00AM –		
	Retreat				3:00PM		
Nov	Mon, 11/18	6:00PM	Mon, 11/25	LaRae	6:30PM	Mon,	6:30PM
				Kazmierkoski		11/11	
Dec	Mon, 12/16	6:00PM	Mon, 12/30	Val Sperry	6:30PM		
Jan	Mon, 1/20	6:00PM	Mon, 1/27	Andy Tjader	6:30PM		
2020							
Feb	Mon. 2/17	6:00PM	Mon. 2/24		6:30PM	Mon.	6:30PM
2020						2/10	