

St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration

July 27, 2020 6:30PM

Attendance, in person and virtual							
Board Members	x	Mike Anderson	x	Michelle Angerhofer	x	Diane Campeau	Barbara Cooper
	x	LaRae Kazmierkoski	x	Brian Munsterman	x	Danielle Nestrud	Greg Rosholt
	x	Andy Tjader		Renee Youngberg			
Staff	x	Pastor Matt Flom	x	Jeannine Arcand			
Others	x	Rev. John Holton					

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
6:30	1	Devotions		LaRae Kazmierkoski
6:35	2	ELCA Minneapolis Synod Guest – Rev. John Holton <ul style="list-style-type: none"> • Reviewed the process of call beginning with exploratory work: feedback from the congregation, review of the Site Ministry Profile, and continuing with a call committee • Call committee work: review 5-7 candidate packets, interview three, and present their selection to the BOA for their recommendation to the congregation 		Pastor Matt
6:45	3	Approvals <ul style="list-style-type: none"> • June 22, 2020 Minutes • July 27, 2020 Agenda • June-July 2020 Committee Reports <ul style="list-style-type: none"> ○ P&G –Hearing Loop progress <ul style="list-style-type: none"> ▪ Equipment cost is covered by donation ▪ Installation costs estimates coming in higher than anticipated ▪ Decision made to postpone work and research alternative installation and technical options ○ Parking lot lighting <ul style="list-style-type: none"> ▪ A safety issue requiring attention this fall; 	M/S/C M/S/C Accepted	LaRae Kazmierkoski Mike Anderson Mike Anderson

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		<p>design/production will require 5-7 weeks</p> <ul style="list-style-type: none"> ▪ Monies included in P&G 2020 budget ▪ Motion to proceed <ul style="list-style-type: none"> ○ Chapel roof – on hold due to lack of written roofer decision and to high estimate of insulation cost ○ Boulevard work – proceeding with either seed or sod soon ○ SPDR – no fall trip; keeping in contact with previous partners, sending donations to support their work 	M/S/C	<p>Mike Anderson</p> <p>Greg Rosholt</p> <p>Mike Anderson</p>
7:20	4	<p>Congregation Life Events</p> <ul style="list-style-type: none"> • Baptisms: Colten Bredman and Cooper Bredman, Willow Osterloh, Adam Onchanu • New member: Jessica Onchanu (Willow and Adam) 		Diane Campeau
7:25	5	<p>Financial Report: June 2020 Financials</p> <ul style="list-style-type: none"> • June 30 marks half-way through our budget year – we are doing well <ul style="list-style-type: none"> ○ Income is at 49% of budget ○ Expenses are is 43% of budget 	Accepted	Greg Rosholt
7:35	6	<p>Pastor and Administrator Reports</p> <ul style="list-style-type: none"> • Worship issues <ul style="list-style-type: none"> ○ Communion cups are becoming the norm ○ Blessing of the Animals – no decision at this time ○ Childhood Education – online options being made available to youth ○ Moving ahead with plan for better live-streaming equipment • Reopen worship July 12 – low in-person attendance; live-streaming attendance high • Website development is on track to meet Sept 13 go-live • WIFI installation update – working well in sanctuary, Prayer Room issue being addressed • St. Philip's App count – 220 people have downloaded the app and 150 have signed up for notifications 		<p>Pastor Matt</p> <p>Pastor Matt</p> <p>Jeannine Arcand</p> <p>Jeannine Arcand</p> <p>Jeannine Arcand</p>
7:45	7	<p>Old Business</p> <ul style="list-style-type: none"> • Paycheck Protection Program Loan/Grant follow-up – process in place to change status from loan to grant 		Jeannine Arcand

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Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
2020							
Mar	Mon, 3/16	6:30PM	Mon, 3/23	Mike Anderson	6:30PM		
Apr	Mon, 4/20	6:30PM	Mon, 4/27	Michelle Angerhofer	6:30PM		
May	Mon, 5/11	6:30PM	Mon, 5/18	Diane Campeau	6:30PM	Canceled	
Jun	Mon, 6/15	6:30PM	Mon, 6/22	Barbara Cooper	6:30PM		
Jul	Mon, 7/20	6:30PM	Mon, 7/27	LaRae Kazmierkoski	6:30PM		
Aug	Mon, 8/17	6:30PM	Mon, 8/24	Brian Munsterman			
Sep	Mon, 9/21	6:30PM	Mon, 9/28	Danielle Nestrud	6:30PM		
Oct	Mon, 10/19	6:30PM	Mon, 10/26	Greg Rosholt	6:30PM		
Nov	BOA & Staff Retreat				9:00AM – 3:00PM		
Nov	Mon, 11/16	6:30PM	Mon, 11/23	Andy Tjader	6:30PM	Mon, 11/9	6:30PM
Dec	Mon, 12/21	6:30PM	Mon, 12/28	Renee Youngberg	6:30PM		
2021							
Jan	Mon, 1/18	6:30PM	Mon, 1/25	Mike Anderson	6:30PM		
Annual Congregational Meeting February 7th (about 12 noon)							
Feb	Mon. 2/15	6:30PM	Mon. 2/22	Michelle Angerhofer	6:30PM	Mon. 2/10	6:30PM