

# St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration

June 22, 2020 6:30PM

Attendance, in person and virtual								
<b>Board Members</b>	x	Mike Anderson		Michelle Angerhofer	x	Diane Campeau	x	Barbara Cooper
	x	LaRae Kazmierkoski	x	Brian Munsterman	x	Danielle Nestrud	x	Greg Rosholt
	x	Andy Tjader	x	Renee Youngberg				
<b>Staff</b>	x	Pastor Matt Flom	x	Jeannine Arcand				
<b>Others</b>								

## Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.*

Time		Title	Action	Responsible
6:30	1	Devotions: <i>doubt</i> is an element of faith; <i>certainty</i> is the knowledge that the answer to all questions is God/Jesus; God has our backs in all that we go through		Barbara Cooper
6:35	2	Check in		LaRae Kazmierkoski
6:36	3	Approvals <ul style="list-style-type: none"> <li>• May 18, 2020 Minutes</li> <li>• June 4, 2020 Special Meeting Minutes</li> <li>• June 22, 2020 Agenda</li> <li>• May – June 2020 Committee Reports                             <ul style="list-style-type: none"> <li>○ P&amp;G – awaiting final quote from roofing firm; evaluating options for insulating the Chapel; overgrowth in the drainage ditch by Highway 65 needs attention; contacts to be made with state regarding option for removal; Garden Committee is placing native plants around the entrance sign</li> <li>○ SPDR – in contact with businesses in the Lake Street area, letting them know we are available to help; may be ready for long term recovery work by fall; donated \$2,000 to Urban Venture which will be matched by Thrivent to assist those affected by the violence following the death of George Floyd</li> </ul> </li> </ul>	M/S/C M/S/C Accepted Accepted	LaRae Kazmierkoski  Mike Anderson Mike Anderson
6:50	4	Congregation Life Events <ul style="list-style-type: none"> <li>• Requested Release: Eva and Mark Jeppson</li> </ul>		Diane Campeau

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		<ul style="list-style-type: none"><li>• Released by Death: Virgil Herrick (He passed away in May)</li><li>• Released by Death: Shirley Backstrom</li><li>• Released by Death: Paul Johnson</li></ul>		
6:50	5	Financial Report: May 2020 Financials <ul style="list-style-type: none"><li>• Congregation financials remain positive; expenses have been reduced through efforts of staff</li><li>• P&amp;G has money budgeted and donated/designated for projects best done in the summer and during limited worship attendance due to COVID-19<ul style="list-style-type: none"><li>○ Hearing Loop installation in the sanctuary</li><li>○ Lighting in island of East parking lot will be evaluated for fall installation</li></ul></li><li>• Resolution of confidence in P&amp;G to move forward with projects as they deem appropriate</li></ul>	Accepted    Approved	Greg Rosholt  Mike Anderson  Pastor Matt
7:25	6	Pastor and Administrator Reports <ul style="list-style-type: none"><li>• Worship – summer programming will continue with same schedule with livestreaming of both services and in-sanctuary attendance</li><li>• Reopen plan follow-up – July 12 will be first in-sanctuary service</li><li>• E-News new format – attractive and informative with pictures and multiple links including website and St. Philip's App</li><li>• Website development update – rollout planned for August 31<sup>st</sup></li><li>• WIFI installation update – two networks established: public and staff only; discussed content of landing page for ease of use</li><li>• Voting site – City of Fridley staff visited to measure and prepare for signage and sanitization</li></ul>		Pastor Matt  Jeannine Arcand Jeannine Arcand Jeannine Arcand
7:30	7	Old Business <ul style="list-style-type: none"><li>• Paycheck Protection Program Loan/Grant follow-up – keeping informed of and complying with reporting requirements to revise loan to grant status</li><li>• COVID-19 Response<ul style="list-style-type: none"><li>○ Community Dinner update – feeding 65-85 each Wednesday</li><li>○ Food and Clothing Shelf update – visitor numbers increasing; prepared food bags</li></ul></li></ul>		Jeannine Arcand  Renee Youngberg

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		<p>available as well as a rack of clothing outside for visitor selection</p> <ul style="list-style-type: none"> <li>• Endowment Grant monies update – request for grant monies was approved and will cover one month of operating expenses</li> <li>• Plexiglass shields in church office – installed for Jenni's and volunteer's desks; discussing other areas to protect</li> </ul>		<p>LaRae Kazmierkoski</p> <p>Mike Anderson</p>
7:40	8	<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>• BOA Meeting Schedule for summer changed to include meetings on the 4<sup>th</sup> Mondays of July and August (see schedule below)</li> <li>• Associate Pastor discussion – key points from Pastor Matt <ul style="list-style-type: none"> <li>○ Congregation has moved from decline and looking back to focusing on the present and the future, seeing the disruption of 2020 as an opportunity for growth in the form of increased outreach and expansion of adult discipleship ministries</li> <li>○ Staff, lay leaders and volunteers have worked hard and learned many new things in order to continue our ministry in this time of multiple challenges</li> <li>○ As spiritual people we continue to trust God's guidance</li> <li>○ Our physical structure is our physical base from which our ministry flourishes</li> <li>○ Priorities for us now are: <ul style="list-style-type: none"> <li>▪ Continue training, investing in our people</li> <li>▪ New hardware and software to meet technical need in the digital world</li> <li>▪ Staff beyond survival with a second part-time ordained pastor</li> </ul> </li> <li>○ Motion made to have LaRae Kazmierkoski, President, and Pastor Matt send a letter to the congregation explaining the situation and requesting feedback, and authorizing the formation of an exploratory committee to address the potential for a second</li> </ul> </li> </ul>	<p><b>M/S/C</b></p>	<p>LaRae Kazmierkoski</p> <p>Pastor Matt</p>

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		<p style="text-align: center;">part-time ordained pastor. (See attached letter.)</p> <ul style="list-style-type: none"> <li>Racial Reconciliation – Pastor Matt is making plans with the pastors of the other congregations who meet in St. Philip's to hold an inter-church prayer service including music and food</li> </ul>		Pastor Matt
8:35	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> <li>Continued support for safe ministry and worship</li> <li>Began the process of adding pastoral staff to provide additional outreach and growth in faith and discipleship</li> </ul>		
8:37	10	Adjournment: The Lord's Prayer		

### Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
<b>2020</b>							
<b>Mar</b>	Mon, 3/16	6:30PM	<b>Mon, 3/23</b>	Mike Anderson	6:30PM		
<b>Apr</b>	Mon, 4/20	6:30PM	<b>Mon, 4/27</b>	Michelle Angerhofer	6:30PM		
<b>May</b>	Mon, 5/11	6:30PM	<b>Mon, 5/18</b>	Diane Campeau	6:30PM	Canceled	
<b>Jun</b>	Mon, 6/15	6:30PM	<b>Mon, 6/22</b>	Barbara Cooper	6:30PM		
<b>Jul</b>	Mon, 7/20	6:30PM	<b>Mon, 7/27</b>	LaRae Kazmierkoski	6:30PM		
<b>Aug</b>	Mon, 8/17	6:30PM	<b>Mon, 8/24</b>	Brian Munsterman			
<b>Sep</b>	Mon, 9/21	6:30PM	<b>Mon, 9/28</b>	Danielle Nestrud	6:30PM		
<b>Oct</b>	Mon, 10/19	6:30PM	<b>Mon, 10/26</b>	Greg Rosholt	6:30PM		
<b>Nov</b>	<b>BOA &amp; Staff Retreat</b>				9:00AM – 3:00PM		
<b>Nov</b>	Mon, 11/16	6:30PM	<b>Mon, 11/23</b>	Andy Tjader	6:30PM	Mon, 11/9	6:30PM
<b>Dec</b>	Mon, 12/21	6:30PM	<b>Mon, 12/28</b>	Renee Youngberg	6:30PM		
<b>2021</b>							
<b>Jan</b>	Mon, 1/18	6:30PM	<b>Mon, 1/25</b>	Mike Anderson	6:30PM		
<b>Annual Congregational Meeting February 7<sup>th</sup> (about 12 noon)</b>							
<b>Feb</b>	Mon. 2/15	6:30PM	<b>Mon. 2/22</b>	Michelle Angerhofer	6:30PM	Mon. 2/10	6:30PM