

# St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration

May 18, 2020 6:30PM

Attendance via electronics								
<b>Board Members</b>	x	Mike Anderson	x	Michelle Angerhofer	x	Diane Campeau	x	Barbara Cooper
	x	LaRae Kazmierkoski	x	Brian Munsterman	x	Danielle Nestrud	x	Greg Rosholt
		Andy Tjader		Renee Youngberg				
<b>Staff</b>	x	Pastor Matt Flom	x	Jeannine Arcand				
<b>Others</b>								

## Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.*

Time		Title	Action	Responsible
6:30	1	Devotions		Diane Campeau
6:35	2	Check in		LaRae Kazmierkoski
6:40	3	Approvals <ul style="list-style-type: none"> <li>• April 27, 2020 Minutes</li> <li>• May 18, 2020 Agenda</li> <li>• Apr-May 2020 Committee Reports               <ul style="list-style-type: none"> <li>○ P&amp;G</li> <li>○ SPDR</li> </ul> </li> </ul>	M/S/C M/S/C Accepted	LaRae Kazmierkoski  Mike Anderson Mike Anderson
6:45	4	Congregation Life Events <ul style="list-style-type: none"> <li>• Requested Release: Mike and Jayne Gillitzer</li> <li>• Released by Death: Shirley Herrick and Lillian Meyer</li> </ul>		Diane Campeau
6:50	5	Financial Report: April 2020 Financials <ul style="list-style-type: none"> <li>• Continue to be in good shape</li> </ul>	Accepted	Greg Rosholt
7:05	6	Pastor and Administrator Reports <ul style="list-style-type: none"> <li>• Worship – new options for summer               <ul style="list-style-type: none"> <li>○ Thank you to “Drive-In” Service volunteers</li> <li>○ E-News new format includes icons with explanatory text and links to SPLCMNAPP contents such as calendar, volunteer opportunities and recordings</li> </ul> </li> <li>• Re-open Plan – When/then</li> </ul>		Pastor Matt  Pastor Matt

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		<ul style="list-style-type: none"> <li>○ Meeting with worship/music team and facility coordinator discussing means of providing safe distancing and sanitation</li> <li>○ Timing will follow Governor's plan</li> <li>● Live-streaming attendance has been two and a half to three times past in-person attendance; reaching places outside of Minnesota and the US; will continue beyond this pandemic</li> <li>● Paycheck Protection Program Loan/Grant through Small Business Administration (government funding) has been granted and will cover payroll, benefits and facility expenses; after 80 days, documentation of expenditures will change loan status to grant</li> </ul>		
7:20	7	<p>Old Business</p> <ul style="list-style-type: none"> <li>● COVID-19 Response                             <ul style="list-style-type: none"> <li>○ Community Dinner – Curbside service well received; expect numbers to increase as word spreads</li> <li>○ Food and Clothing Shelf – also a good re-start</li> </ul> </li> <li>● Endowment Grant monies – discuss option for operating expenses with Endowment Committee at their May 21 meeting</li> </ul>		<p style="text-align: center;">Pastor Matt LaRae Kazmierkoski</p> <p style="text-align: center;">LaRae Kazmierkoski</p>
7:25	8	<p>New Business</p> <ul style="list-style-type: none"> <li>● Protection for office staff with plexiglass shields when office reopens                             <ul style="list-style-type: none"> <li>○ Several options and costs reviewed</li> <li>○ Get input from staff regarding where protection is needed</li> <li>○ Motion for Property &amp; Grounds to proceed with acquisition and installation with expectation that expense will be approximately \$500</li> </ul> </li> </ul>	M/S/C	Mike Anderson
7:40	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> <li>● Continue to preserve worship and ministry options</li> <li>● Appreciation to Pastor Matt for his continuing leadership and enthusiasm to preserver with our mission as Christ's disciples</li> </ul>		
7:45	10	Adjournment: The Lord's Prayer		

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### Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
<b>2020</b> <b>Mar</b>	Mon, 3/16	6:30PM	<b>Mon,</b> <b>3/23</b>	Mike Anderson	6:30PM		
<b>Apr</b>	Mon, 4/20	6:30PM	<b>Mon,</b> <b>4/27</b>	Michelle Angerhofer	6:30PM		
<b>May</b>	Mon, 5/11	6:30PM	<b>Mon,</b> <b>5/18</b>	Diane Campeau	6:30PM	Canceled	
<b>Jun</b>	Mon, 6/15	6:30PM	<b>Mon,</b> <b>6/22</b>	Barbara Cooper	6:30PM		
<b>Jul-Aug</b>	Mon, 8/3	6:30PM	<b>Mon,</b> <b>8/10</b>	LaRae Kazmierkoski	6:30PM		
<b>Sep</b>	Mon, 9/21	6:30PM	<b>Mon,</b> <b>9/28</b>	Brian Munsterman	6:30PM		
<b>Oct</b>	Mon, 10/19	6:30PM	<b>Mon,</b> <b>10/26</b>	Danielle Nestrud	6:30PM		
<b>Nov</b>	<b>BOA &amp; Staff Retreat</b>		<b>Sat,</b>		9:00AM – 3:00PM		
<b>Nov</b>	Mon, 11/16	6:30PM	<b>Mon,</b> <b>11/23</b>	Greg Rosholt	6:30PM	Mon, 11/9	6:30PM
<b>Dec</b>	Mon, 12/21	6:30PM	<b>Mon,</b> <b>12/28</b>	Andy Tjader	6:30PM		
<b>2021</b> <b>Jan</b>	Mon, 1/18	6:30PM	<b>Mon,</b> <b>1/25</b>	Renee Youngberg	6:30PM		
<b>Annual Congregational Meeting February 7<sup>th</sup> (about 12 noon)</b>							
<b>Feb</b>	Mon. 2/15	6:30PM	<b>Mon.</b> <b>2/22</b>		6:30PM	Mon. 2/10	6:30PM