

**ST. PHILIP'S LUTHERAN CHURCH  
6180 HIGHWAY 65 NE  
FRIDLEY, MINNESOTA 55432**

**Official Minutes  
Board of Administration Meeting  
November 28, 2017, 6:45 PM**

Meeting was called to order by board President Mike Youngberg at 6:49

**Members in attendance:**

Mike Youngberg, Valerie Sperry, Betty Schweppe, Carol Anderson, Barbara Cooper, Dawn Hansen, Joel Young and Leif Ronken , Kathy Pullen, Bryant Holmstrom

**Staff in attendance:**

Pastor Mollie Dvorak, and Jeannine Arcand.

**Opening Prayer**

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

**1. Devotions:** Kathy Pullen

**2. Consent Approval:**

A. October 24, 2017 Minutes Move/Second/Consent as amended.

B. November 28, 2017 Agenda M/S/C. as amended.

C. October Committee Reports – The Committee Chairs also received copies of the minutes.

**3. Checking In / Introductions** – Board members shared stories.

**4. Membership – New/Transferred** – No new information.

**5. Tory Plucheck** - Tory told the board how lucky she feels to be here. In the 3 months that she has been here she is getting to know the kids and sees how willing they are to help each other and support one another. She will continue to build relationships and work on involving the youth in intergenerational activities. Tory talked about a Lilly Foundation initiative called Riverside Innovation Hub (RIH). Housed at Augsburg University, the RIH is inviting congregations to apply for partnership in creating new young adult ministries. There are different levels of partnership and is a 4 year commitment for congregations from summer 2018-2022. Tory will be looking into this more closely.

**6. Financial Reports:** Treasurer, Leif Ronken - Presented the financial report for October.

**7. Pastors and Administrator Reports and Committee Reports:**

A. Pastor Christine – not present.

- B. Pastor Mollie - Baptisms this week. Food shelf is going well, it is beautiful and people are very generous. 4th Sunday in Advent will be celebrated on the Wednesday before Christmas. Only Christmas services on Sunday, December 24....no worship services in the morning. One service this coming Sunday for the Christmas Pageant..9:30. Bake sale to follow.
- C. Jeannine (SPLC Office Manager) –Switching to Comcast...faster/cheaper for internet.
- D. Liaisons to Committee: Barbara shared information about attending Benevolence meeting.

## **8. Old Business:**

- Worship Life Task Force – This group plans meet on Thursday, November 30<sup>th</sup> They will talk about the atmosphere in the sanctuary, especially when there is movement. How does worship feel? Someone from the WOW group will come to the meeting to talk about their ideas and concerns....basically, what information should be in the pews.
- Transition Team update –Videos have been great. The group has been compiling information as they work on the Ministry Site Profile. They meet every Wednesday at 4:30.
- Stewardship – 118 pledges, \$351,000 as of 11/27/17. The goal for pledges is just under \$600,000. We realize unpledged giving makes up about 20% of the giving. Need 200 pledges to meet pledges from 2017. Follow-up letter will go out to those who have not pledged yet. Luckily we are a congregation that is held up by all members and not just a few big givers.
- Nominating Committee –Becky Becker, Val Sperry, Neal Anderson, Betty Schweppe, Heather Koshiol, John Kosbab. Becky Becker is replacing Ann Westby on the committee. A motion was made, seconded and approved for Becky to be this replacement.

Governance – tabled until 2018.

## **9. New business:**

- Approve Front end position/description change - motion to accept the publications and membership coordinator job description.... M/S/C.... as presented to the board meeting. Job posted tomorrow.

- Approved Jennifer position change –changing Jennifer’s job description and hours. Moved/Second/Consent to accept the new job description as presented to the board meeting.
- Other staffing – general staffing discussion
- Website update – need a web master or find someone who is willing to do updates on the website. Rebuild would be a big undertaking and then monthly updates.
- Approval of Parish Fellowship money distribution – ask them to come to December meeting. Mike will follow up with Kara.
- WOW request for Sanctuary – move to December after they meet with WLTF committee.

**10. Reflection Time:** What have we done to further the ministry of St. Philip’s tonight? We are working to fill board positions and make staffing changes to continue the mission and vision of St. Philip’s. 2017 the board was able to get many things done to transition St. Philip’s into a position of going forward in 2018.

**11. Adjournment:** Meeting was adjourned at 8:57pm by President Mike Youngberg followed by The Lord’s Prayer.

**Upcoming Dates:**

**BOARD Meeting  
Tuesday, December 19, 2017**

**Christmas Pageant December 10, 2017 at 9:30AM  
ONE Service Sunday**

**Christmas Concert December 10, 2017 at 4PM  
Cookie Reception to follow**

**ALL COMMITTEES Meeting  
Cancelled for the rest of 2017**

**EXECUTIVE COMMITTEE  
TBD**