

**ST. PHILIP'S LUTHERAN CHURCH
6180 HIGHWAY 65 NE
FRIDLEY, MINNESOTA 55432**

**Official Minutes
Board of Administration Meeting
November 27, 2018 7:00 p.m.**

Meeting was called to order at 7:05 p.m. by Board President Valerie Sperry.

Members in attendance:

Valerie Sperry, Carol Anderson, Marlin Sorum, Bryant Holmstrom, Judy Greer, Michelle Angerhofer, Kathy Pullen, Andy Tjader, Jennifer Prasek.

Staff in attendance:

Pastor Matt Flom, Jeannine Arcand

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior Jesus Christ. Amen.

1. Devotions: Andrew Tjader

2. Checking in –The board shared personal stories.

3. Consent Approval:

A. October 23, 2018 Minutes Moved (M)/Seconded(S)/Carried(C) as amended.

B. November 27, 2018 Agenda – M/S/C as amended.

C. October 2018 Committee Reports.

4. Congregational Life Events

Membership – New/Transferred/Released/Baptized

Transfer: Earl Hatten to Christ Lutheran in Blaine

Affirmation of Baptism: Sibley Boyum, Kaitlyn Davies, Paige Gondorchin, Darah Ostrom, Addison Wells, Madison Yerigan.

5. Financial Reports: Treasurer, Bryant Holmstrom - Financial report for October 2018.

The month was lower than expected. We had one less Sunday this year compared to last year. Expenses are up. The big picture is looking good year to date. Things are going well.

6. Pastor and Administrator Reports and Committee Reports:

- A. Pastor Matt shared that there are more first time visitors coming to church! He feels a lot of positive energy in the congregation.

Pastor Matt shared that he had presided over two funerals, one a community member and the other a person in need where we provided all services as a gift. He also made hospital visits.

He continues to work with staff for a new member program. Next new member class is January 16, 23, & 30th at 6:30 p.m. Books and handwritten notes are being sent to each first time visitor.

Our 2018 Annual Appeal, Growing Through Serving, is going very well. We are getting a very good response. Pledges are up from this time last year. Stewardship for All Seasons will be used for the 2019 pledge appeal.

Advent season started Wednesday, November 28, with a service at 7:00 p.m. after the Community Dinner. Forgiveness and Reconciliation – The Prodigal Son is the theme. A Blue Christmas Service will be held on Wednesday, December 19th.

- B. Jeannine Arcand – A year ago Jeannine was asked to open a line of credit with Wells Fargo. Today she got a statement with a \$175 annual fee. The decision was made to close the account. City of Fridley is closing Moore Lake Road west to Baker... just received a call today. The project starts on Wednesday, the 28th at 8am for 1 week.
- C. Board Liaisons – no one had a report.

7. Old Business:

- Staff and Board Retreat follow up – Pastor Matt/Valerie – The retreat went very well. Perhaps another retreat will be scheduled before this board is done to include the newly elected board too. The book the board/staff read was Who Moved My Pulpit... discussion about giving the book to other groups to read. We talked about a Pastor Matt's book of the month club!
- 2018 Annual Appeal – Pastor Matt – 50% of people who have pledged have increased their pledges.

- ALL meeting recap – Valerie – Some highlights from the ALL meeting on Monday, November 12, 2018: Pastor Deb Grant, pastor of Faith Lutheran Church in Dickinson, TX, is coming for the SPDR fund raiser weekend. She has written several books. Pastor Deb will preach in service that Sunday, February 10, 2019, and she will also speak at the fundraiser lasagna dinner. Columbarium Committee updated their services for community niches. Parish Fellowship shared the highlights of the 60th Anniversary celebration. The Advocacy group reported 2,283.6 pounds of food distributed and 316.3 pound of clothing. Many more statistics can be found in the Advocacy report for November. Property and Grounds discussed the fellowship hall project. Benevolence Committee stated that 195 kids attended Treats and Trunks, the ‘giving trees’ will be up in December, and in March they will be serving a meal for school children. Poinsettias that have been ordered will be delivered on Wednesday, December 5. The Wednesday Community Dinner has up to 110 in attendance. They could use help working 3 shifts....1) come to help prep the food, 2) help serve the food, or 3) clean up after the meal. The Library Committee Book Fair will be on Sunday, November 25, 2018. Garden group shared around 400 pounds of their homegrown vegetables. Heritage group working on Release and Consent form. Funeral Committee suggested an ‘End of Life’ event in conjunction with Miller Funeral Home.
- Report from Nominating Committee – Valerie – The committee met for the first time on Sunday, November 18, 2018 and will meet again on Sunday, December 2, 2018. The committee is working on possible candidates for the Vice President and Secretary positions. Job descriptions are being created for both.

8. New business:

- Release and Consent regarding video or other recordings (Heritage Committee) – Board members were given a copy of the Release and Consent form that the Heritage Committee would like to use to gain permission to use member’s pictures, interviews or recordings. The committee wanted input from the board. A motion was made, seconded and with board consent, the committee will begin to use the form. M/S/C. At the December meeting, the board will discuss how broad this project should become.
- Picture Directory for Congregation – In January a startup task force will be created to lay the ground work for a new congregational directory. It will be helpful to get a few people who have been involved with the directory project in past years.
- Promotion of Sunday school The board talked about participation at Sunday School and how we can all help out with promoting our Sunday School program. Sunday School meets at 9:30 each Sunday. We are thankful for the teachers who take on several ages and continue to work diligently with our children. Pastor Matt feels strongly that we need to keep our hours of worship consistent, 8:30 and 10:30. This becomes more welcoming to guests and helps us all in building the kingdom.

9. Reflection Time: What have we done to further the ministry of St. Philip's tonight? Good discussion on worship and education and evangelism. Discussion with the ALL meeting was meaningful and good to know. Positive feedback after the pew discussion on Sunday.

10. Adjournment: Meeting was adjourned at 8:30 p.m. by Board President Valerie Sperry. We ended the meeting with the Lord's Prayer.

FUTURE DATES:

BOARD MEETING
Monday, December 17, 2018 7:00 p.m.

EXECUTIVE BOARD MEETING
December 10, 2018 7:00 p.m.

ALL COMMITTEE
February 11, 2019 6:30 p.m.

Minutes submitted by Carol Anderson, St. Philip's Board of Administration Secretary