

St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration October 28, 2019 6:30PM

Attendance								
Board Members	X	Karla Ackerman	X	Mike Anderson		Michelle Angerhofer	X	Diane Campeau
	X	Barbara Cooper	X	Judy Greer	X	Bryant Holmstrom	X	LaRae Kazmierkoski
	X	Val Sperry		Andy Tjader				
Staff	X	Pastor Matt Flom	X	Jeannine Arcand				
Others								

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
6:35	1	Devotions		Bryant Holmstrom
6:35	2	Check in		Val Sperry
6:40	3	Approvals <ul style="list-style-type: none"> • September 2, 2019 Minutes • October 28, 2019 Agenda • Sep – Oct 2019 Committee Reports 	M/S/C M/S/C Accepted	Val Sperry
6:45	4	Congregation Life Events <ul style="list-style-type: none"> • Requested Release: <ul style="list-style-type: none"> ○ Aaron and Sara Karch and Family • Released by Death: <ul style="list-style-type: none"> ○ Don Davis ○ Gary Ellestad • Transferred: <ul style="list-style-type: none"> ○ Mike, Amber, Kasey, and Allie Potts ○ Jane Hastings ○ Jim and Miriam Hougen 		Diane Campeau
6:47	5	Financial Report: September 2019 Financials <ul style="list-style-type: none"> • September giving was better than August • Expense continue to run below budgeted • Year-to-date overall doing well • Endowment received \$50,000 gift • 2019 monthly numbers will be included in planning for 2020 	Accepted	Bryant Holmstrom
6:50	6	Pastor, Administrator and Committee Reports <ul style="list-style-type: none"> • Phone System – contract extended to include tech support until October 2021 <ul style="list-style-type: none"> ○ Will continue to research new provider 		Jeannine Arcand

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		<ul style="list-style-type: none"> • SPDR – Houston Trip was very rewarding working with the Episcopal Diocese helping five families in a very depressed section of Conroe TX <ul style="list-style-type: none"> ○ Return trip by 13 team members November 9-17 (or as long as it takes) to assist family of eight get back into their home by Christmas ○ Team members also assisted Pastor Molly of St. Isadore Episcopal Church (Church without walls) in the Abundant Harvest Kitchen preparing about 300 meals on two separate days to feed several communities and disaster relief workers 		Mike Anderson
7:35	7	<p>Old Business</p> <ul style="list-style-type: none"> • Stewardship Annual Appeal will begin November 1 with Temple talks, focused sermons and bulletin inserts describing areas of ministry that will be the focus of 5% increase in giving goal • Website Revision – Team meets on Mondays and is making great progress <ul style="list-style-type: none"> ○ Scott from Room 34 (who created our current website nine years ago) provided a list of questions to address while planning the new website ○ Key goals include updated appearance, quicker response time, ease of use, and compatibility with mobile devices • BOA and Staff Retreat November 16 <ul style="list-style-type: none"> ○ Mike Anderson and Katie Swenstad will be unable to attend as they are on the SPDR Team returning to Houston ○ Location will be announced, probably Totino Grace High School • Pop Cooler – will be ordered and delivered soon; a youth parent has offered to re-stock it; a cart will be used to move it from office to the gathering area • Nominating Committee – positions to be filled include <ul style="list-style-type: none"> ○ Treasurer ○ Vice President ○ Member at Large – 2 		<p>Pastor Matt</p> <p>Jeannine Arcand</p> <p>Val Sperry</p> <p>LaRae Kazmierkoski</p> <p>Val Sperry</p>

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		<ul style="list-style-type: none"> ○ Committee Chairs – yet to be determined ○ Karla Ackerman agreed to be on the Nominating Committee 		
7:50	8	<p>New Business</p> <ul style="list-style-type: none"> ● Push Pay – Customized Mobile App for giving and communication <ul style="list-style-type: none"> ○ Christian company in Seattle provides customized mobile app that allow churches to push out communications to users and providing convenient means for members to give their regular financial commitment as well as special occasion offerings ○ Cost is approximately \$2000 first year and \$4000 each following year; company guarantees a 5% increase in giving the first year ○ Motion: Proceed with contract with Push Pay for commitment up to three years ● Connie Yerigan - Position adjustment to permanent as Director of Children, Youth and Family Ministry ● Tuition money for Connie to complete an online course for Youth Ministry Certification that is provided by Group Publishing, a Youth Ministry movement <ul style="list-style-type: none"> ○ Motion: move \$1,000 from Salaries (not spent during position vacancy) for this specific educational offering ● Spending from Designated Funds vs. Budgeted Funds <ul style="list-style-type: none"> ○ Confusion regarding what funds to use when ○ Policy is needed to provide clarification of terms and direction for funds use ● Bell Choir Director – a volunteer position <ul style="list-style-type: none"> ○ Dawn Hanson is an integral part of the worship service planning ○ Dawn has received an honorarium of \$1,000 in 2017, 2018 and will also for 2019 	<p>M/S/C</p> <p>M/S/C</p> <p>M/S/C</p> <p>Draft Policy for next BOA meeting</p>	<p>Pastor Matt</p> <p>Pastor Matt</p> <p>Pastor Matt</p> <p>Val Sperry</p> <p>Bryant Holmstrom</p>

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		<ul style="list-style-type: none"> • Weekly E-News – currently includes items on the bulletin insert and hymns for each service <ul style="list-style-type: none"> ○ Request inclusion of Sunday's reading and the week's calendar with meeting times and locations 	Make it happen	Jeannine Arcand
8:25	9	What have we done to further the ministry of St. Philip's tonight? <ul style="list-style-type: none"> • Provided for the continuing education of staff member • Acknowledged value and inspiration of the SPDR ministry and the Bell Choir Director 		
8:30	10	Adjournment: The Lord's Prayer		

Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
Mar	Tue, 3/19	6:00PM	Mon, 3/25	Karla Ackerman	6:30PM		
Apr	Mon, 4/15	6:00PM	Mon, 4/29	Judy Greer	6:30PM		
May	Mon, 5/13	7:30PM	Mon, 5/20	Michelle Angerhofer	6:30PM	Mon, 5/13	6:30PM
Jun	Mon, 6/17	6:00PM	Mon, 6/24	Diane Campeau	6:30PM		
Jul	Sun, 7/28	11:30AM	Sun, 7/28		Following Cong meeting		
Jul-Aug			Mon, 8/12	Barbara Cooper	6:30PM		
Sep	Mon, 9/16	6:00PM	Mon, 9/23	Mike Anderson	6:30PM		
Oct	Mon, 10/21	6:00PM	Mon, 10/28	Bryant Holmstrom	6:30PM		
Nov	BOA & Staff Retreat		Sat, 11/16		9:00AM – 3:00PM		
Nov	Mon, 11/18	6:00PM	Mon, 11/25	LaRae Kazmierkoski	6:30PM	Mon, 11/11	6:30PM
Dec	Mon, 12/16	6:00PM	Mon, 12/30	Val Sperry	6:30PM		
Jan	Mon, 1/20	6:00PM	Mon, 1/27	Andy Tjader	6:30PM		
Feb	Mon. 2/17	6:00PM	Mon. 2/24		6:30PM	Mon. 2/10	6:30PM