

St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration September 23, 2019 6:30PM

Attendance								
Board Members	X	Karla Ackerman	X	Mike Anderson		Michelle Angerhofer	X	Diane Campeau
	X	Barbara Cooper	X	Judy Greer	X	Bryant Holmstrom	X	LaRae Kazmierkoski
	X	Val Sperry		Andy Tjader				
Staff	X	Pastor Matt Flom	X	Jeannine Arcand				
Others								

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.

Time		Title	Action	Responsible
6:35	1	Devotions		Mike Anderson
6:35	2	Check in <ul style="list-style-type: none"> • Presentation of crosses 		Val Sperry Judy Greer
6:40	3	Approvals <ul style="list-style-type: none"> • August 12, 2019 Minutes – Motion, Second, Carried • September 23, 2019 Agenda, amended • Aug – Sep 2019 Committee Reports 	M/S/C M/S/C	Val Sperry
7:00	4	Congregation Life Events New/Transferred/Released/Baptized Released by Death: <ul style="list-style-type: none"> • Katherine Larson, • Russ Wells (former member and staff) • Darrell Salter • Beth Terpstra • Luella Fenske Requested Release: <ul style="list-style-type: none"> • Lois Duchay • Todd and LeAnn Schellenberg Additional funeral for past member – Marlene Keller		Diane Campeau
7:35	5	Financial Report: August 2019 Financials <ul style="list-style-type: none"> • Both attendance and pledge giving lower than budgeted; YTD down by 5%; expenses down by 10% below budget 	Accepted	Bryant Holmstrom
7:00	6	Pastor, Administrator and Committee Reports <ul style="list-style-type: none"> • Property and Grounds <ul style="list-style-type: none"> ○ Generator as electrical backup – price too high, investigating alternatives 		Mike Anderson

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		<ul style="list-style-type: none"> ○ Chapel roof – energy audit shows heat loss; if insurance recommends new roof, will include additional insulation ○ Chair lift to loft – need identified, options being investigated ● Benevolence <ul style="list-style-type: none"> ○ Hospice Kits will be made in Feb or Mar ○ Reverse Advent – food for the Food Shelf ○ Giving Trees, maybe fewer this year ○ KinShoppe will be hosted as last year ● Wireless internet – investigating options regarding hardware purchase; wiring will be done inhouse ● Publications update with new service times all completed ● Congregational Directory – first photo session went well; next is in October ● Worship notes and service hours for youth, 30 hours in 12 weeks within the congregation; supporting growth toward accountable membership in the congregation ● Children's Sermon will be lead-in to Sunday School teaching time; parents will get take home sheet for teaching reinforcement 		<p style="text-align: center;">LaRae Kazmierkoski</p> <p style="text-align: center;">Jeannine Arcand</p> <p style="text-align: center;">Pastor Matt</p>
7:20	7	<p>Old Business</p> <ul style="list-style-type: none"> ● Stewardship for All Seasons -Stewardship Campaigns – Annual appeal will begin in November; Building for the future three-year campaign pre-work will begin in October ● Website Revision – Hosted now by Room 34 <ul style="list-style-type: none"> ○ Team organizing to meet for planning ● Phone System – investigating “Phone Guys” as resource to support our current system ● Music Department Staffing – Pastor Matt meeting with potential candidate this week ● Youth and Adult Education Staffing – Interim Director Mandy out on medical leave; Pastor Matt has lead on senior seminary student as potential interim; would be a direct hire, not going through InterServ ● BOA and Staff Retreat – 11/16/2019; focus will be planning for the next 3-5 years 		<p style="text-align: center;">Pastor Matt</p> <p style="text-align: center;">Jeannine Arcand</p> <p style="text-align: center;">Pastor Matt</p> <p style="text-align: center;">Val Sperry</p>
7:40	8	<p>New Business</p> <ul style="list-style-type: none"> ● Cub Pack 20 looking for Sponsor – meet here and need sponsorship for use of tax ID; requires 		<p style="text-align: center;">Jeannine Arcand</p>

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		<p>a liaison who will be Pastor Matt; no staff, financial or physical plant requirements</p> <ul style="list-style-type: none"> ○ Motion made, seconded and carried that St. Philip's Lutheran Church officially sponsor Cub Pack 20 ● Garage Sale Funds Distribution – decisions presented (see attached document); <ul style="list-style-type: none"> ○ Motion made, seconded and carried to accept the garage sale distribution recommendations of the garage sale committee ● Pop cooler as alternative to coffee; wheeled cart would allow cooler to move from office to gathering area ● Nominating Committee – terms of several BOA members are ending and some committee chairs; the BOA members going off are asked to be on the nominating committee 	<p>Follow-up with pack leader M/S/C</p> <p>M/S/C</p> <p>Investigate financial resource</p>	<p>LaRae Kazmierkoski</p> <p>LaRae Kazmierkoski</p> <p>Val Sperry</p>
8:10	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> ● SPDR article in Star Tribune ● Garage sale funds distribution 		Val Sperry
8:15	10	Adjournment: The Lord's Prayer		

Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
Mar	Tue, 3/19	6:00PM	Mon, 3/25	Karla Ackerman	6:30PM		
Apr	Mon, 4/15	6:00PM	Mon, 4/29	Judy Greer	6:30PM		
May	Mon, 5/13	7:30PM	Mon, 5/20	Michelle Angerhofer	6:30PM	Mon, 5/13	6:30PM
Jun	Mon, 6/17	6:00PM	Mon, 6/24	Diane Campeau	6:30PM		
Jul	Sun, 7/28	11:30AM	Sun, 7/28		Following Cong meeting		
Jul-Aug			Mon, 8/12	Barbara Cooper	6:30PM		
Sep	Mon, 9/16	6:00PM	Mon, 9/23	Mike Anderson	6:30PM		
Oct	Mon, 10/21	6:00PM	Mon, 10/28	Bryant Holmstrom	6:30PM		
Nov	Mon, 11/18	6:00PM	Mon, 11/25	LaRae Kazmierkoski	6:30PM	Mon, 11/11	6:30PM
Dec	Mon, 12/16	6:00PM	Mon, 12/30	Val Sperry	6:30PM		
Jan	Mon, 1/20	6:00PM	Mon, 1/27	Andy Tjader	6:30PM		
Feb	Mon. 2/17	6:00PM	Mon. 2/24		6:30PM	Mon. 2/10	6:30PM