

# St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

## Meeting Minutes: Board of Administration

September 28 6:30PM

Attendance, in person and virtual							
<b>Board Members</b>	x	Mike Anderson	x	Michelle Angerhofer	x	Diane Campeau	Barbara Cooper
	x	LaRae Kazmierkoski	x	Brian Munsterman	x	Danielle Nestrud	x Greg Rosholt
	x	Andy Tjader	x	Renee Youngberg			
<b>Staff</b>	x	Pastor Matt Flom	x	Jeannine Arcand			
<b>Others</b>	x	Bob Becker					

### Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.*

Time		Title	Action	Responsible
6:40	1	Devotions		Danielle Nestrud
6:35	2	Check-in		LaRae Kazmierkoski
6:45		<p>New Business: Food and Clothing Shelf</p> <ul style="list-style-type: none"> <li>Request for approval to use the Door 3 foyer to display clothing to accommodate those wishing to shop during cold weather</li> <li><b>Affirmation of proposal</b> to utilize Door 3 foyer for displaying clothing for community during cold weather</li> <li>Signage will indicate that the Food and Clothing Shelf is open; COVID-19 recommendations will be followed for physical distancing and masks</li> <li>Facebook fund-raising – <b>Motion made, seconded and carried</b> to approve Facebook Charity donations for the Food and Clothing Shelf</li> </ul>	<p><b>M/S/C</b> Notify staff of decision</p> <p><b>M/S/C</b> Notify congregation</p>	<p>Bob Becker</p> <p>Jeannine Arcand</p> <p>Pastor Matt</p>
7:08	3	<p>Approvals</p> <ul style="list-style-type: none"> <li>August 28, 2020 Minutes</li> <li>September 29, 2020 Agenda, with addition of Bob Becker on the Food and Clothing Shelf</li> <li>Aug-Sep 2020 Committee Reports                             <ul style="list-style-type: none"> <li>SPDR – written report describes donations</li> <li>P&amp;G – Chapel Roof: materials ordered                                     <ul style="list-style-type: none"> <li>Hearing Loop progress   <ul style="list-style-type: none"> <li>Bid has been awarded</li> </ul> </li> </ul> </li> </ul> </li> </ul>	<p><b>M/S/C</b> <b>M/S/C</b> <b>Approved</b></p>	<p>LaRae Kazmierkoski</p> <p>Mike Anderson</p> <p>Mike Anderson</p>

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		<ul style="list-style-type: none"> <li>• Next step is planning wire layout and timetable</li> <li>▪ Parking lot lighting – east island             <ul style="list-style-type: none"> <li>• Work on new bases scheduled</li> </ul> </li> <li>▪ “New” used mower delivered and old equipment removed; monies came from a gift, landscaping budget, P&amp;G budget, and Custodial budget</li> <li>▪ 2021 Budget priorities discussion started with review of known needs and anticipated ones</li> <li>▪ Boulevard work – sod looks good thanks to the watering crew</li> </ul>		Greg Rosholt
7:26	4	Congregation Life Events <ul style="list-style-type: none"> <li>• Released by Death: Bob Johnson</li> <li>• New Member: Megan Simmons</li> </ul>		Diane Campeau
7:27	5	Financial Report: August 2020 Financials <ul style="list-style-type: none"> <li>• As of August 31, income and expenses are closely matched</li> <li>• Discussed option of moving some of the cash on hand to CDs to earn interest income</li> </ul>		Greg Rosholt
7:30	6	Pastor and Administrator Reports <ul style="list-style-type: none"> <li>• Worship issues             <ul style="list-style-type: none"> <li>○ God's Work Our Hands projects were well received and almost all items completed</li> <li>○ Confirmation will be conducted the end of October and All Saints Day the first of November with candles and bells as usual</li> <li>○ Worship/Music/Arts update – planning started for holidays               <ul style="list-style-type: none"> <li>▪ Thanksgiving – pies to go</li> <li>▪ Advent services on Wednesdays</li> <li>▪ Christmas services at 2pm, 4pm and 10pm</li> <li>▪ Christmas concert on 12/20 – modified to meet safety goals</li> </ul> </li> <li>○ Live-streaming equipment ordered, but delivery date not known</li> </ul> </li> </ul>		Pastor Matt

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		<ul style="list-style-type: none"> <li>• Website update – new site has been available for three weeks and feedback is positive               <ul style="list-style-type: none"> <li>○ May offer class or “scavenger hunt” game to help users become acquainted with all that is on the website</li> </ul> </li> </ul>		Jeannine Arcand
7:45	7	<p>Old Business</p> <ul style="list-style-type: none"> <li>• Paycheck Protection Program Loan/Grant follow-up – waiting for government decision regarding paperwork requirements</li> <li>• COVID-19 Response               <ul style="list-style-type: none"> <li>○ Community Dinner update – numbers of participants continues to be double that of last year; buying some food and bottled water when supply from Loaves and Fishes is not enough; need more volunteers</li> <li>○ Food and Clothing Shelf update – good response from the community continues</li> </ul> </li> <li>• Associate Pastor               <ul style="list-style-type: none"> <li>○ Call Committee Update                   <ul style="list-style-type: none"> <li>▪ The virtual congregation meeting with Bishop Ann had about a dozen members in attendance</li> <li>▪ Expect names from the Synod in 3-4 weeks and interviews in late November with possible vote by the congregation in December</li> </ul> </li> <li>○ <b>Motion made to offer Eric Nelson an increase to 20 hours per week with responsibilities as Interim Lay Associate</b> to increased focus on adult ministry and new members                   <ul style="list-style-type: none"> <li>▪ A monetary gift has been received that will cover three months of this position’s salary</li> </ul> </li> </ul> </li> </ul>	<b>M/S/C</b>	<p>Jeannine Arcand</p> <p>Renee Youngberg</p> <p>Pastor Matt</p> <p>Pastor Matt</p>
8:07	8	<p>New Business</p> <ul style="list-style-type: none"> <li>• Stewardship Campaign Fall 2020               <ul style="list-style-type: none"> <li>○ Kickoff on 10/25 with introductory letter, identifying three initiatives: staffing, training, ministry</li> <li>○ Asking for a 5% increase in giving to support Children, Youth and Family ministry, and Associate Pastor position</li> </ul> </li> </ul>		Pastor Matt

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		<ul style="list-style-type: none"><li>○ Temple talks using videos of congregation member interviews in November</li><li>○ Completion before Thanksgiving</li></ul>		
8:12	9	What have we done to further the ministry of St. Philip's tonight? <ul style="list-style-type: none"><li>● Approved Interim Lay Associate</li><li>● Acknowledged strong support of ministries</li><li>● Excellent maintenance of the facility</li></ul>		
8:15	10	Adjournment: The Lord's Prayer		

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### Future Dates

Month	Exec	Time	BOA	Devotions	Time	All Comm	Time
<b>2020</b>							
<b>Mar</b>	Mon, 3/16	6:30PM	<b>Mon, 3/23</b>	Mike Anderson	6:30PM		
<b>Apr</b>	Mon, 4/20	6:30PM	<b>Mon, 4/27</b>	Michelle Angerhofer	6:30PM		
<b>May</b>	Mon, 5/11	6:30PM	<b>Mon, 5/18</b>	Diane Campeau	6:30PM	Canceled	
<b>Jun</b>	Mon, 6/15	6:30PM	<b>Mon, 6/22</b>	Barbara Cooper	6:30PM		
<b>Jul</b>	Mon, 7/20	6:30PM	<b>Mon, 7/27</b>	LaRae Kazmierkoski	6:30PM		
<b>Aug</b>	Mon, 8/17	6:30PM	<b>Mon, 8/24</b>	Brian Munsterman			
<b>Sep</b>	Mon, 9/21	6:30PM	<b>Mon, 9/28</b>	Danielle Nestrud	6:30PM		
<b>Oct</b>	Mon, 10/19	6:30PM	<b>Mon, 10/26</b>	Greg Rosholt	6:30PM		
<b>Nov</b>	Mon, 11/16	6:30PM	<b>Mon, 11/23</b>	Andy Tjader	6:30PM	Mon, 11/9	6:30PM
<b>Dec</b>	Mon, 12/21	6:30PM	<b>Mon, 12/28</b>	Renee Youngberg	6:30PM		
<b>2021</b>							
<b>Jan</b>	Mon, 1/18	6:30PM	<b>Mon, 1/25</b>	Mike Anderson	6:30PM		
<b>Annual Congregational Meeting February 7<sup>th</sup> (about 12 noon)</b>							
<b>Feb</b>	Mon. 2/15	6:30PM	<b>Mon. 2/22</b>	Michelle Angerhofer	6:30PM	Mon. 2/10	6:30PM