

# St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

Meeting Minutes: Board of Administration

January 25, 2021 6:30PM

| Attendance, in person and virtual |   |                    |   |                     |   |                  |   |                |
|-----------------------------------|---|--------------------|---|---------------------|---|------------------|---|----------------|
| <b>Board Members</b>              | x | Mike Anderson      |   | Michelle Angerhofer | x | Diane Campeau    | x | Barbara Cooper |
|                                   | x | LaRae Kazmierkoski | x | Brian Munsterman    | x | Danielle Nestrud | x | Greg Rosholt   |
|                                   | x | Andy Tjader        |   | Renee Youngberg     |   |                  |   |                |
| <b>Staff</b>                      | x | Pastor Matt Flom   | x | Jeannine Grassley   |   |                  |   |                |

## Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.*

| Time |   | Title   | Action  | Responsible  |
|------|---|---|---|--|
| 6:40 | 1 | Devotions   |   | Mike Anderson  |
|      | 2 | Check-in  |   | LaRae Kazmierkoski                                       |
| 6:45 | 3 | Approvals <ul style="list-style-type: none"> <li>• December 28 Meeting Minutes</li> <li>• January 25, 2020 Agenda</li> <li>• Dec 2020-Jan 2021 Committee Reports                             <ul style="list-style-type: none"> <li>○ SPDR – annual report submitted</li> <li>○ P&amp;G – Replacing all lights in the administrative area resulted in \$1,400 rebate from Xcel Energy; cameras installed at Doors 8 and 11; tentative budget request submitted</li> </ul> </li> </ul> | <b>M/S/C</b><br><b>M/S/C</b><br><b>Approved</b> | LaRae Kazmierkoski<br><br>Mike Anderson<br>Mike Anderson |
|      | 4 | Congregation Life Events <ul style="list-style-type: none"> <li>• None in December</li> </ul>   |   | Diane Campeau  |
| 6:50 | 5 | Financial Report: 2020 Year End Financials <ul style="list-style-type: none"> <li>• Income giving was 8% less than budgeted and considered excellent in the difficult year of 2020</li> <li>• Expenses were kept down</li> <li>• Results are a \$70,000 surplus at the end of the year (some of this will be used to repair the flat roof over the lounge)</li> </ul>   |   | Greg Rosholt   |
| 6:55 | 6 | Pastor and Administrator Reports <ul style="list-style-type: none"> <li>• Eric Nelson is in his new role as Associate Pastor working 20 hours per week doing small groups and will preach 3 out of 8 Sundays</li> <li>• Worship Update – Ash Wednesday and the beginning of Lent is only a month away</li> </ul>  |   | Pastor Matt<br><br>Pastor Matt                           |

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|------|---|---|--------------|--|
|      |   | <ul style="list-style-type: none"> <li>• Live-streaming is improving with experience; Adam Miller, Sanctuary Choir Director, is experienced with sound systems and will take on the role of sound specialist</li> <li>• Annual Report including all committee and staff reports are being prepared for the annual meeting</li> </ul>  |              | <p style="text-align: center;">Pastor Matt</p> <p style="text-align: center;">Jeannine Grassley</p>  |
| 7:00 | 7 | <p>Old Business</p> <ul style="list-style-type: none"> <li>• Community Outreach                             <ul style="list-style-type: none"> <li>○ Community Dinner numbers coming to pick up meals has continued at 150 or more</li> <li>○ Food and Clothing Shelf – nine new participants this month</li> </ul> </li> <li>• Nominating candidates for 2021 BOA – the slate of candidates is full for the BOA members at large and the committees: financial compliance, nominating and resolutions</li> </ul>   |              | <p style="text-align: center;">LaRae Kazmierkoski</p> <p style="text-align: center;">LaRae Kazmierkoski</p>                                  |
| 7:05 | 8 | <p>New Business</p> <ul style="list-style-type: none"> <li>• 2021 Budget – Finance Committee presented two budgets for discussion and approval to bring to the annual congregational meeting: Faith-based and Pledge-based; discussion focused on implications of each, actual giving experience compared to each, and clarification of numbers</li> <li>• Motion to accept both budgets with the Faith-based budget to be presented to the congregation for approval at the annual meeting and the Pledge-based budget as alternate</li> <li>• Annual Meeting Plan –                             <ul style="list-style-type: none"> <li>○ All meeting materials will be posted on St. Philip's website this week for all to read including minutes of previous meeting, reports, ballot of candidates and resolutions</li> <li>○ Budget forum will be held Sunday January 31<sup>st</sup> at 1PM by Pastor Matt and Greg Rosholt, Treasurer, in person and live-streamed</li> <li>○ Sunday services on February 7 will include a Celebration of Ministry with videos of the many ministries of St. Philip's prepared by Connie Yerigan,</li> </ul> </li> </ul> | <b>M/S/C</b> | <p style="text-align: center;">Pastor Matt</p> <p style="text-align: center;">Pastor Matt</p> <p style="text-align: center;">Pastor Matt</p> |

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|------|----|--|--|--------------------|
|      |    | Director of Children/Youth/Family Ministry <ul style="list-style-type: none"><li>○ Annual Meeting will take place on Sunday February 7 at 1PM in the parking lot and also live-streamed</li></ul>  |  |                    |
| 7:25 | 9  | What have we done to further the ministry of St. Philip's tonight? <ul style="list-style-type: none"><li>• Thank you to BOA members concluding their service for their time, energy and input to the mission of St. Philip's Lutheran Church</li></ul> |  | LaRae Kazmierkoski |
| 7:25 | 10 | Adjournment: The Lord's Prayer   |  |                    |

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### Future Dates

| Month   | Exec          | Time   | BOA                   | Devotions              | Time   | All Comm     | Time   |
|---|---------------|--------|-----------------------|------------------------|--------|--------------|--------|
| <b>2020</b>   |               |        |                       |                        |        |              |        |
| <b>Mar</b>  | Mon,<br>3/16  | 6:30PM | <b>Mon,<br/>3/23</b>  | Mike<br>Anderson       | 6:30PM |              |        |
| <b>Apr</b>  | Mon,<br>4/20  | 6:30PM | <b>Mon,<br/>4/27</b>  | Michelle<br>Angerhofer | 6:30PM |              |        |
| <b>May</b>  | Mon,<br>5/11  | 6:30PM | <b>Mon,<br/>5/18</b>  | Diane<br>Campeau       | 6:30PM | Canceled     |        |
| <b>Jun</b>  | Mon,<br>6/15  | 6:30PM | <b>Mon,<br/>6/22</b>  | Barbara<br>Cooper      | 6:30PM |              |        |
| <b>Jul</b>  | Mon,<br>7/20  | 6:30PM | <b>Mon,<br/>7/27</b>  | LaRae<br>Kazmierkoski  | 6:30PM |              |        |
| <b>Aug</b>  | Mon,<br>8/17  | 6:30PM | <b>Mon,<br/>8/24</b>  | Brian<br>Munsterman    |        |              |        |
| <b>Sep</b>  | Mon,<br>9/21  | 6:30PM | <b>Mon,<br/>9/28</b>  | Danielle<br>Nestrud    | 6:30PM |              |        |
| <b>Oct</b>  | Mon,<br>10/19 | 6:30PM | <b>Mon,<br/>10/26</b> | Greg Rosholt           | 6:30PM |              |        |
| <b>Nov</b>  | Mon,<br>11/16 | 6:30PM | <b>Mon,<br/>11/23</b> | Andy Tjader            | 6:30PM | Canceled     |        |
| <b>Dec</b>  | Mon,<br>12/21 | 6:30PM | <b>Mon,<br/>12/28</b> | Renee<br>Youngberg     | 6:30PM |              |        |
| <b>2021</b>   |               |        |                       |                        |        |              |        |
| <b>Jan</b>  | Mon,<br>1/18  | 6:30PM | <b>Mon,<br/>1/25</b>  | Mike<br>Anderson       | 6:30PM |              |        |
| <b>Annual Congregational Meeting February 7<sup>th</sup> (1:00PM)</b> |               |        |                       |                        |        |              |        |
| <b>Feb</b>  | Mon.<br>2/15  | 6:30PM | <b>Mon.<br/>2/22</b>  |                        | 6:30PM | Mon.<br>2/10 | 6:30PM |