

# St. Philip's Lutheran Church

6180 Highway 65 NE, Fridley MN 55432

## Meeting Minutes: Board of Administration December 27, 2021 6:30PM

Attendance, in person and virtual								
Board Members	x	Mike Anderson		Diane Campeau	x	Kari Davies	x	Terry Jeglosky
	x	LaRae Kazmierkoski	x	Dianne Lundeen	x	Brian Munsterman		Danielle Nestrud
	x	Greg Rosholt	x	Andy Tjader				
Staff	x	Pastor Matt Flom	x	Jeannine Grassley		Pastor Eric Nelson		

### Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people; through our Lord and Savior, Jesus Christ. Amen.*

Time		Title	Action	Responsible
6:35	1	Devotions		Kari Davies
	2	Check-in		LaRae Kazmierkoski
6:40	3	Approvals <ul style="list-style-type: none"> <li>November 22 meeting minutes - M/S/C</li> <li>December 27 agenda - M/S/C</li> <li>Nov-Dec 2021 Committee Reports - Approved               <ul style="list-style-type: none"> <li>SPDR –                   <ul style="list-style-type: none"> <li>Email sent - \$15,000 was donated over the last year</li> <li>\$2500 to recent tornado victims</li> <li>Unfortunately have to cancel fundraiser weekend</li> </ul> </li> <li>P&amp;G                   <ul style="list-style-type: none"> <li>Wiring is done to door 11, now waiting on contractor.</li> <li>Black light poles for parking lot – we need 11 of them totaling about \$4400 – have enough money in account so will be ordering in the next 2 weeks to be installed in the spring.</li> <li>2x2 lights have dropped in price.</li> <li>One of the lights in the West parking lot has quit and will have to be addressed.</li> <li>When the food shelf moved, there was talk of putting in a ramp in the same spot as the current lower slab near door 3. The first estimate of the ramp cost was \$3000-\$4000. We'll</li> </ul> </li> </ul> </li> </ul>	M/S/C M/S/C Approved	LaRae Kazmierkoski  Mike Anderson  Mike Anderson

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		bring in a contractor in the spring for an actual estimate on cost.		
6:55	4	<p>Congregation Life Events</p> <ul style="list-style-type: none"> <li>• New Members: Matthew Perschbacher, Kathy Goldenstein, Heather Ward, Jessie Morton, and Leo Morton</li> <li>• Baptism: Rilynn Ostendorf, Milo Felicelli</li> <li>• Requested Release: Bob Jacobson and Diane Haugen</li> <li>• Released by Death: Richard Schillinger, Gary Erickson, Tom Kallroos, Dave Bretheim, Larry Hille</li> <li>• ***Also Doris Moxness' sister, Mary, passed away</li> </ul>		As stated in agenda
6:55	5	<p>Financial Report: October 2021 Month End</p> <ul style="list-style-type: none"> <li>• Ended November up \$250 more income than expenses</li> <li>• Three things totaling about \$8500 need to be addressed in the next week: capital equipment, Saks (Japan), Billie Nigeria. Greg will check on \$ in December. We may not have to transfer anything, but he'll check with Jerry.</li> <li>• Motion passed to authorize Jerry to move funds if needed from reserve to balance this year's budget.</li> </ul>	M/S/C	Greg Rosholt
7:00	6	<p>Pastor and Administrator Reports</p> <ul style="list-style-type: none"> <li>• People have responded favorably to the "dealing with anxiety" series</li> <li>• Blue Christmas service was well-attended</li> <li>• Mission Statement should be evaluated &amp; updated in the next year. This is best done as a retreat, but that may not be possible due to COVID-19. If it can't be done as a retreat Matt &amp; Eric will get the work started.</li> <li>• Stewardship – We'll need to compare pledges and electronic giving – people don't usually fill out a pledge card if they're signed up for electronic giving.</li> <li>• Evangelism <ul style="list-style-type: none"> <li>○ Pray &amp; Go for the Spring – Teams pray at a house, then leave a door hanger that says, "We prayed for you" and has St. Philip's information</li> <li>○ New member class was held on Dec 5<sup>th</sup> with New Member Sunday on Dec 19<sup>th</sup>. More families are in the lineup for another new member class possibly before Lent</li> </ul> </li> <li>• Discipleship – Right Now Media subscriptions offered to members</li> <li>• St. Philip's will likely be an Anchor Church. Anchor churches help congregations that are struggling and work with them to help them grow so they don't have to close. This would involve Matt going to some retreats over the next couple years.</li> </ul>		Pastor Mat

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		<p>Office Manager's Report</p> <ul style="list-style-type: none"> <li>David's last Sunday is Jan 2<sup>nd</sup> – will have a cake reception between services</li> <li>Kathy starts on Jan 9<sup>th</sup>. We're adding more to her salary due to her extensive experience.</li> <li>Jenn's hours were adjusted to 9:30-11:30 on Sundays to cover the nursery for both services.</li> <li>Budget is on draft 3. Meeting Jan 6<sup>th</sup> will include Jerry and add income numbers. Once that's completed it can be shown to the board.</li> <li>Funds transfer to Nigeria completed: \$4400 (\$4000 budgeted + \$400 private donation); also, to Saks &amp; Dawn (honorarium for bell choir director)</li> <li>Budget forum meeting will be the week before the annual meeting – Jan 30<sup>th</sup> 1pm. Will host in sanctuary &amp; Google Meet.</li> <li>"Goodbye Gift" will be given to the organ fund in David's honor</li> </ul>		Jeannine Grassley
7:20	7	<p>Old Business</p> <ul style="list-style-type: none"> <li>Constitution and Bylaws Revision <ul style="list-style-type: none"> <li>Add SPDR on Continuing Resolutions as Section 1, K</li> <li>Revised Constitution and Continuing Resolutions approved</li> <li>Dianne will send pdf of revised Constitution and Continuing Resolutions to be put on the Members Only page. Announce this at the Jan 2 &amp; 9 services. If someone can't view it online, they can contact the office to have someone print a copy for them. Also announce annual meeting at Jan 2 &amp; 9 services.</li> </ul> </li> <li>Nominating Committee for 2022 - Progress report <ul style="list-style-type: none"> <li>Two people came forward for the open board spot. They would still like to see if someone would step up that's in the young adult age bracket.</li> </ul> </li> </ul>	Accepted	<p>LaRae Kazmierkoski Dianne Lundeen</p> <p>LaRae Kazmierkoski</p>
7:35	8	<p>New Business</p> <ul style="list-style-type: none"> <li>none</li> </ul>		LaRae Kazmierkoski
7:40	9	<p>What have we done to further the ministry of St. Philip's tonight?</p> <ul style="list-style-type: none"> <li>Benevolence commitments honored</li> <li>Nomination for future leaders continues</li> </ul>		
7:40	10	Adjournment: The Lord's Prayer		