

## Meeting Minutes: Board of Administration -- January 24, 2022, 6:30PM

Attendance, in person and virtual								
<b>Board Members</b>	x	Mike Anderson	x	Diane Campeau	x	Kari Davies	x	Terry Jeglosky
	x	LaRae Kazmierkoski	x	Dianne Lundeen	x	Brian Munsterman	x	Danielle Nestrud
	x	Greg Rosholt	x	Andy Tjader				
<b>Staff</b>	x	Pastor Matt Flom	x	Jeannine Grassley	x	Pastor Eric Nelson		

### Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people, through our Lord and Savior, Jesus Christ. Amen.*

Time		Title	Action	Responsible
6:30	1	Devotions		Pastor Matt
6:35	2	Check-in		LaRae Kazmierkoski
6:45	3	Approvals <ul style="list-style-type: none"> <li>December 22, Meeting Minutes</li> <li>January 24, 2022, Agenda</li> <li>Dec 2021-Jan 2022 Committee Reports               <ul style="list-style-type: none"> <li>SPDR –10 years ago SPDR made two trips to the Nashville area. Stayed at Faith Lutheran in Lebanon, TX. Pastor Matt Steinhour welcomed us with open arms and a friendship developed. A few years later, Pastor Matt brought his small Blue Grass band for the weekend to SP. Played at the services and put on a Jamboree concert on Sunday afternoon. We stay in contact with Matt and his ministries. He is now in the process of Retiring. SPDR, in honor of Pastor Matt's retirement, donated this past week \$2,000 to "Tornado Relief - December 10-11". Received the following from Pastor Gordy..... Mike, this is a wonderful way to honor Pastor Matt! Thank you to SPLC and SPDR for your commitment to caring for those impacted by disaster and for your gift in honor of Pastor Matt! God's love, Pastor Morgan Gordy / Assistant to the Bishop / Southeast Synod / ELCA.</li> <li>P&amp;G – Starting to look at 2022 projects based on what appears to be the approved 2022 Budget</li> </ul> </li> </ul>	<b>M/S/C</b>  <b>M/S/C</b>  <b>Approved</b>	LaRae Kazmierkoski   Mike Anderson  Mike Anderson

6:50	4	<p>Congregation Life Events since last BOA meeting</p> <ul style="list-style-type: none"> <li>Released by Death: Nelda Berry, Dennis Christensen, Dave Yerigan</li> <li>Transferred: Ann Wakeman</li> </ul>		Diane Campeau
6:55	5	<p>Financial Report: December 2021 Month End and Year End</p> <ul style="list-style-type: none"> <li>2021 final income and expense numbers <ul style="list-style-type: none"> <li>Income-\$711,497.67</li> <li>Expense-\$707,067.55</li> <li>Net Gain \$4,430.12</li> </ul> </li> <li>We had \$19,244 of special gifts in 2021.</li> <li>We gave benevolence dollars of \$30,490 to ministries in Japan, Nigeria, the ELCA and the community.</li> <li>Our 2022 should be a similar situation as we will operate on a historical income and expense plan.</li> <li>Motion to accept budget plan #5 to present to the congregation at the annual meeting as planned spending plan.</li> </ul>	M/S/C	Greg Rosholt
7:05	6	<p>Pastor and Administrator Reports</p> <ul style="list-style-type: none"> <li>Pastor Matt's Report <ul style="list-style-type: none"> <li>Constitution – Synod requires some small changes so the updated constitution will not be ready by the annual meeting.</li> <li>Motion to present the document as the “working constitution” and ratify it at a later single-purpose meeting</li> <li>Lenten sermons will focus on people who met Paul in Acts</li> <li>Building for the Future II – springtime “cottage visits”, brochure, letter and temple talks will describe the vision and goals such as organ maintenance, storage shed, carpet and hearing loop in Fellowship Hall, and benevolence such as support to Lutheran Church of Nigeria for a university at Dempsa</li> <li>Evangelism – Right Now Media has much to offer and is going well.</li> </ul> </li> </ul>	<p>:</p> <p>M/S/C</p>	Pastor Mat

		<ul style="list-style-type: none"> <li>Office Manager's Report – Pastor Matt is taking this role for now and is evaluating the responsibilities of this position as well as other staff positions. <ul style="list-style-type: none"> <li>Accountant Jerry will take over payroll responsibilities.</li> <li>With the increased use of technology, a part-time position of 6-8 hours a week to provide assistance is being considered; possibly a student focused on videography and sound expert.</li> <li>Motion made for Pastor Matt to look into this type of position.</li> <li>Our current provider for computing technology is less than satisfactory; an alternate provider will be explored.</li> <li>Payment from renters might be eased by adding an option on PushPay for this purpose.</li> </ul> </li> </ul>	<b>Pastor Matt will discuss with Jerry</b>	Pastor Matt
7:35	7	<p>Old Business</p> <ul style="list-style-type: none"> <li>Constitution and Bylaws Revision – awaiting Synod approval</li> <li>Nominating Committee for 2022 – Work has been completed and the ballot is ready.</li> </ul>		<p>Pastor Matt</p> <p>Andy Tjader</p>
7:40	8	<p>New Business</p> <ul style="list-style-type: none"> <li>Persons able to sign for various church checking accounts must be updated.</li> <li>Motion to remove all previous names from the accounts and add President, Vice President, and Treasurer.</li> <li>XCEL's Solar Garden income and payments will be handled through a checking account. (A Solar Garden is a way to participate in solar energy without having to install a system.</li> <li>Motion made to set this up and move some money from the general fund for the purposes of receiving credits and paying the balance of the XCEL Energy monthly bills.</li> </ul>	<p><b>M/S/C</b></p> <p><b>M/S/C</b></p>	Pastor Matt
8:00	9	What have we done to further the ministry of St. Philip's tonight?		

		<ul style="list-style-type: none"> <li>Moved to provide expertise needed to provide quality sound and video for our online congregation</li> <li>Moved to assure that appropriate persons have signature access to the congregation's accounts</li> </ul>		
8:00	1 0	Adjournment: The Lord's Prayer		