

# BOA Meeting Minutes for August 26, 2024

## Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people, through our Lord and Savior, Jesus Christ, Amen.*

Attendance, in person and virtual								
Board Members	X	Brian Munsterman	X	Aaron Gondorchin		Greg Rosholt	X	Kari Davies
	X	Dianne Lundeen		Judy Greer	X	Terry Jeglosky	X	Tom Mesenbourg
	X	Connie Bernardy	X	Rita Schwieters				
Staff	X	Pastor Matt		Pastor Eric	X	Katie Buettner		

## Devotions

~~Judy~~ Dianne from The Struggle For Wholeness by Martti Simojoki – Prayer at times of distress

## Approvals

July 2024 BOA meeting minutes - approved  
 Agenda for August 2024 BOA meeting – approved as amended

## Committee Reports

1. SPDR – Katie  
 September trip to Clarksville, TN  
 As of yesterday (8/25) there were approximately 16 people signed up for the trip.
2. P&G – Katie
  - New access control system for doors is now installed.
  - Garage sale went very well.
  - Light outside Pastor Matt's office to be replaced soon.
  - Eventually we'd like to replace Door 2. This will be a larger project with a significant expense (likely around \$15,000), so will not happen for quite some time.
  - Suggestion to switch timing of the last 2 projects in BTF-II plan since the doing the seal coating and striping is not feasible in the cold weather. BOA approved this suggestion, so the Fellowship Hall project would move forward this fall/winter and the parking lot project would be delayed until the spring/summer. Katie will get new quotes for the fellowship hall project.

## Congregational Life Events

Kari  
 Removed by Death: Betty Nordling, Marlin Sorum  
 Adult Baptism: Edward Erwin

## Finances

Greg  
 We're doing well by the end of July. We ended up about \$8600 for the month. YTD we're down about \$5400.  
 We're doing well so far for August.

A grant request will be made from the garage sale to pay for the additional electricity used from lights & AC during the garage sale. We'll also request that the committee add this to the yearly expenses for the garage sale moving forward.

**Business  
Manager's Report**

Katie

Do we want to rent Fellowship Hall to other churches on Sundays? After some discussion the Board approved the change so it will be standard operating procedure to not rent Fellowship Hall from 8am – 5pm Sundays. There may be an exception for occasional special events. This will allow our congregation to use the space more often without feeling that we're disturbing renters. It will also allow for the renovation project in the BFTF-II plan to proceed this fall/winter without displacing renters.

**Pastor's Report**

Pastor Matt

- I. Pastoral Acts - Pr. Matt & Pr. Eric
  - A. Pastoral care
  - B. Visitation – there are a few members in hospice
  - C. Weddings this fall (offsite)
- II. Matt's main portfolio areas
  - A. Worship
    1. Choir starts practicing Aug. 28
    2. Rally Sunday, September 8
      - a) New Liturgy at 10:30 - Cheri composed
      - b) Move to Setting III (one of the crowd favorites)
    3. Worship numbers up from last year
    4. Names tags working well
    5. More new visitors continue
    6. Fall of 2024 - Blessing of the organ service will be Oct 19 at 4pm
    7. A/V station
      - a) Researched
      - b) In design phase for booth
    8. Concert Series Team - Cheri is taking the lead
      - a) Team met
      - b) Good turnout, lots of good ideas
      - c) Next meeting Sept 18
  - B. Stewardship
    1. Ministry Fair
      - a) Ministry Fair idea for September 22
      - b) Instead/alongside God's Work Our Hands
      - c) Table, displays, info about various groups at SPLC
    2. Building For the Future update – see Property & Grounds section and New Business section of minutes
      - a) Switch timing of parking lot and fellowship hall projects
      - b) Add sanctuary lighting project proposal
    3. Fall campaign theme ideas

- a) Devotional booklet
  - b) Pledge card included
- C. Evangelism/New members
  - 1. Quick linkers
  - 2. New member classes/Sunday
  - 3. Outreach plan
    - a) Come & See card being redesigned
    - b) Suggestion to make short YouTube video with clips of our ministries showing excitement (kids having fun in Sunday School, handing out food at Community Dinner, SPDR work, etc) & add QR code linking to video and/or to our website on the new Come & See cards
- D. Discipleship
  - 1. Tuesdays Together -
    - a) Letters of Paul
    - b) Fall - revelations
  - 2. Meadowood Shores studies continue
  - 3. Small groups
    - a) This Is Most Certainly Brew
    - b) Visioning the next group start up
- E. Synod
  - 1. New Bishop installation on September 21 10:30am at Central Lutheran

**Old Business**

None

**New Business**

- Proposal for office to be closed on Fridays
  - There is rarely any foot traffic to the office on Fridays.
  - Usually, the only calls that are received in the office on Fridays are either inquiries about Food & Clothing Shelf hours or gas cards, or someone needing to speak with a pastor.
    - Food & Clothing Shelf hours can be found on our website.
    - Pastors are not in the office on Fridays, so emergency calls are already being directed to their cell phones. On the phone system outgoing message it already has an option to be directed to a pastor in case of a pastoral emergency.
  - Most churches in the area are either closed Fridays or have limited hours, and many are not open 40 hours/week.
  - Jenni can do computer work from home on Friday mornings.
  - Having the office closed Friday mornings would allow Katie time to do other projects in the building without needing to be in the office to back Jenni up.
  - We would save on electricity by not having the office lights on.
  - Board approved closing the office on Fridays effective Friday, September 6, 2024.

- December 2024 meeting dates - change to 12/9 for Exec & 12/16 for full Board – approved
- Tabling – Setting up table with information for whatever you're promoting. The Ministry Fair planned for September 22 is an example of tabling.
  - Suggestion to do more often throughout the year, either in Mission Corner, Coffee Corner, or Fellowship Hall
  - Have different groups/ministries take turns with a table and about their group
    - Group could have tv screen with a video or PowerPoint or other signage and materials with group information and what's involved in the group
  - Suggested to have one group each month or possibly once a quarter
  - Weeks when groups don't have tables set up we could have prayer stations
  - This is a good way to raise awareness of our many ministries, recruit new group members, and get our new congregation members involved. This would also be a good way to fill needed spots for the nominating committee.
  - Motion passed to begin tabling.
  - The BOA will lead by example and have the first table on October 27<sup>th</sup> (Reformation Sunday)
    - Opportunity to meet Board members
    - Find out what the Board does
- Proposal to add sanctuary lighting project to Building For The Future II plan – add agenda item to annual meeting
  - The P&G committee has been communicating with a lighting supply and design company that we've dealt with a lot over the years to address the lighting problems in the sanctuary.
  - The current proposed design would install two light tracks suspended from the roof beams at the right and left front of the sanctuary.
    - The bars would be a bit higher than the front top of the baldachin.
    - There would be a number of lights on each bar, some directed to light the pulpit, altar and font, which is the purpose of the existing high side lights.
    - Others would be directed down to light the area in front of the altar from above.
    - All of the lights would have a minimum of side light visible, making them less noticeable.
    - Lights will be individually controllable from a control panel.
    - The existing high side lighting would be removed.
  - P&G would like to propose this additional project as an add on to the BTF-II program and request continued

funding for that project probably at the annual meeting. The main issues that we are trying to address with the proposal are:

- Having to turn out the lights to for the bells so they can see the music when playing.
  - Provide lighting for choir members when standing in front of the altar
  - Minimize the obvious uneven side lighting on the face of anyone standing in the pulpit.
- BOA approved adding the sanctuary lighting project to the agenda of the annual meeting to add this project to the BTF-II plan.

**How have we furthered the ministry of St. Philip's?**

1. We approved changing the office hours to be closed on Fridays effective 9/6/24.
2. December BOA meeting dates were changed. The Exec Committee will meet 12/9 and the full Board will meet 12/16.
3. Added Tabling - having a table or tables set up with information for various committees, groups, or organizations. BOA will lead by example and host the first table October 27th.
4. Approved suggestion from Property & Grounds to swap timing of BTF-II projects. So the fellowship hall renovation project would be done over the fall/winter and the parking lot project would wait until spring/summer since the sealing of the parking lot needs time to cure and doesn't work well in the colder weather.
5. Approved suggestion from Property & Grounds to add an item to the annual meeting agenda to add the sanctuary lighting project to BTF-II.

**Closing**

**Lord's Prayer**

Our Father in heaven, hallowed be your name, your kingdom come, your will be done, on earth as in heaven. Give us today our daily bread. Forgive us our sins as we forgive those who sin against us. Save us from the time of trial and deliver us from evil. For the kingdom, the power, and the glory are yours, now and forever. Amen.

**Adjourn**

7:46pm

**Future Dates**

Month	Exec Committee	BOA Meeting	Devotions
August 2024	Mon 8/19 6:30pm	Mon 8/26 6:30pm	Judy
September 2024	Mon 9/16 6:30pm	Mon 9/23 6:30pm	Rita
October 2024	Mon 10/21 6:30pm	Mon 10/28 6:30pm	Terry
November 2024	Mon 11/18 6:30pm	Mon 11/25 6:30pm	Dianne
December 2024	Mon 12/16 6:30pm	Mon 12/23 6:30pm	Kari
January 2025	Mon 1/20 6:30pm	Mon 1/27 6:30pm	Aaron
February 2025	Mon 2/17 6:30pm	Mon 2/24 6:30pm	Brian
March 2025	Mon 3/17 6:30pm	Mon 3/24 6:30pm	
April 2025	Mon 4/21 6:30pm	Mon 4/28 6:30pm	

Submitted by Kari Davies