

BOA Meeting Minutes for January 27, 2025

Opening Prayer

Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people, through our Lord and Savior, Jesus Christ, Amen.

Attendance, in person and virtual							
Board Members	X	Brian Munsterman	X	Aaron Gondorchin	X	Greg Rosholt	X Kari Davies
	X	Dianne Lundeen	X	Judy Greer		Terry Jeglosky	X Tom Mesenbourg
	X	Connie Bernardy	X	Rita Schwieters			
Staff	X	Pastor Matt		Pastor Eric	X	Katie Buettner	

Devotions

Aaron - Thankfulness

Approvals

December 2024 BOA meeting minutes – approved as written
Agenda for January 2025 BOA meeting – approved

Committee Reports

1. SPDR – Katie

- Planning next trip - tentatively going to Clarksville, TN for April 26 – May 4, 2025
- In mid-January, our ministry made financial donations to the LA Westside Food Bank, the Salvation Army Pasadena, the Orphan Grain Train, the Convoy of Hope and Lutheran Disaster Response for a total of \$3,000. This money will be matched by Thrivent on a 1 to 2 ratio for an additional \$1,500 bringing total to \$4,500 for aid to the fire survivors.

2. P&G – Katie

- Adjusting sound panels in Fellowship Hall – moving them out about 3" from the wall and angling a bit for better acoustics
- Received 98" TV monitors to put in Fellowship Hall
- Added new programmable thermostat in Narthex
- Renting a lift to move the quilts from the wall on either side of the windows facing the lake to make room for the TV monitors

Congregational Life Events

Kari
Baptism: Michael Bradley Benson
Released by Death: Norlan Lee, Don & Ann Gilbertson, Betty Schweppe

Finances

Greg

- Dec 2024 – We had about \$41K income over expenses.
- YTD – Ended 2024 with a surplus just over \$12K
- Year-end surplus – move to reserve fund? Yes. **Motion passed to move \$12,851.23 to surplus fund.**
- Proposal to put some money from reserve fund into a short-term CD at Wells Fargo Trustone – by moving \$100K to a 7-month CD at about 4.4% we would make about \$3,000 interest income.
 - **Motion passed to move \$100,000 from the surplus fund into a 7-month CD at Trustone.**

Business Manager's Report

Katie

- Reminder Annual Meeting is Sunday, February 2 with chili dinner before the meeting
- Installed carpet in Fellowship Hall
- 2025 Friday Holidays – The office is already closed Friday, July 4 and Friday, December 26. What day should we have for Jenni & Katie's holiday days off?
 - Thursday July 3?
 - Floating holiday for Christmas?
 - **Motion passed to close the office Thursday, July 3 and Monday, December 29.**

Pastor's Report

Pastor Matt

- I. Pastoral Acts - Pr. Matt & Pr. Eric
 - A. Pastoral care
 - B. Visitation
 - C. Funerals – 4 charter members recently passed away
- II. Matt's main portfolio areas
 - A. Worship
 1. A/V station - production phase
 2. Concert Series Team - March 29th, first concert
 - a) March 29th concert will be the Benson Family – a gospel/bluegrass group
 3. 7% growth average weekly worship attendance in 24
 - B. Stewardship
 1. Giving patterns may be shifting – There seems to be more end-of-year giving and block-giving
 2. Highlight time and talents in the winter and spring
 3. BFFII
 - a) Fellowship Hall – carpet, TV monitors
 - C. Evangelism/New members
 1. Steady stream of visitors
 2. Quick linkers
 3. New member classes/Sunday
 - a) 11 letters went out in January inviting families to the new member classes
 4. Outreach plan
 - a) Mailers
 - b) Invite tickets
 - c) Class?
 - D. Children, Youth, and Family
 1. Numbers are up
 2. New families
 3. Youth baptism coming up
 - E. Discipleship
 1. Tuesdays Together - Old testament polemic texts
 2. Meadowood Shores studies continue
 3. Small groups
 - a) This Is Most Certainly Brew - moved to Torg
 - b) Visioning the next group start up
 - F. Congregational Annual Meeting
 1. Addition to BFFII - lights in sanctuary (estimated about \$15,000 for lighting project)

2. Proposal to move pews in the sanctuary on the side near the band for the choir to sit
 - a) Put in chairs to replace the pews
 - b) Turn chairs so choir members would face the congregation and have their backs toward the wall
 - c) This would allow the choir to sing from their chairs, which would help some of the members with mobility issues and would give the choir better lighting.
 - d) The piano would likely need to be turned slightly as well
- G. Synod
1. We are hosting the conference assemblies, Feb. 4th
 - a) Worship 7-7:30pm – Bishop Jen will preach
 - b) Assembly 7:30-8:30pm
 - c) We need 3 or so people to volunteer to guide people to their meeting rooms.

Old Business

Nominations update

Ballot correction: Added Secretary (Kari) and Treasurer (Greg) to ballot for 2-year term each instead of President (Brian) & Vice-President (Aaron).

New Business

Thank you to Terry and Dianne for your service on the Board.

How have we furthered the ministry of St. Philip's?

- Approved moving year-end surplus to surplus fund
- Approved putting \$100,000 from surplus fund into a 7-month CD to earn interest income
- Approved closing the office Thursday, July 3 and Monday, December 29 so Katie and Jenni can have their holiday days off
- Thanked Terry and Dianne for their service on the Board

Closing

Lord's Prayer

Our Father in heaven, hallowed be your name, your kingdom come, your will be done, on earth as in heaven. Give us today our daily bread. Forgive us our sins as we forgive those who sin against us. Save us from the time of trial and deliver us from evil. For the kingdom, the power, and the glory are yours, now and forever. Amen.

Adjourn

7:35pm

Future Dates

Month	Exec Committee	BOA Meeting	Devotions
January 2025	Mon 1/20 6:30pm	Mon 1/27 6:30pm	Aaron
February 2025	Mon 2/17 6:30pm	Mon 2/24 6:30pm	Brian
March 2025	Mon 3/17 6:30pm	Mon 3/24 6:30pm	Greg
April 2025	Mon 4/21 6:30pm	Mon 4/28 6:30pm	
May 2025	Mon 5/19** 6:30pm	Mon 5/26** 6:30pm	
June 2025	Mon 6/16 6:30pm	Mon 6/23 6:30pm	
July 2025	Mon 7/21 6:30pm	Mon 7/28 6:30pm	
August 2025	Mon 8/18 6:30pm	Mon 8/25 6:30pm	
September 2025	Mon 9/15 6:30pm	Mon 9/22 6:30pm	
October 2025	Mon 10/20 6:30pm	Mon 10/27 6:30pm	
November 2025	Mon 11/17 6:30pm	Mon 11/24 6:30pm	
December 2025	Mon 12/15 6:30pm	Mon 12/22 6:30pm	
January 2026	Mon 1/19 6:30pm	Mon 1/26 6:30pm	

**Note: The May meeting dates will need to be changed because the BOA meeting falls on Memorial Day.