

# BOA Meeting Minutes for December 22, 2025

## Opening Prayer

*Almighty God, draw our hearts to you, guide our minds, fill our imaginations, control our wills, so that we may be wholly yours. Use us as you will, always to your glory and the welfare of your people, through our Lord and Savior, Jesus Christ, Amen.*

Attendance, in person and virtual								
Board Members	X	Brian Munsterman	X	Aaron Gondorchin	X	Greg Rosholt	X	Kari Davies
	X	Rita Schwieters	X	Judy Greer	X	Tom Mesenbourg		Connie Bernardy
	X	Dan Eittreim	X	Mike Youngberg				
Staff	X	Pastor Matt			X	Katie Buettner		

### **Devotions**

Brian – A prayer for peace when holidays feel heavy

### **Approvals**

November 2025 BOA meeting minutes – approved as written  
 Agenda for December 2025 BOA meeting – approved as written

### **Congregational Life Events**

Kari  
 Released by death: Mike Anderson

### **Finances**

Greg

- November 2025: + \$28,000 for November
- YTD: - \$15,000 through November
- We're close to breaking even for the year.

### **Business Manager's Report**

Katie

- Working on Paid Family Medical Leave for staff – It's done now and staff is all signed up.

### **Pastor's Report**

Pastor Matt

- I. Pastoral Acts
  - A. Visitation – Darby, Matt, Dan
  - B. Funerals – 3 in January
- II. Calling a new associate pastor
  - A. See outline below
- III. Ministry areas
  - A. Worship
    1. Christmas Concert went very well
  - B. Stewardship
    1. We are catching up
    2. Budget Forum – Google Meet January 18<sup>th</sup> at noon
  - C. Evangelism/New Members
    1. Steady stream of visitors
      - a) Folks are inviting/bringing friends and family
    2. Welcome Team
    3. Lenten – spiritual gifts and vocation
    4. Ministry fair – Palm Sunday
  - D. Faith Formation
    1. Pageant went well

- E. Discipleship
  - 1. Tuesdays Together – Bible Simplified
  - 2. Meadowood Shores studies continues
  - 3. This Is Most Certainly Brew – Bible Simplified
  - 4. Breaking Clays-Raising Praise – Went very well
  - 5. Weds. December and following at 7pm – Bible Simplified
- F. Greater Church
  - 1. Nigeria table at Synod
- G. Pr. Matt
  - 1. I'll be gone from 12.26.2025-12.31.2025 for a wedding in North Carolina
  - 2. Pr. Darby will preach and lead worship on 12.28.2025

SPLCMN 2025-2026 Call Process for Associate Pastor

- I. The Call Committee interviewed five candidates on December 19, 20, and 21
  - A. One candidate clearly was the best and the committee unanimously voted to put her forward to the BOA.
  - B. Pr. Matt spoke to her and she and her husband are considering and praying about moving forward with the process.
  - C. The call committee will meet with the candidate one more time to confirm and so that we can get to know each other more. (Most likely on January 10, 2026)
- II. Call Committee meets with the BOA
  - A. The call committee will meet with the BOA and explain their choice.
    - 1. **Motion made and approved – Assuming associate pastor candidate says yes to call committee, January BOA meeting will move to January 12.**
    - 2. Call Committee will be on the Agenda first and then we'll proceed with the rest of the BOA meeting.
  - B. The BOA considers the call committee's work and votes on whether to nominate the candidate to the congregation for an election of call.
  - C. If the BOA votes to nominate the candidate, we will announce a congregational election meeting immediately following the annual meeting. (It's a formality, but we need to close the annual meeting and open a special congregational meeting for the purpose of the election.)
- III. Meet and Greet
  - A. On or about January 30 or 31, the staff and BOA will be invited to meet with the candidate to get to know each other.
  - B. Leadership meet and greet may be followed by a congregational reception.
- IV. Congregational Election
  - A. Immediately following the annual meeting on February 1, a special meeting is convened to elect an associate pastor. It must be a single-issue meeting and a yes or no vote. Two thirds is required, but common custom dictates that well over 90% is what is needed.
  - B. The candidate is not yet ordained. She will decide if she will be ordained at her home church (out of state) or at St. Philip's.
  - C. She will be given a contract as a lay associate until her ordination.

**Old Business**

**Budget**

Income update – Amazing Grace will begin paying \$1,000/month, so rental income is increasing by \$12,000 in 2026.

**Motion made and passed to present Budget Option A, but make the change of increasing staff salaries by 2%.**

**Nomination Committee Update**

We still need 2 more BOA members at large. Aaron has a few names of people to ask to fill these positions.

**New Business**

In January – vote on moving money to close inactive accounts in dedicated and deferred accounts.

**How have we furthered the ministry of St. Philip's?**

- Voted on a budget to present to the congregation
- Received an update on a possible new associate pastor
- Regarding finances, we're close to breaking even for the year

**Closing**

**Lord's Prayer**

Our Father in heaven, hallowed be your name, your kingdom come, your will be done, on earth as in heaven. Give us today our daily bread. Forgive us our sins as we forgive those who sin against us. Save us from the time of trial and deliver us from evil. For the kingdom, the power, and the glory are yours, now and forever. Amen.

**Adjourn**

7:33pm

**Future Dates**

Month	Exec Committee	BOA Meeting	Devotions
December 2025	Mon 12/15 6:30pm	Mon 12/22 6:30pm	Brian
January 2026	Mon 1/19 6:30pm	Mon 1/26 6:30pm	Greg
February 2026	Mon 2/16 6:30pm	Mon 2/23 6:30pm	Connie
March 2026	Mon 3/16 6:30pm	Mon 3/23 6:30pm	Dan
April 2026	Mon 4/20 6:30pm	Mon 4/27 6:30pm	Mike
May 2026	Mon 5/18* 6:30pm	Mon 5/25* 6:30pm	
June 2026	Mon 6/15 6:30pm	Mon 6/22 6:30pm	
July 2026	Mon 7/20 6:30pm	Mon 7/27 6:30pm	
August 2026	Mon 8/17 6:30pm	Mon 8/24 6:30pm	

\*Meeting dates will need to be changed due to BOA meeting falling on Memorial Day.

Submitted by Kari Davies